



# COLLEGE *of* ATHENS

## **2022–23** **Academic Program Catalog**



**Updated July 2022**

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## About Our College

College of Athens (CoA) is an interdenominational Christian college that offers a new kind of ministry preparation designed to equip tomorrow's Christian leaders for tomorrow's changing world. The College provides an opportunity for adult students from all walks of life to engage in real ministry opportunities supported by biblically-based coursework in a Christian environment with instructors qualified to provide biblically-centered teaching.

### History

The inaugural Board of Trustees of the Athens School of Ministry & Worship Arts met in August 2009. The College was incorporated with the Georgia Secretary of State in November 2009 and received IRS non-profit status in September 2010. With the invitation to house our college at Watkinsville First United Methodist Church and approval from the Georgia Nonpublic Postsecondary Education Commission to operate under Religious Exemption, ASM&WA first opened its doors to students in August 2012. In August 2015, the College accomplished Full Authorization status from the Georgia Nonpublic Postsecondary Education Commission and formally changed its name to the Athens College of Ministry. In May 2020, the College received full accreditation through the Transnational Association of Christian Colleges and Schools (TRACS). In September 2020, the College joined the National Council for State Authorization Reciprocity Agreements (NC-SARA) to be able to offer distance education courses throughout the United States. In June 2022, the College officially changed its name to College of Athens.

### Institutional Goals

The Institutional Goals for the College of Athens are grounded in the following key components of the College's DNA:

### Mission Statement

To be a biblically-grounded, Holy Spirit-empowered, accredited Christian college that prepares men and women who will teach, reach, lead, and minister to others out of their identity in Christ through relational, hands-on training for life and leadership in the church, in the marketplace, and across the globe.

### Core Values

In the context of Christ and His Kingdom, we value:

- A strong biblical foundation
- An abiding relationship with the Trinity through prayer
- Grounding each person's identity in Christ
- Practical, experiential learning
- Every believer's calling to Christ-like love and service
- Worship in Spirit and truth
- Unity in the body of Christ

### Motto

"Equipping heads and hearts to serve as Christ's hands and feet."

## Purpose Statement

CoA is an interdenominational Christian college seeking to equip faithful men and women for ministry and Christian leadership by:

- developing a strong biblical foundation;
- building their capacity to lead with vision and Kingdom-minded purpose;
- providing practical ministry opportunities through degree and non-degree programs;
- ensuring a Christ-centered worldview that seeks to build character within community;
- developing servants who lead others under Christ's authority in biblically-based ways; and
- tailoring coursework to support each student's calling.

CoA programs are designed and integrated with building students' relationships at the core—relationships with God, with the school community, and within the context of Christian servant leadership opportunities.

## Christian Philosophy of Education

The Goal of Kingdom-focused teaching is to develop students who will live and minister out of their identity in Christ as evidenced by transformed values, actions and capabilities including:

- An effectual understanding of who God is;
- An understanding, interpretation, and application of biblical Truth;
- a redeemed mindset, life focus, and Christian worldview;
- an abiding personal relationship with Jesus through the indwelling of His Holy Spirit;
- joyful, obedient surrender to the will of the Heavenly Father and His Word;
- an understanding and effective use of their power and authority as believers; and
- the ability to lead and disciple others into Christ-likeness within community.

## Educational Goals

Upon completion of their respective academic programs, CoA students will:

1. Demonstrate strong evidence of a growing personal relationship with Christ through prayer, biblical studies, and worship;
2. Demonstrate an appropriate depth of biblical knowledge and understanding necessary for fulfilling their ministry role as well the ability to continue to grow in biblical knowledge and understanding;
3. Clearly articulate their biblical worldview and demonstrate an ability to critically engage non-biblical worldviews;
4. Clearly articulate their personal call to ministry and demonstrate an understanding of how to apply the unique talents and spiritual gifts they possess in order to be successful in their calling;
5. Possess the specialized knowledge related to their degree program area and demonstrate the ability to apply that knowledge for effective ministry to people;
6. Exhibit strong, effective servant leadership skills appropriate for their chosen area of ministry; and
7. Exhibit: a) a desire to serve others, b) Godly humility, c) the ability to rely on God rather than self for ministry success; and d) a healthy understanding and application of self-care in order to avoid burnout.

## Belief Statement

### The Bible

The Bible consists of the sixty-six canonical books of the Old and New Testaments and was written by individuals divinely and uniquely inspired by the Holy Spirit as God's self-revelation to humanity. Since Jesus Christ is the ultimate focus of divine revelation, all Scripture ultimately serves as a testimony to Christ. In the original manuscripts, the Bible is free from error of any sort, and it serves as our supreme authority in all matters of faith and practice. *John 5:39; 1 Timothy 5:18; 2 Timothy 3:15–17; Hebrews 1:1–2; 4:12; 1 Peter 1:25; 2 Peter 1:19–21; 3:15–16.*

### Concerning God

There is one and only one living and true God. He is infinite, personal, omnipotent, omnipresent, and an omniscient Spirit. He is the Creator and Sustainer of all things. God is holy and perfect in all His attributes. To Him we owe the highest love, reverence, and obedience. The eternal God reveals Himself to us as Father, Son and Holy Spirit, with distinct personal attributes, but without division of nature, essence, or being. *Deuteronomy 6:4–5; Mark 12:28–31; Matthew 3:16–17; 28:19; John 14:6–17; 1 Corinthians 8:6; Ephesians 4:4–6.*

### God, The Father

God as Father and the Creator of all things reigns with providential care over His universe, His creatures, and the flow of human history according to the purposes of His grace. He is all powerful, all loving, and all wise. God is Father in truth, and those who put faith in His Son, Jesus Christ, are adopted into the family as sons and daughters. *Matthew 3:16–17; 6:9, 25–26; John 16:23–28; Romans 8:14–17; Galatians 1:3–4; 4:6–7; Ephesians 1:3, 17–23.*

### God, The Son

Jesus Christ is the eternal Son of God the Father, and the exact imprint of His being, fully God who was present at the creation of the universe. In His incarnation as Jesus, He was conceived of the Holy Spirit and born of the virgin Mary. Jesus perfectly revealed and obeyed the will of God the Father. He announced and initiated God's Kingdom upon the Earth, took upon Himself the demands and necessities of human nature, and identified Himself completely with humanity, yet was without sin. He honored the divine law by His personal obedience. And by His death on the cross, He made provision for the redemption of people from sin. He was raised from the dead with a glorified body and appeared to His disciples as the person who was with them before His crucifixion. He ascended into heaven and is now exalted at the right hand of God in power and where He is the One Mediator, partaking of the nature of God and of humanity, and in whose Person is effected the reconciliation between God and His creation. His Spirit now dwells in all believers as the living and ever-present Lord. He will return in power and glory to judge the world and to consummate God's Kingdom. *Matthew 1:18–23; 28:18; Luke 24:1–8; John 1:1–4; 5:26–27; Acts 1:11; 2 Corinthians 5:19–21; Philippians 2:6–11; Colossians 1:15–20; Hebrews 1:2–4; 4:14–15; 7:23–28; 1 John 2:1–2; Revelation 19:11–13; 1 Thessalonians 4:16–17; 2 Timothy 1:14; 1 John 3:24; Ephesians 1:20–23.*

## God, The Holy Spirit

The Holy Spirit is the eternal Spirit of God, fully God who was present at the creation of the universe. He is the divine author of all Scripture, and through revelation He enables people to understand truth. He exalts Christ. He convicts of sin, of righteousness, and of judgment. He calls people to the Savior and effects regeneration. He cultivates Christian character, comforts believers, and bestows the spiritual gifts by which they serve God through His church. He seals the believer until the day of the final redemption. His indwelling presence in each Christian is the assurance of God to bring the believer into the fullness of the stature of Christ. He enlightens and empowers the believer and the church in worship, evangelism, and service. *John 4:24; 14:6–13; Acts 1:2, 8; 2:17–18; 5:32; Romans 8:14–15, 26; 1 Corinthians 2:10–15; James 2:26; Galatians 4:6; 5:25; Ephesians 1:13–14; 4:6; Hebrews 12:9; 1 John 3:24.*

## Humanity

God created humans, male and female, in His own image to rule on His behalf. The first humans, Adam and Eve, were originally free from sin, but they disobeyed God, and the consequence of their disobedience was death. As a result, all humans are fallen creatures, born alienated from God, with a sinful nature. All have sinned and are in need of salvation from sin and death. Humans are incapable of effecting reconciliation on their own merit and thus are wholly dependent on the grace of God. Those who put their faith in Jesus are adopted into the family of God, have their sins forgiven, receive the Holy Spirit, are made a new creation, are restored to ruling with Christ in His Kingdom, and will receive a glorified body at the resurrection. *Genesis chapters 1–3; Romans 1:18–32; 3:23–28; 4:16; 5:8–12; 8:14–17; 11:6; 1 Corinthians 15:20–28, 50–55; 2 Corinthians 5:17; Ephesians 2:4–10; Revelation 2:26–27; 22:5.*

## The Spiritual Battle

A cosmic battle exists between the Kingdom of God and the kingdom of darkness. The war is not of flesh and blood but against the spiritual forces of Satan, principalities, powers, and rulers of this world. On account of Jesus's defeat of the works of the devil, Christians war from a standpoint of victory, which was initiated by Jesus's death and resurrection but will not be completed until Jesus returns in power. Those who are in Christ participate in the expansion of the Kingdom of God that results in the diminishment of the kingdom of darkness, which will ultimately be destroyed when Christ returns. *Isaiah 14:10–17; Ezekiel 28:11–19; Matthew 12:25–29; 25:41; 28:18–20; John 12:31; 16:11; 2 Corinthians 10:3–6; Ephesians 6:10–20; Colossians 2:15; 2 Peter 2:4; Jude 6; Revelation 12:7–9; 20:10.*

## Salvation

God took the initiative to restore the relationship between Himself and humanity through the life, death, resurrection, and ascension of His Son, Jesus Christ. Salvation is the redemption and restoration of the whole person and is offered freely to all who place their full trust in Jesus Christ alone as Lord and Savior, who by His own blood obtained eternal redemption for the believer. Christians are saved by grace through faith in Christ alone and not by their own works. As new creations, believers become transformed to Christ-likeness through the agency of the Holy Spirit. *Romans 3:24; 5:18; 8:20–25; 10:9–10; John 3:16; 14:6; Colossians 1:20–22; Ephesians 2:1–10; Philippians 2:8; Isaiah 53:5.*

## The Transformed Christian Life

The supreme purpose of all believers is to be whole-hearted, risk-taking lovers of God, who glorify Him in and with our lives. Our conduct should be blameless before the world; we should be faithful stewards of the possessions, abilities, and spiritual gifts God entrusted to us, and we should intentionally and continually seek the full measure of maturity in Jesus Christ through our active participation in the spiritual disciplines of prayer, fasting, study, worship, service, evangelism, and fellowship with other Christ-followers. An abiding oneness with the Father through Christ and empowered by the Spirit is our ultimate goal in this life.

Through our relationship with Jesus, the power of God's Holy Spirit living in us, and our God-given authority in Christ over all the power of the enemy, we are able to participate in the divine nature, living as Jesus lived in this world, accomplishing even greater things than the Lord, and advancing His kingdom on Earth for His glory. In joyful obedience to the Great Commission, we demonstrate the Good News with both words and actions through the power of the Holy Spirit. *Matthew 10:8; 28:18–19; Luke 10:19; John 14:12, 20; 15:10; Acts 1:8; 1 Corinthians 10:31; Colossians 2:6, 9–10; 3:1–10; 1 Timothy 6:6–12; 1 Peter 1:14–16; Ephesians 1:18–21; 2:5–6; 4:1–3, 11–14; 5:1–5; Philipians 2:14–16; 2 Peter 1:3–8; 1 John 4:17; Galatians 2:20.*

## The Church

Jesus is the founder of the church, his bride, for whom he died. Jesus commissioned it to advance God's Kingdom and to overcome the forces of darkness. The church is the bride for whom Jesus died and will return to claim. The global church is the body of Christ, of which he is the head. The local church is composed of regenerated believers voluntarily united together for the purpose of evangelism, of equipping each other through discipleship for service to Christ, of tending to one another's needs, and for the worship of God. *Matthew 16:18–19; 1 Corinthians 12:12–27; Ephesians 4:4–16; Hebrews 10:25; 1 Peter 2:9–10; Acts 2:42; 16:5; 20:28; Revelation 19:7.*

## Baptism & The Lord's Supper

Jesus instituted Christian Baptism through the use of water as a sign of the covenant to be identified with His death, burial, and resurrection in the name of the Father, Son, and Holy Spirit. Jesus also commanded that we participate in the Lord's Supper in remembrance of His body broken and blood shed on the cross, which is poured out for the forgiveness of sins. The Lord's Supper is a sign of the new covenant and anticipates the consummation of God's Kingdom when Jesus returns. *Matthew 3:11; 26:26–30; 28:19; Mark 14:22–26; Luke 22:14–20; Acts 2:38; 10:47–48; 19:1–7; Romans 6:3–11; 1 Corinthians 11:23–26; Galatians 3:27; Colossians 2:11–13; Ephesians 4:5; 1 Peter 3:21–22.*

## Last Things

God, in His own time and in His own way, will bring the world as it currently exists to its appropriate end, and will create a new heaven and a new earth. According to His promise, Jesus Christ will return personally and visibly in glory to the earth, Satan will ultimately be destroyed, the dead will be raised, Christ will judge all people in righteousness, and all creation will bow before Him. The unrighteous will be consigned to everlasting punishment and eternal separation from God. The righteous from every tribe, tongue, and nation, in their resurrected and glorified bodies, will receive their inheritance to rule and reign with God over creation for all eternity. *Genesis 1:28; Isaiah 65:17; 66:22; Matthew 24–25; Romans 8:18–22; Philipians 2:9–11; 2 Thessalonians 1:7–10; 1 Timothy 6:13–16; Hebrews 9:27–28; 2 Peter 3:7; 1 John 2:28; 3:2; Jude 14–15; Revelation 1:18; 3:11; 7:9; 21:1–22:13.*

*\*Students having strong opinions on doctrines that have historically been controversial (i.e., have caused division in the church) need to be sure that they can "agree to disagree."*

## Organizational Information

### Accreditation Statement

#### Georgia Nonpublic Postsecondary Education Commission

The College of Athens is fully authorized by the Georgia Nonpublic Postsecondary Education Commission (<https://gnpec.georgia.gov/>).

#### Transnational Association of Christian Colleges and Schools

College of Athens is a member of the Transnational Association of Christian Colleges and Schools (TRACS), having been awarded Accredited status as a Category III institution by the TRACS Accreditation Commission on May 21, 2020. This status is effective for a period of five years. TRACS is recognized by the United States Department of Education (USDOE), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE). Contact TRACS at: 15935 Forest Road, Forest, VA 24551; Telephone: 434.525.9539; Email: [info@tracs.org](mailto:info@tracs.org).

Accredited status indicates that the institution has provided evidence that it is in substantive compliance with the Standards and Criteria, has been peer evaluated after completing a self-study, and in the professional judgment of the on-site evaluation team and the Accreditation Commission, the institution provides quality instruction, student services, adequate facilities, etc. Accredited institutions have achieved this level of recognition through continuous self-study and evaluation.

Visit the following websites to verify CoA's accreditation status:

- <https://ope.ed.gov/dapip/#/home>
- <http://www.tracs.org/>

#### National Council for State Authorization Reciprocity Agreements

College of Athens voluntarily participates in the National Council for State Authorization Reciprocity Agreements (NC-SARA) as a means of offering distance education to students within the 49 member states, the District of Columbia, Puerto Rico, and the U.S. Virgin Islands. NC-SARA provides oversight and coordination for states and institutions that allows easier access for quality distance education for students residing within those states. For more information, visit [NC-SARA Homepage | NC-SARA](#).

### Non-profit Statement

College of Athens, Inc. is a 501(c)(3) non-profit organization with Federal Tax ID# 27-1288541.

## 2022–2023 Academic Calendar

### Fall 2022

Registration Begins	April 1, 2022
Application Deadline	July 15, 2022
Returning Student Financial Aid Application Deadline	July 15, 2022
Tuition Due	August 1, 2022
New Student Financial Aid Application Deadline	August 3, 2022
Classes Begin	August 17, 2022
Drop/Add — Late Registration	August 17–23, 2022
Holiday — No Classes	September 5, 2022
Withdrawal Deadline	October 7, 2022
Holiday — No Classes	November 23–25, 2022
Last Day of Classes	December 6, 2022
Final Exams	December 7–8, 2022
Grades Due	December 15, 2022

### Spring 2023

Registration Begins	October 1, 2022
Application Deadline	November 15, 2022
Returning Student Financial Aid Application Deadline	November 15, 2022
Tuition Due	December 1, 2022
New Student Financial Aid Application Deadline	December 28, 2022
Classes begin	January 9, 2023
Drop/Add — Late Registration	January 9–13, 2023
Holiday — No Classes	January 16, 2023
Withdrawal Deadline	March 3, 2023
Spring Break – No Classes	March 6–10, 2023
Last day of Classes	May 1, 2023
Final Exams	May 3–5, 2023
Grades Due	May 8, 2023

### Summer 2023

Registration Begins	February 1, 2023
Application Deadline	March 15, 2023
Returning Student Financial Aid Application Deadline	March 15, 2022
Tuition Due	April 1, 2023
New Student Financial Aid Application Deadline	May 1, 2023
Classes begin	May 15, 2023
Drop/Add — Late Registration	May 15–19, 2023
Holiday — No Classes	May 29, 2023
Withdrawal Deadline	June 30, 2023
Holiday — No Classes	July 3–4, 2023
Last day of Classes	August 1, 2023
Final Exams	August 3–4, 2023
Grades Due	August 8, 2023

Holiday Closings 2022 – 2023 Academic Year		
<b>Labor Day</b>	Monday	September 5, 2022
<b>Thanksgiving</b>	Thursday & Friday	November 24 – November 25, 2022
<b>Christmas</b>	Friday & Monday	December 23 & December 26, 2022
<b>New Year's Day</b>	Monday	January 2, 2023
<b>Martin Luther King Day</b>	Monday	January 16, 2023
<b>Good Friday</b>	Friday	April 7, 2023
<b>Memorial Day</b>	Monday	May 29, 2023
<b>Independence Day</b>	Monday & Tuesday	July 3–4, 2023

## Board of Trustees

Mr. Blake Giles, (Chair), Retired Reporter (June 2023)  
 Mr. Savior Anyidoho, Director of Diversity, Equity, and Inclusion, Zax LLC (December 2023)  
 Mr. Matthew McRae III, Practice Manager, McRae Family Dental (September 2024)  
 Mr. Jeff Snowden, (Treasurer), Partner, Snowden-Tatarski (June 2024)  
 Mr. James Warnes, Esq. Retired Attorney (June 2023)  
 Mrs. Annette Nelson, Owner/Manager, Annette A. Nelson CPA, Inc. (June 2025)  
 Dr. Marcia Wilbur, (Secretary), CoA President

## Administration & Faculty

### President: Dr. Marcia Wilbur

A.B., The University of Michigan  
 M.A.C.T., Michigan State University  
 Ph.D., The University of Georgia

The College of Athens President is the Chief Executive and Administrative Officer of the College. The President executes all executive and administrative duties for operation of the College under the direction of the Board of Trustees, including but not limited to:

- Responsible for the organization and administration of the College
- Enforce current policies and make policy recommendations to the Board of Trustees on all matters pertaining to the College.
- Oversee the successful and timely development of all accreditation and state authorization reports.
- Oversee the development and execution of the institution's short- and long-term strategic priorities.
- Recommend additions and changes to personnel and personnel policies and oversee employee performance.
- Oversee CoA fundraising and campus development efforts.
- Teach one course per semester as appropriate.

### Chief Academic Officer: Dr. Jesse Coyne

B.S., The University of Georgia  
 M.A.B.S., New Orleans Baptist Theological Seminary  
 Th.M., New Orleans Baptist Theological Seminary  
 Ph.D., New Orleans Baptist Theological Seminary

The CoA Chief Academic Officer is responsible for the overall quality and integrity of the academic programs in keeping with the institutional goals and belief statement, for providing leadership toward the achievement of the highest possible level of excellence in the academic activities of the College in accordance with the

institution's mission, vision, and strategic goals. The primary duties of the Chief Academic Officer include but are not limited to:

- Oversee the implementation and collection of data of the CoA Comprehensive Assessment Plan and the writing of the CoA Comprehensive Assessment Plan Report.
- Assist the President with the successful and timely development of all accreditation and state authorization reports.
- Oversee the implementation of the College's academic programs and the development of any new programs.
- Oversee faculty performance and professional development.
- Oversee the successful and timely development of all CoA Publications.
- Manage the maintenance of all departmental and student records.
- Teach one to two courses per semester.

### **Chair, Graduate Christian Ministry Program: Dr. Tim Harrison**

B.A., Emmanuel College  
 M.Div., Erskine Theological Seminary  
 M.Ed., University of Georgia  
 Ed.D., University of Georgia

The Chairman of the Graduate Christian Ministry Program oversees the implementation of the graduate degree program and participates in the ongoing assessment of the program's effectiveness. This includes:

- Identify and develop course offerings to fulfill students' academic progress needs.
- Ensure all levels of curriculum development and implementation align with program's learning outcomes.
- Oversee and care for presently enrolled graduate students including academic advising and apprenticeship mentoring.
- Participate on the College's Leadership Team.
- Teach one to two courses per semester.

### **Chair, Undergraduate Christian Ministry Program & Chief Financial Officer: Dr. Kurt Genteman**

B.S., The University of Illinois  
 M.B.A., Georgia State University  
 M.P.A., Georgia State University  
 D.Min., Gordon-Conwell Theological Seminary

The Chairman of the Undergraduate Christian Ministry Program oversees the implementation of the undergraduate degree program, and corresponding general education studies, and participates in the ongoing assessment of the program's effectiveness. The Chief Financial Officer oversees the institution's financial activities, policies, and procedures. Responsibilities include:

- Identify and develop course offerings to fulfill students' academic progress needs.
- Ensure all levels of curriculum development and implementation align with program's learning outcomes.
- Oversee undergraduate apprenticeship mentoring.
- Participate on the College's Leadership Team.
- Teach one to two courses per semester.
- Oversee and enhance the College's use of technology for education and communication.
- Prepare and administer the approved budget and provide regular financial updates to the President.
- Oversee the College's financial operations
- Oversee the work of the College's Financial Manager.
- Teach one to two courses per semester.

**Chair, Undergraduate Transformational Leadership Program: Dr. Scott Borg**

B.A., Moody Bible Institute

M.A., Fuller Theological Seminary

DIS, Fuller Theological Seminary

The Chairman of the undergraduate Transformational Leadership Program oversees the implementation of the undergraduate degree program and participates in the ongoing assessment of the program's effectiveness. This includes:

- Identify and develop course offerings to fulfill students' academic progress needs.
- Ensure all levels of curriculum development and implementation align with program's learning outcomes.
- Oversee and care for presently enrolled undergraduate students including academic advising and apprenticeship mentoring.
- Participate on the College's Leadership Team.
- Teach one to two courses per semester.

**Director of Outreach & Student Affairs: Mr. Alex Fields**

B.A., The University of Georgia

M.A., Columbia International University

The Director of Outreach & Student Affairs is responsible for providing leadership toward the successful accomplishment of the College's externally-facing activities, oversees the application process for incoming students and the student government organization for existing students. Specific duties include:

- Build awareness of the opportunity to enroll in CoA among area high schools, college ministry organizations, area churches, and missions organizations.
- Oversee the admissions application process for incoming students.
- Oversee the planning, marketing, and successful operations of CoA's key community events.
- Effectively recruit and involve a diversity of local churches and business sponsors in CoA community events.
- Represent CoA to the local community of missions and service organizations.
- Serve as the liaison between CoA students and missions organizations for the purpose of their Faith-in-Action apprenticeships.
- Oversee the CoA Student Government Organization.
- Oversee the planning of an annual missions trip for CoA students and surrounding community.
- Support CoA social media efforts for the purpose of public awareness and student recruiting.
- Participate in CoA Leadership Team activities.
- Assist with CoA fundraising, development, and vision-casting efforts as appropriate.

**Library Specialist: Ms. Amy Alred**

B.A., University of Louisiana Monroe

M.L.I.S., Louisiana State University

The Library Specialist supports the students, faculty, and staff with academic resources, both hard copy and electronic resources that support the mission of the College and broadens users' personal spiritual growth. The Library Specialist also assists faculty in seeking appropriate resources to support the syllabus and class assignments and offers class research sessions developed along with faculty to meet specific course research needs. Specific duties include:

- Oversee the development, operation, and use of the CoA Library collection.
- Ensure that the CoA Library collection meets the needs of the academic programs.
- Train CoA faculty and students regarding appropriate integration of CoA Library resources into the academic curriculum and related research projects.
- Oversee and care for presently enrolled undergraduate students including academic advising.

- Oversee the writing assessment for new students.
- Direct support staff as related to the CoA Library work as appropriate.
- Prepare yearly reports related to the CoA Library collection and use.

### **Financial Manager: Mrs. Cynthia Berry**

B.S. United States Military Academy, West Point

The Financial Manager supports the work of the Chief Financial Officer. Responsibilities include:

- Oversee regular deposits, bill payments, and monthly bank reconciliations.
- Create student tuition invoices and monitor student payment activity.
- Oversee the maintenance of vendor, customer, and donor records in electronic form.
- Oversee the creation and storage of electronic and hard-copy financial record files.
- Prepare end-of-year customer tax reports.
- Prepare financial records for yearly audit reviews and respond to audit queries.
- Prepare financial reports for the annual audit, grant, state authorization, accreditation, Title IV, and fundraising initiatives.
- Prepare monthly financial reports for the CoA President and Board of Trustees.
- Serve as Project Manager for CoA grant-writing efforts.

### **Director of the Transformational Prayer Ministry Center: Mrs. Dee Pesaresi**

Elijah House Ministries Instructor Certification

Ultimate Journey Instructor Certification

The Director of the Prayer Ministry Center organizes and oversees the operation of the Transformational Prayer Ministry Center within the Athens College of Ministry. Responsibilities include:

- Training, management, and scheduling of Prayer Ministers for service.
- Team members' conduct during prayer ministry sessions.
- Schedule of individuals' requests for prayer sessions.
- Training of team members in the importance of confidentiality and personal Spiritual health.
- Providing reports on the effectiveness of services and outcomes to the President.
- Teach Prayer Ministry courses and workshops as appropriate.

### **Director of the Lifelong Ministry Program: Mrs. Paula Riobo**

Georgia School of Ministry Pastoral Certification

The Director of the Lifelong Ministry Program (LMP) organizes and oversees the LMP within the Athens College of Ministry. Responsibilities include:

- Recruiting and supporting auditing students.
- Developing, promoting, and overseeing each semester's LMP workshop and seminar offerings.
- Providing Academic Advising to Prayer Leadership certificate Students.
- Collaborating with the CoA Event Planner to support teaching conferences.
- Collaborating toward the fulfillment of the vision for the CoA Healing & Wholeness Center.
- Teaching LMP workshops and seminars as assigned/desired.

### **Assistant Director of Program Services: Mrs. Cynthia Wilbur**

B.A., The University of Georgia

M.Div., Southern Seminary (in progress)

The Assistant Director of Program Services assists with a range of responsibilities related to the effective functioning of the academic programs. Responsibilities include:

- Oversee process of admissions onboarding
- Assist with academic advising

- Help coordinate conferences and events
- Provide scheduling and data support for the Prayer Ministry Center

## Adjunct Faculty (Part-time)

### **Dr. David Holt (Biblical Studies)**

B.B.A., The University of Georgia  
M.Div., Trinity Evangelical Divinity School  
Th.M., Trinity Evangelical Divinity School  
D.Min., Trinity International University

### **Mrs. Phyllis Kiser (Care & Counseling)**

B.S., North Georgia College & State University  
M.B.A., Georgia College  
M.A., Asbury University

### **Mrs. Cindy Mackey (Care & Counseling)**

B.S., The University of Georgia  
M.B.S. Christian Leadership University

### **Dr. Douglas Bailey (General Education)**

B.S., The University of Georgia  
M.S., Purdue University  
Ph.D., Purdue University

### **Rev. Josh Jones (Christian Studies)**

B.A., Trinity Baptist College  
Th.M., Dallas Theological Seminary

### **Dr. Richard Kronk (Intercultural Studies)**

Th.M. Dallas Theological Seminary  
Ph.D., Evangelische Theologische Faculteit,  
Belgium

### **Dr. Suresh Thomas (Christian Studies)**

B.S., University of Madras, India  
M.S.W. University of Madras, India  
B.B.S. Harvest Bible College, Australia  
M.A. Canadian Theological Seminary  
D.Min. Asbury Theological Seminary

### **Dr. Ray Morris (Christian Education)**

B.A., Mercer University  
M.Div., Southeastern Baptist Theological Seminary  
Ed.D., Southeastern Baptist Theological Seminary

### **Mr. Alex Fields (Intercultural Studies)**

B.A., The University of Georgia  
M.A., Columbia International University

### **Mr. Will Richardson (Worship Arts)**

B.A., The University of Georgia  
M.A., The University of Georgia  
Ph.D., The University of Georgia (in progress)

## Admissions Information

Students interested in enrolling at College of Athens should visit [Admissions - College of Athens](#) for complete information about the admissions process, admissions requirements, and to complete the online Admissions Application. Follow the steps below to get started. Contact the Office of Admissions at 706-769-1472 or [info@collegeofathens.edu](mailto:info@collegeofathens.edu) with any questions.

### Steps to Admission

**Step 1.** Visit [Admissions - College of Athens](#) to complete the online Admissions Application including the Personal Statement of Faith and the application fee of \$35. Detailed instructions for completing the application portfolio are found online.

**Step 2.** Request all official transcripts be mailed directly to College of Athens at PO Box 7953, Athens, GA 30604.

- Incoming undergraduates and undergraduate transfer students with fewer than 30 hours of credit must send official high school transcripts.
- Incoming undergraduate transfer students and graduate students must send official college transcripts from ALL institutions attended.

**Step 3.** Request that two letters of recommendation be submitted via the online Admissions Application (follow online instructions). One Letter of Recommendation should be faith-based, the other should address the applicant's intellectual ability to be successful in a college-level ministry preparation program. Recommenders must have known the applicant for a minimum of one year.

**Step 4.** Undergraduate students must request that official test scores be sent directly to College of Athens. Incoming undergraduates and undergraduate transfer students with fewer than 30 hours of credit must send SAT or ACT scores.

*The Designated Institution (DI) Codes for CoA are:*

ACT: 0675

SAT: 7066

AP: 7066

### Notification

Students will be contacted by a CoA staff member once their Application for Admission and Application Fee have been received. Admissions decisions are made weekly. Students will be notified by email once an admission decision has been made.

## Admissions Requirements

Applicants for freshman admission must be graduates of accredited high schools with a minimum GPA of 2.5\*. Freshman applicants are required to submit official college entrance examination scores. Minimum scores for full admission are one of the following:

- 480 Critical Reading and 460 Math on the SAT
- 16 Composite score on the ACT

Undergraduate transfer students with fewer than 30 credits must meet freshman admissions requirements. Undergraduate transfer students with 30 credits or more must have a minimum GPA of 2.5.

Applicants for graduate admission must have completed an undergraduate degree at the bachelor's level from an accredited institution with a minimum GPA of 2.5.

**\*Special cases.** If you have any questions about your transcripts, test scores, were home schooled, or have any unique circumstances, please contact College of Athens Office of Admissions to determine the necessary admissions documentation. Students who graduated from high school more than five years prior to application may not be required to take the ACT or SAT exams if those exams were not taken previously.

## Ability-to-Benefit

The College of Athens may admit students who do not meet the minimum academic requirements if a student demonstrates both the interest and the ability to succeed at the institution (e.g., students' poor grades at a prior institution were the result of a significant life challenge, etc.). In the case of such students, additional letters of recommendation may be required. Such students may be admitted under academic probation and will be required to demonstrate an average GPA of 3.0 or greater at the conclusion of the first 25% of their program of study. The decision to admit students under academic probation is made in collaboration with the Admissions Office and the Director of Undergraduate Studies or the Director of Graduate Studies as appropriate. For students admitted under academic probation:

- A notice of their probationary status will be made in the student's online profile for the purpose of alerting faculty.
- Faculty must notify the student's Academic Advisor if at any point their course work drops below a "C" level of performance.
- These students must meet with their Academic Advisor twice per semester to check on their success and to provide suggestions for improving performance as needed.
- Applicants needing significant remediation may be required to complete a personalized college success plan prior to or concurrent with enrollment in other course work.

## Dual Enrollment Eligibility Requirements

Dual enrollment students must be at least 16 years of age at the beginning of the academic semester and have a current GPA of 3.0 or higher.

### Application Components:

- Transcripts
- Personal Statement of Faith (no more than 3 pages)
- 1 Faith-based letter of recommendation
- 1 Academic letter of recommendation

## Transfer of Credits

At the discretion of the Office of Admissions, College of Athens may accept transfer credits from accredited colleges and universities as follows:

- up to 50% of total credits for a degree for incoming undergraduate transfer students
  - 30 semester hours for students who intend to complete an associate's degree
  - 60 semester hours for students who intend to complete a bachelor's degree
- up to 33% of total credits for a degree for incoming graduate transfer students
  - 20 semester hours for students who intend to complete a Master of Arts
  - 30 semester hours for students who intend to complete a Master of Divinity
- Transfer credits are not accepted for students who intend to complete the Undergraduate or Graduate Certificate in Christian Ministry.

Transfer credits may not be added to a student's academic record until the Registrar has received official copies of transcripts from the institutions attended. Credits will only be granted for coursework receiving a grade of "C" (or the equivalent) or higher. Decisions to count transfer credits toward CoA program requirements will be made by the heads of the Graduate Studies and Undergraduate Studies programs respectively. Credits that do not fulfill the stated program requirements may be accepted as elective credits. Exceptions and appeals to the above-stated policies may be made to the Chief Academic Officer.

**Transfer Credits from a Non-accredited Institution.** On some occasions, the Chief Academic Officer may approve transfer credits from a non-accredited institution, provided that the character and reputation of the institution is on par with institutions that offer similar programs. Students seeking approval from non-accredited institutions will be asked to provide some or all of the following information:

- History and mission of the institution attended;
- Description of courses studied; and
- Instructor credentials.

**Credit by Examination.** Undergraduate students may receive credit by examination from approved sources (e.g., Advanced Placement, C.L.E.P., etc.). All credit awarded by examination, on the basis of certificates, or by assessment of prior learning, must be within the guidelines of the Council for Adult and Experiential Learning (CAEL), and documented in students' files by official records from the credit-granting agency. Credits that do not fulfill the college program requirements may be accepted as elective credits. Credit by examination or prior learning (except graduate-level transfer credit as described above) is not awarded at the graduate level.

**Prior-Learning Credits (PLCs).** Students with extensive work experience and training, who can demonstrate and document learning that corresponds to specific learning outcomes of CoA courses, can apply for PLCs through a portfolio process.

**Advanced Standing.** Students who have graduated from an accredited undergraduate institution of similar theological background within the last five years and have earned at least a "B" in equivalent courses have the opportunity to enter a master's degree program with advanced standing.

Students seeking information about transferring credits to or from the College of Athens and another institution should contact the Chief Academic Officer, Dr. Jesse Coyne ([j.coyne@collegeofathens.edu](mailto:j.coyne@collegeofathens.edu)), for advice and information.

## **Deferred Admission/Enrollment**

Admitted students may decide to suspend enrollment in CoA for a period of up to two consecutive terms. After two terms of suspended enrollment, students must re-enroll or their status will be changed to inactive. Once a student reaches inactive status, he or she will no longer have access to CoA student privileges until a new Application for Admission has been received. Exceptions may be made by the President.

## **Equal Opportunity & Diversity Policy**

The College of Athens is dedicated to the principle of equal opportunity—its programs, services, and policies are guided by that principle. The College of Athens will engage in a personal, individualized review of applicants' files giving full consideration to the ways in which the applicant might contribute to the College of Athens's environment. No policy, either explicitly or implicitly, will lead to automatic acceptance or rejection of students or faculty based on any specific diversity consideration including race, sex, and national origin.

## Financial Information

### Tuition & Fees

The cost to attend the College of Athens is reasonably priced as compared to similar institutions.

- Application Fee is \$35.00.
- Tuition cost is \$295.00 per credit hour. Total program costs are as follows:
  - Undergraduate Certificate (30 credits): \$8550.00
  - Associate's Degree (60 credits): \$17,700
  - Bachelor's Degree (120 credits): \$35,400
  - Master's Certificate (15 credits): \$4,425
  - Master of Arts (60 Credits): \$17,700
  - Master of Divinity (90 credits): \$26,550
- Deadlines for tuition payment are listed for each semester on the **Academic Calendar**.
- Students will need to purchase appropriate books and materials for their program.
- Graduation Fee is \$100.00.

Failure to pay tuition costs will result in a lock on registration and grades in CoA's Learning Management System, Populi. Students pay tuition and fees via their [Populi](#) accounts. Please direct any questions about tuition to [bursar@collegeofathens.edu](mailto:bursar@collegeofathens.edu) or call 706-769-1472.

### Financial Aid

Students with financial need may apply for a Need-based Scholarship to be applied to the cost of tuition. Students can also consider participating in a Work-Study Program. **Incoming students must have fully completed the application process and been accepted before scholarship applications will be considered.** Enrolled students may apply for Need-based Scholarship any semester that they are enrolled. The Need-based Scholarship application may be downloaded at: [Tuition & Financial Aid - College of Athens](#).

Students who attend the institution with the support of a need-based scholarship must:

- Maintain an 85% attendance record for all courses;
- Maintain an overall academic standing of 3.0; and
- Pay all additional tuition on time for which they are responsible.

Students receiving Need-based Scholarship who fail to meet the above criteria will be notified in writing and have one semester to improve their standing in order to continue to receive scholarship support. All scholarship applications must be fully completed at least 14 days prior to the first day of classes for any semester.

CoA does not currently participate in federal student loan programs and discourages students from incurring debt to complete their ministry studies. Please direct any questions about financial aid to [bursar@collegeofathens.edu](mailto:bursar@collegeofathens.edu) or call 706-769-1472.

### Refund Policy

#### Certificate & Degree Courses

Certificate and degree students can receive a refund for course load reduction on or before the final published date of the drop/add period at the beginning of each semester (see the **CoA Academic Calendar**). Students who drop one or more courses, thereby creating a course load reduction after the drop/add period, are not eligible for any refund. Students who officially withdraw from the College before

50% of the course meetings have occurred may receive a refund amount based on a pro rata percentage determined by dividing the number of course meeting days in the semester that the student completed by the total course meeting days in the semester. The unused portion will be refunded up to the point in time that the amount equals 50%. Students who withdraw enrollment from the institution when the calculated percentage of completion is greater than 50% are not entitled to any refund. Refund by check will be mailed within 30 days of the official action. Students who withdraw from an intensive course in which the course meetings begin after the drop/add period are not entitled to a refund, but they may receive a tuition credit toward a subsequent semester that is prorated based on the number of course meetings attended. Exceptions to the above policy may be made by the Chief Academic Officer in the event of significant extenuating circumstances such as accident or illness.

### **Refund Policy for Payments by Credit Card**

All refunds for tuition and registration fee payments made electronically by credit or debit card are subject a 5% refund processing fee.

## **Fundraising Policy**

As a non-profit organization, the College of Athens is blessed to receive charitable donations for many purposes. The College of Athens is responsible, by law, to follow the highest level of ethical practices in the matter of soliciting and receiving charitable gifts. This includes the following:

- All monetary or gifts-in-kind must be properly handled and recorded by the College’s designated financial officer.
- The institution retains financial control and accountability over all gifts received including gifts-in-kind (books, property, vehicles, and any other tangible gift).
- Every fundraising effort on behalf of the College must be approved by the President to ensure the following:
  - That all fund-raising efforts comply with the College’s Financial Policies as well as State, and Federal accounting standards for a non-profit institution;
  - That no false, misleading, or exaggerated statements about the College will be used to solicit gifts;
  - That every gift received will be acknowledged within an appropriate time frame; and
  - That every gift will be used for the purpose stated.
- In the event a restricted gift is given to the College, those funds **must** be used for the designated purpose only. Restricted gifts may only be repurposed by written permission from the donor to re-distribute the funds.

## **Support-Raising Policies**

### **Charitable Giving Guidelines for Designated Funds**

Because the College of Athens is a non-profit 501(c)(3) organization, businesses and individuals may send gifts directly to CoA as a form of charitable giving. We encourage staff and students to help build the overall base of ministry partners through personal support raising efforts. In order to be compliant with Internal Revenue Service (IRS) guidelines:

- Checks must be written to the College of Athens and should NOT have the name of any designated individual indicated on the check.
- CoA assumes full control of the distribution of all charitable gifts received.
- CoA will retain 5% of all charitable giving made by credit card for administrative purposes.
- All charitable gifts made to CoA are non-refundable.

**Gifts to the Student Scholarship Fund**

- Scholarship funds cannot be disbursed to students who discontinue enrollment in the College of Athens.
- Parents may not contribute to the CoA Scholarship Fund on behalf of their dependents for the purposes of obtaining a charitable donation credit. Parents who pay tuition for their dependent students will receive a yearly Tuition Statement, IRS Form 1098-T.
- Student Scholarship funds may be distributed to the student in the form of both tuition and reasonable living expenses.

**Gifts to CoA Missions Efforts**

- Donors are asked to designate the name of the mission trip supported with their gift but not the name of individual trip participants.
- CoA students' tuition payments must be current and up-to-date (i.e., no past due balance) in order to be permitted to raise support for mission trip work.

All gifts given to the College of Athens for a specified purpose are considered "Restricted." Those monies will be used solely for the purpose designated by the giver. Students interested in pursuing support-raising are encouraged to visit the [Raising Ministry Support](#) page on the Student Resources site for training material and resources.

## Academic Information

### Educational Goals

Upon completion of their respective academic programs, CoA students will:

1. Demonstrate strong evidence of a growing personal relationship with Christ through prayer, biblical studies, and worship;
2. Demonstrate an appropriate depth of biblical knowledge and understanding necessary for fulfilling their ministry role as well the ability to continue to grow in biblical knowledge and understanding;
3. Clearly articulate their biblical worldview and demonstrate an ability to critically engage non-biblical worldviews;
4. Clearly articulate their personal call to ministry and demonstrate an understanding of how to apply the unique talents and spiritual gifts they possess in order to be successful in their calling;
5. Possess the specialized knowledge related to their degree program area and demonstrate the ability to apply that knowledge for effective ministry to people;
6. Exhibit strong, effective servant leadership skills appropriate for their chosen area of ministry; and
7. Exhibit: a) a desire to serve others, b) Godly humility, c) the ability to rely on God rather than self for ministry success; and d) a healthy understanding and application of self-care in order to avoid burnout.

### Graduation Requirements

In order for students to qualify for graduation from CoA, the following requirements must have been met:

- The appropriate number of credits earned in each department (Christian Core, Distribution, Major Area, Faith-in-Action, and Electives) per the program requirements as well as the total number of required credits for the degree earned
- No grade of less than a 2.0 for any course in the Major Area and an overall GPA of no less than 2.0
- Successful completion of the CoA Graduation Portfolio (Certificate students exempt)
- Successful completion of the Master's Thesis or Capstone Project (Master's students only)
- Successful completion and documentation of all service hours
- Full payment of all tuition and fees; Completion of all work-study hours

The semester prior to the anticipated graduation date, a graduation audit will be conducted to ensure that all requirements have been met.

With the exception of the undergraduate and graduate certificate programs, all students who graduate from CoA are required to assemble a Graduation Portfolio. The purpose of the Portfolio is twofold. Students will demonstrate successful completion of their CoA degree program, and their completed Graduation Portfolio can serve as a tool to help prospective employers know the student and his or her capabilities. The Portfolio will consist of:

- The student's resumé
- 1 Letter of Recommendation from any full-time or part-time CoA faculty member
- 1 Letter of Recommendation from an on-site mentor of a Faith-in-Action apprenticeship course
- A letter from the student's Academic Advisor stating that all graduation requirements (including the completion of the Graduation Portfolio) have been satisfied
- 2 polished writing samples (graduate students must include their Master's Thesis)
- Additional Student Artifacts sufficient in quantity and quality to demonstrate successful completion of Program Objectives
- A successful evaluation of the artifacts by the student's advisor and the Portfolio Review Committee
- Additional Letters of Recommendation, writing, or project samples as desired

Upon graduation, CoA will place an unofficial copy of each student's final transcript in his or her Graduation Portfolio. Graduation Portfolios will be securely stored electronically for a period of five years following graduation. Students will have unlimited access to their Portfolios during that period.

\*Any exceptions to the above stated Graduation Requirements policy must be approved in writing by the Undergraduate or Graduate Program Chairs and the Chief Academic Officer.

## Portfolio Development Process

Once a student has completed half of his or her degree program, the Academic Advisor will create a secure, online Graduation Portfolio folder for the student and review the Portfolio guidelines. At that time, students may begin to populate their portfolios with appropriate documentation. The Academic Advisor will guide the student in selecting and submitting the appropriate documents for the portfolio and provide a preliminary evaluation of the quality of artifacts presented.

A final evaluation of student portfolios will be conducted by the student's Program Chair or the Chief Academic Officer during the semester prior to the student's projected graduation date. Students must ensure that all required documents have been submitted by that time with the exception of the Master's Thesis in progress. The Portfolio assessor will make a written determination indicating that all requirements have been successfully met or indicating areas that require higher quality artifacts. The assessor's determination will be shared with the student within one week of the Portfolio review.

It is incumbent upon the student to provide evidence of successful completion of the CoA stated Program Objectives by demonstrating a score of no less than 3 in every category. If a student does not meet the accepted level during the Committee evaluation, the Academic Advisor will create a plan of action to help him or her address their areas of weakness prior to a final re-evaluation. Students may walk with their graduating class as scheduled, but their diplomas and official transcripts will be withheld until they successfully demonstrate completion of all components of the Graduation Portfolio.

## Definition of a Credit Hour

The College of Athens operates on a traditional 15-week semester calendar, offering some courses during shortened or intensive time periods. In all cases, one credit hour is equal to three hours of student work per week for a semester. Typically, one credit hour corresponds to one hour of lecture and two hours of homework.

## Student Status

Undergraduate students who study 12 credit hours or more per semester are considered full-time. Those who study fewer than 12 credit hours are considered part-time.

Graduate students who study 9 credit hours or more per semester are considered full-time. Those who study fewer than 9 credit hours are considered part-time. Graduate students who are enrolled in at least 3 credit hours for the master's thesis or for apprenticeship (FIA) courses are also considered full-time.

## Academic Honors

Students who meet the following conditions are eligible for academic honors:

- are in good standing (i.e., no outstanding tuition, service hours, or other school-related obligations)
- have no incomplete (I) grades

- pass all P/F courses
- have no grade below a “C” in the term
- are enrolled in at least 2 courses in the term

Students who meet the above conditions and whose GPA for the semester is above 3.5 will be awarded the following academic honors:

- Dean’s List: 3.5–3.75
- Presidents List: 3.76–4.0

## Graduation Honors

Graduating seniors are eligible for *cum laude* designations on diplomas and transcripts if they have completed at least 50% of the credits for their degree at the College and meet the following criteria:

- ***cum laude***: at least a 3.5 total GPA
- ***magna cum laude***: at least a 3.76 total GPA
- ***summa cum laude***: at least a 3.9 total GPA

## Grading Scale

A	93% – 100%
A -	90% – 92%
B+	87% – 89%
B	83% – 86%
B-	80% – 82%
C+	77% – 79%
C	73% – 76%
C-	70% – 72%
D	65% – 69%
F	Below 65%

When a student’s final grade has a fractional percentage of .5 or greater, the final grade will be rounded up to the next whole number and the corresponding letter grade assigned to the student’s transcript.

## Writing Proficiency & Remediation Program

1. All newly enrolled undergraduate and graduate students are required to take the CoA Writing Skills Assessment. Students who do not demonstrate proficiency in writing skills through the assessment will be required to enroll in one or more remediation strategies.
2. For students who are not able to demonstrate proficiency in writing, there are 2 writing remediation strategies available:
  - a. An online self-study writing skills course:
    - i. Teams course for Grammar
    - ii. Teams course for Writing
  - b. Enrollment in English Composition 101 (required for undergraduate students, may be required for graduate students in need of remediation.)

One or more strategies will be required based on the writing assessment results and the perceived degree of remediation needed. Fees will be charged for remediation strategies. The fees for the

online writing skills modules are each equal to the tuition fee for a 1-credit course. Students who fail to satisfactorily complete the online writing skills modules will be placed on academic probation and will be enrolled in English at the next opportunity. The fee for English Composition is the regular course tuition rate. Remediation strategies/courses may not be used to earn credits toward graduation requirements.

3. Academic Advisors will monitor the participation and progress of students who have been assigned to writing remediation services.
4. All undergraduate students are required to take English Composition 101 at its earliest offering.
5. Graduate students who are deemed by course instructors to be in need of writing remediation may also be required to participate in one or more writing remediation strategies, including enrollment in the English Composition course.
6. Instructors may choose to refer students to the writing remediation program when they identify a substantive deficiency in writing skills. Referrals will be made through an individual student's Academic Advisor.
7. Throughout students' coursework, if any assignment is submitted with a clear lack of effort in the area of spell-check, grammar check, and/or appropriate citations, students will be notified that the assignment cannot be graded. Students will be given 3 to 5 additional days to re-submit the assignment to provide appropriate care to the writing standards, noting that there will be an automatic 10% grade reduction.
8. Student's seeking writing assistance are welcome to consult with the director of Library and Learning Resources for tutoring or additional assistance.

## College Success Course

The College Success Course is required for all incoming CoA students during their first semester of study.\* The course covers a range of topics divided into separate modules that will help orient students to life in higher education generally and CoA more specifically. The modules will be completed in Microsoft Teams and made available to students after completion of their Enrollment Agreement and their first academic advising appointment. Students can complete the modules at any pace once they have been added to the course, but all modules must be completed by the midpoint of the semester. Most of the work can be completed by the student independently, but an instructor will be assigned to help moderate and guide students through the course. The 1-credit course is designed as a pass/fail grade built around a simple point system. Students who fail the course in successive terms will not be allowed to enroll in additional coursework at CoA until the successful completion of the course.

\*certain modules in the course may be waived by the student's Academic Advisor with the demonstration of prior academic success at another accredited institution.

## Academic Probation

Students will be placed on academic probation at the end of any semester when their cumulative GPA falls below 2.0. Students on academic probation are required to meet twice per semester with their Academic Advisor to create and enact a remediation plan until the GPA has recovered. Academic probation ends after any semester in which the cumulative GPA is equal to or greater than 2.0. Students on academic probation must improve their cumulative GPA to 2.0 or above within the next 30 credit hours of study, or they will be

dismissed from the College of Athens without further opportunity to finish their studies at this institution. Students who have been dismissed from the institution due to poor academic standing may not re-enroll as degree-seeking students.

\*Any exceptions to the above stated Academic Probation policy must be approved in writing by the Undergraduate or Graduate Program Chairs and the Chief Academic Officer.

## Retake Policy

A College of Athens course may **only** be repeated if the grade earned is a C- or lower. When a course is retaken, all grades received will appear on the transcript, but the course will be counted only one time for credit. For purposes of determining the cumulative GPA, a course will be considered as attempted only once and the grade points assigned will reflect the highest grade received. If a student fails a course previously passed, the hours originally earned will not be forfeited. Students **must retake** major area required courses for which the grade earned was a C- or less.

## Make-Up Work

Any assignment submitted after the beginning of the scheduled class session will be considered late. Late assignments will be deducted 10% per day late. Absence from class does not excuse a student from submitting work by the date due. Faculty may offer an extension of a due date due to extenuating circumstances provided that written proof is provided (e.g., doctor's note, military deployment orders, employment letter, published obituary, etc.).

## Professional Licensure

Students who graduate with a degree from the College of Athens will be well prepared as Christian leaders in their respective majors. CoA programs are not designed to meet specific professional licensure requirements in any state. Students who wish to meet a specific professional licensure (e.g., divinity ordination, teaching certificate) should contact the particular licensing agencies and subsequently communicate with their Academic Advisor to help tailor their coursework to satisfy any requirements beyond the completion of their CoA degree.

## Distance Education Policies

College of Athens recognizes the value of online education in advancing its mission "to be a biblically-grounded, Holy Spirit-empowered, accredited Christian college that prepares men and women who will teach, reach, lead, and minister to others out of their identity in Christ through relational, hands-on training for life and leadership in the church, in the marketplace, and across the globe." As such, the College is committed to providing high quality online education to a diverse population of learners with a wide range of needs.

## Student Verification in Online Learning

The [Higher Education Opportunity Act](#) (HEOA) requires institutions that offer credit bearing online learning courses verify that the student who registers for an online learning course or program is the same student who participates in and completes the course or program and receives academic credit. According to the HEOA, one or more of the following methods must be used:

1. An individual secure login and password,
2. Proctored examinations, and/or
3. Other technologies or practices that are effective in verifying student identification.

Each CoA student is assigned a unique student identification number and password to log in to Populi and CoA email systems. Accounts are for individual use only and are not transferable or to be used by any other individual. Students will also be required to provide government-approved photo identification upon enrollment.

### **Student Enrollment Agreement**

With the exception of CoA Public Health Policies, all policies contained within the CoA Student Enrollment Agreement apply to all students regardless of the enrollment modality (e.g., in-person, online, or blended courses).

### **State Authorization for Online Learning**

The U.S. Department of Education requires higher education institutions to be authorized to provide post-secondary educational instruction in their states. Many of these state laws and regulations also apply to online, distance, and correspondence educational instruction offered in that state.

College of Athens abides by all requirements of the [State Authorization Reciprocity Agreement \(SARA\)](#). SARA is an agreement among member states, districts, and territories of the United States. It establishes national standards for the interstate offering of distance education courses and programs. It simplifies the process of taking online classes at an institution of higher education based in another state. CoA cannot offer online courses and programs in states that do not have SARA approval, unless CoA has received separate approval from that state. The Southern Regional Education Board (SREB) is one of four regional education compacts and is the compact that administers SARA for institutions located in Georgia. A national council (NC-SARA) oversees SARA and the regional compacts. College of Athens was approved by the Georgia Nonpublic Postsecondary Education Commission (GNPEC) to participate in SARA and became a SARA institution in September 2020.

### **Accessibility**

The official learning management system (LMS) at CoA is Microsoft 365. Students who need accommodations because of a verifiable disability, and need assistance in obtaining accommodations, should notify the College Administration office of such need. College of Athens will provide accommodations and/or services as is both reasonable and required by federal and/or state law.

### **Copyright Compliance and Intellectual Property**

It is the policy of College of Athens to acknowledge and abide by all applicable intellectual property laws. The College expects that all staff, faculty, and students using the facilities or resources of the College shall do the same. The ownership of all distance education materials, software, and course content resides with the College. Materials created by faculty or students directly related to or for the purpose of course instruction may not be used or sold without written permission from the owner of the materials.

### **Library and Learning Resources**

Distance education students have access to comparable library and learning resources as campus-based students through the use of an electronic collection from Logos Bible Software as well as access to the GALILEO Online Library Resource sponsored by the University System of Georgia with over 100 databases of scholarly work. Faculty and students may access Populi, Office 365, and Galileo databases from their own devices at any time and from any location. Faculty and Students may also contact the CoA Library Specialist at [library@collegeofathens.edu](mailto:library@collegeofathens.edu) at any time for assistance in identifying resources suitable for research and coursework.

## **Student Services**

Students enrolled in online education courses/programs have access to services comparable to those provided for students in campus-based courses/programs. All new students are required to attend New Student Orientation where they will be made familiar with the services available to them. Further, Distance Education students full have access to information on library/learning resources, financial aid, course registration, academic calendar, etc. via [collegeofathens.edu](http://collegeofathens.edu), Populi, and/or Microsoft 365 online. All Distance Education students are assigned an Academic Advisor for the duration of their programs.

## **Catastrophic Event Policies**

The Student, Faculty, and Employee Handbooks inform on-campus occupants how to react in an emergency. Emergency exit plans are posted in the classroom, administrative office, and Library. In the event of larger scale national disasters, CoA will follow the policies and best practices set forth for both in-person and online instruction by the Transnational Association of Christian Colleges & Schools (TRACS), NC-SARA, and the Georgia Nonpublic Postsecondary Education Commission (GNPEC).

## **Online Attendance Policy**

Regular attendance is an important contributor to student success in online courses. Student attendance in Distance Education courses is defined as active participation in the course as described in the course syllabus. For online classes, attendance will be monitored by timely submission of assignments, assessments/exams, discussion board entries, and so forth. A student is expected to complete such assignments by the appropriate due date. Failure to complete such assignments by the due date will be recorded as an absence.

Further, all CoA courses require a minimum of 2 hours of synchronous virtual course meetings for each credit hour. The in-person virtual course meeting times will be published online prior to registration. Students who register for a Distance Education that offers the minimum number of synchronous course meeting hours must ensure that they can attend 100% of the scheduled synchronous virtual meetings prior to course enrollment.

Courses taught virtually via a 100% synchronous class meeting schedule are subject to CoA's attendance requirement. Missing more than 25% of the scheduled class meetings will result in an automatic failure of the class.

Students on financial aid programs are responsible for knowing attendance requirements of their programs. Failure to attend may impact a student's ability to qualify for financial aid. If students find that they cannot meet the class's minimum activity requirements due to any circumstance, they are asked to contact their course instructor(s) as soon as possible.

## **Frequent Site Visitation**

Students should log into the course page on a regular basis to keep informed of all course related announcements, activities, and so forth. Each course page will indicate the required frequency for logging into the course page. The course page will indicate deadlines for submitting student work. Students are encouraged to turn on notifications for updated course materials and information.

## **Virus-Free Submissions**

Students are responsible for submitting files free of corruption and computer viruses. Any file that does not pass the school's virus-check software will not be opened and will be returned to the student. Corrupted files will not count as an assignment submission, and it is incumbent upon students to resubmit a new file by the assignment due date.

## E-Mail Policies

Excessive emails (e.g., more than 3 in a 24-hour period) make unreasonable time demands on both sender and recipient. Students must ensure they have a legitimate need before they write.

### Appropriate subjects for emails to instructor:

- Questions concerning understanding of course content
- Requests for feedback on graded assignments
- Private issues appropriate for discussion within the teacher-student relationship

### Your instructor will not answer emails which:

- Pose questions answered in the syllabus or course information published online
- Lacks a subject line which clearly identifies the purpose of the email
- Raises an inappropriate subject

Your instructor will answer emails within 24 hours of a normal workday, Monday through Friday.

## Disclosure Policy

Distance Education students are never required to post photographs and other personal information on a course site, such as in getting-to-know-each-other activities. Any activities of this sort are strictly voluntary. Also, references to personal traits such as race, ethnicity, disabilities, age, and gender may only be made public only if a student initiates the actions to do so. For questions about student privacy, see the resources provided by the Department of Education: [Protecting Student Privacy | U.S. Department of Education](#).

## Technology Requirements

Distance Education Students are responsible for ensuring that they have sufficient technology to accomplish their academic program well. The Technology Requirements are as follows:

### Hardware Requirements

Computer or Tablet with:

- Windows 10 or Mac OS X 10 or greater (fully updated)
- 8 GB ram or more
- 240 GB hard drive (must have at least 60% available/free disk space)
- Functional Web Cam

### Software Requirements

- Adobe Acrobat Reader (must use most recent version at all times): [adobe.com](#)
- The latest version of one of the following web browsers:
  - Google Chrome: [google.com/chrome](#)
  - Microsoft Edge: [Download Microsoft Edge Web Browser | Microsoft](#)
  - Safari: [Safari - Apple](#)
- [Windows Media Player](#) (or comparable): [microsoft.com](#)
- Anti-Virus/Anti-Spyware Software Recommended

### Internet Connectivity Requirements

A Broadband Internet Connection (10 Mbs or faster) is required.

## Technical Support Policy

- Students are personally responsible for ensuring the efficient functionality of their hardware, software, and internet connectivity.
- For trouble connecting to and/or using CoA platforms (Microsoft 365, Populi, etc.), students should contact [support@collegeofathens.edu](mailto:support@collegeofathens.edu)

- Students should notify their instructors immediately if they are experiencing technical problems. However, instructors are not obligated to accept any excuse for course inactivity due to technical problems. Make-up work policies are at the discretion of the instructor.

### **Appropriate Online Behavior**

Each student is expected to demonstrate behavior in accordance with the CoA Expectations for Christian Conduct when working online on discussion board posts, virtual assignments, and any other digital interaction. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity will be expected at all times in the online environment.

Student and instructor responses in online discussion posts must comply with the CoA Expectations for Christian Conduct.

### **Appropriate Virtual Behavior**

In addition to the above, students engaged in virtual class sessions should abide by standard rules of classroom decorum in addition to the following guidelines:

- The student's camera should be on at ALL times. Students with a camera turned off without approval from the instructor will be considered absent.
- The student should be logged into the virtual meeting before the beginning of the class session.
- The student should be dressed appropriately.
- The student should limit distractions for themselves and their peers in their learning environment.
- The student should remain muted when not speaking.
- The student should use the "raise hand" feature as appropriate to make comments or respond to questions.
- The student should be focused on the class meeting and not performing other tasks (e.g., playing games, texting, driving, etc.)
- The student should be seated in such a way as to limit movement as much as possible and to facilitate necessary activities like typing, reading, speaking, and so forth.

### **Disclaimer**

Students are expected to become familiar with and to abide by all course policies set forth in the syllabus and/or through the course site. Ignorance of course policies published on the course page or in the course syllabus is not a viable excuse for violating one of those policies. Students are responsible for reading and following all published course policies. Exceptions to the above-stated course policies may be made in special cases at the instructor's sole discretion.

## Christian Ministry Program

### Undergraduate Program Requirements

#### Christian Core Requirements

All certificate and degree programs require that students complete Christian Core requirements, courses designed to equip head and heart with the biblical truths found in the **College of Athens Belief Statement**. Christian Core courses are also designed to equip students with the tools to effectively engage in further Bible study and spiritual formation. Students must either complete the Christian Core coursework before beginning other degree coursework or, if approved by an academic advisor, may finish the Christian Core while pursuing other coursework. Faith-in-Action apprenticeships may only be assigned after completing the Christian Core requirements.

CHRISTIAN CORE REQUIREMENTS FOR UNDERGRADUATE MINISTRY PROGRAMS		
Title	Number	Credits
Old Testament Survey	BS 101	4
New Testament Survey	BS 102	3
Foundations of Faith	CS 101	3
His Creation: Identity in Christ	CS 102	2
Prayer & Spiritual Direction	CS 103	3
The Great Commission: Evangelism	CS 201	3
The Great Commission: Discipleship	CS 202	3
<b>Total Christian Core Credits</b>		<b>21</b>

#### Certificate in Christian Ministry Program

##### Program Objectives — Undergraduate Certificate in Christian Ministry

1. To equip men and women with an abiding surrendered personal relationship with the Lord.
2. To equip men and women with the biblical knowledge, understanding, and interpretation skills necessary to represent Christ well in their circles of influence.
3. To equip men and women to effectively integrate evangelism and discipleship into any career area.
4. To equip men and women for effective, biblically-grounded, Holy Spirit-empowered, servant leadership in the church, in the marketplace, and across the globe.

Courses in the Undergraduate Certificate Program are offered such that students who study 15 credit hours per semester may finish the program in 2 semesters.

Required Coursework	Credits
Christian Core	21
Concentration Major	3
Faith-in-Action	6
<b>Total Required Credits</b>	<b>30</b>

<b>CHRISTIAN MINISTRY MAJOR AREA COURSES — CERTIFICATE</b>	
<b>Students must take at least 3 credits in an area of concentration:</b>	
<b>Area</b>	<b>Credits</b>
Biblical Studies	
Business Administration	
Care & Counseling	
Christian Studies	
Christian Education	
Generational Ministry	
Intercultural Studies	
Transformational Leadership	
Worship Arts	
<b>Total Major Area Credits</b>	<b>3</b>

<b>FAITH-IN-ACTION COURSEWORK — CERTIFICATE</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
Christian Ethics	FIA 201*	3
Apprenticeship in Action	FIA 250	3
<b>Total Faith-in-Action Credits</b>		<b>6</b>

*\*FIA 201 is a prerequisite for all FIA apprenticeships.*

### **Associate of Arts in Christian Ministry**

#### **Program Objectives — Associate of Arts in Christian Ministry**

1. To equip men and women with an abiding, surrendered, personal relationship with the Lord.
2. To equip men and women with the biblical knowledge, understanding, and interpretation skills necessary to represent Christ well in their circles of influence.
3. To equip students to analytically and critically engage and communicate with the world around them using a biblical worldview.
4. To equip men and women to effectively integrate evangelism and discipleship into any career area.
5. To equip men and women for effective, biblically-grounded, Holy Spirit-empowered, servant leadership in the church, in the marketplace, and across the globe.

Courses in the Associate's Degree Program are offered such that students who study 15 credit hours per semester may finish the program in 4 semesters.

<b>Required Coursework</b>	<b>Credits</b>
Christian Core	21
Distribution Requirements (Science, Mathematics, Humanities)	16
Concentration Major	15

Faith-in-Action	6
Electives	3
<b>Total Required Credits*</b>	<b>61</b>

*\*Students may transfer up to 30 credits from an accredited post-secondary institution. Transfer credits subject to approval by CoA Admissions.*

<b>Distribution Requirements* — Associate's Degree</b>	<b>Credits</b>
College Success	1
English Composition	3
Foreign Language or Biblical Language	3
Mathematics or Natural Sciences	3
Behavioral or Social Sciences	3
Humanities or Fine Arts	3
<b>Total Required Credits</b>	<b>16</b>

*\* Students may accomplish core distribution requirements in mathematics, science, and humanities through transfer credit and/or through credit by examination (Advanced Placement, CLEP, etc.).*

### **Associate of Arts in Christian Ministry — Concentration Major Courses**

<b>AACM — BIBLICAL STUDIES</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>6</b>
Walking with Jesus—The Gospels	BS 312	3
The Pentateuch	BS 314	3
<b>Students must take either:</b>		<b>3</b>
God's Design for Sexual Wholeness	CC 352	3
Spiritual Warfare & Victory in Christ	CS 351	3
<b>Students must take 6 additional credits of Biblical Studies (BS) courses</b>		<b>6</b>
<b>Total Major Area Credits</b>		<b>15</b>

<b>AACM — CARE &amp; COUNSELING</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>9</b>
Psychology & Theology	CC 301	3
Introduction to Care & Counseling Ministry	CC 304	3
God's Design for Sexual Wholeness	CC 352	3
<b>Students must take 6 additional credits of Care &amp; Counseling (CC) courses</b>		<b>6</b>
<b>Total Major Area Credits</b>		<b>15</b>

<b>AACM — CHRISTIAN EDUCATION</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>9</b>
God's Design for Sexual Wholeness	CC 352	3
Christian Philosophy of Education	ED 301	3
The Art & Science of Teaching	ED 402	3
<b>Students must take 6 additional credits of Christian Education (ED) courses</b>		<b>6</b>
<b>Total Major Area Credits</b>		<b>15</b>

<b>AACM — CHRISTIAN STUDIES</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take either:</b>		<b>3</b>
God's Design for Sexual Wholeness	CC 352	3
Spiritual Warfare & Victory in Christ	CS 351	3
<b>Students must take 6 additional credits of Biblical Studies (BS) courses</b>		<b>6</b>
<b>Students must take 6 additional credits of Christian Studies (CS) courses</b>		<b>6</b>
<b>Total Major Area Credits</b>		<b>15</b>

<b>AACM — GENERATIONAL MINISTRY</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>6</b>
Inductive Bible Study	BS 351	3
Psychology & Theology	CC 301	3
<b>Students must take either:</b>		<b>3</b>
God's Design for Sexual Wholeness	CC 352	3

Spiritual Warfare & Victory in Christ	CS 351	3
<b>Students must take 6 additional credits of Generational Ministry (GM) or Education (ED) courses</b>		<b>6</b>
<b>Total Major Area Credits</b>		<b>15</b>

**AACM — INTERCULTURAL STUDIES**

Title	Number	Credits
<b>Students must take:</b>		<b>12</b>
Theology of Missions	IC 304	3
World Religions & Cross-Cultural Ministry	IC 310	3
Perspectives on the World Christian Movement	IC 320	3
Cultural Anthropology	IC 303	3
<b>Students must take either:</b>		<b>3</b>
Spiritual Warfare & Victory in Christ	CS 351	3
God's Design for Sexual Wholeness	CC 352	3
<b>Total Major Area Credits</b>		<b>15</b>

**AACM — WORSHIP ARTS**

Title	Number	Credits
<b>Students must take:</b>		<b>12</b>
Spiritual Warfare & Victory in Christ	CS 351	3
Biblical Foundations of Worship	WA 375	3
Music Theory 1	WA 301	3
Vocal Performance or Instrumental Performance	WA 350/WA351	3
<b>Students must take 3 additional credits of Worship Arts (WA) Courses</b>		<b>3</b>
<b>Total Major Area Credits</b>		<b>15</b>

Elective Courses — Associate's Degree	Credits
<b>Total Elective Credits</b>	<b>3</b>

**FAITH-IN-ACTION COURSEWORK — ASSOCIATE'S**

Title	Number	Credits
Christian Ethics	FIA 201*	3
Apprenticeship in Action	FIA 250	3
<b>Total Faith-in-Action Credits</b>		<b>6</b>

*\*FIA 201 is a prerequisite for all FIA apprenticeships*

## Bachelor of Arts in Christian Ministry

### Program Objectives — Bachelor of Arts in Christian Ministry

1. To equip men and women with an abiding, surrendered, personal relationship with the Lord.
2. To equip men and women with the biblical knowledge, understanding, and interpretation skills necessary to represent Christ well in their circles of influence.
3. To equip students to analytically and critically engage and communicate with the world around them using a biblical worldview.
4. To equip men and women to effectively integrate evangelism and discipleship into ministry and to equip others to do the same.
5. To equip men and women for effective, biblically-grounded, Holy Spirit-empowered, servant leadership in the church, in the marketplace, and across the globe.
6. To equip men and women for ordination in some denominations.

Courses in the Bachelor's Degree Program are offered such that students who study 15 credit hours per semester may finish the program in 8 semesters.

Overview: Required Courses	Credits
Christian Core	21
Distribution Requirements (Science, Mathematics, Humanities)	31
Concentration Major	36
Faith-in-Action	15
Electives	18
<b>Total Required Credits**</b>	<b>121</b>

*\*Students may transfer up to 60 credits from an accredited post-secondary institution. Transfer credits subject to approval by CoA Admissions.*

Distribution Requirements* — Bachelor's Degree	Credits
College Success	1
English Composition	3
Foreign Language or Biblical Language**	6
Mathematics or Natural Sciences	3
Humanities or Fine Arts	3
Behavioral or Social Sciences	3
General Education Electives	12
<b>Total Required Credits</b>	<b>31</b>

*\*Students may accomplish core distribution requirements in mathematics, science, and humanities through transfer credit and/or through credit by examination (Advanced Placement, CLEP, etc.).*

*\*\*Students in majors requiring a biblical language may use those languages to satisfy distribution requirements but will need to take an additional 6 credits in their major area.*

**Bachelor of Arts in Christian Ministry — Concentration Major Courses**

<b>BACM — BIBLICAL STUDIES</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>15</b>
Walking with Jesus—The Gospels	BS 312	3
The Pentateuch	BS 314	3
Systematic Theology	BS 350	3
Inductive Bible Study	BS 351	3
The Book of Romans	BS 411	3
<b>Students must take either:</b>		<b>3</b>
God’s Design for Sexual Wholeness	CC 352	3
Spiritual Warfare & Victory in Christ	CS 351	3
<b>Students must take 6 credits of the same biblical language:*</b>		<b>6</b>
Old Testament Hebrew I & II	BL 310, BL 311	6
New Testament Greek I & II	BL 350, BL 351	6
<b>Students must take 12 additional credits of Biblical Studies (BS) or Biblical Language (BL) courses*</b>		<b>12</b>
<b>Total Major Area Credits</b>		<b>36</b>

*\*Students who take a biblical language to fulfill their general education language requirement will need to take an additional 6 credits (18 credits total) in their major area courses.*

<b>BACM — CARE &amp; COUNSELING</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>24</b>
Inductive Bible Study	BS 351	3
Psychology & Theology	CC 301	3
Human Growth & Development	CC 302	3
Introduction to Care & Counseling Ministry	CC 304	3
God’s Design for Sexual Wholeness	CC 352	3
Spiritual Warfare & Victory in Christ	CS 351	3
Biblical Foundations of Prayer Ministry	CC 320	3
Wholeness Care Ministry	CC 330	3
<b>Students must take 12 additional credits of Care &amp; Counseling (CC) courses</b>		<b>12</b>
<b>Total Major Area Credits</b>		<b>36</b>

<b>BACM — CHRISTIAN EDUCATION</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>27</b>
Inductive Bible Study	BS 351	3
God's Design for Sexual Wholeness	CC 352	3
Spiritual Warfare & Victory in Christ	CS 351	3
An Introduction to Christian Education	ED 300	3
Christian Philosophy of Education	ED 301	3
Reading Instruction	ED 303	3
Curriculum, Instruction, & Assessment	ED 400	3
The Art & Science of Teaching	ED 402	3
Personal Spiritual Formation	ED 403	3
<b>Students must take 6 additional credits of Biblical Studies (BS) courses</b>		<b>6</b>
<b>Students must take 3 additional credits of Education (ED) courses</b>		<b>3</b>
<b>Total Major Area Credits</b>		<b>36</b>

<b>BACM — CHRISTIAN STUDIES</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>12</b>
Systematic Theology	BS 350	3
Inductive Bible Study	BS 351	3
God's Design for Sexual Wholeness	CC 352	3
Spiritual Warfare & Victory in Christ	CS 351	3
<b>Students must take 6 credits of the same biblical language:*</b>		<b>6</b>
Old Testament Hebrew I & II	BL 310, BL 311	6
New Testament Greek I & II	BL 350, BL 351	6
<b>Students must take 6 additional credits of Biblical Studies (BS) courses</b>		<b>6</b>
<b>Students must take 12 additional credits of Christian Studies (CS) courses*</b>		<b>12</b>
<b>Total Major Area Credits</b>		<b>36</b>

*\*Students who take a biblical language to fulfill their general education language requirement will need to take an additional 6 credits (18 total) in their major area.*

<b>BACM — GENERATIONAL MINISTRY</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>15</b>
Inductive Bible Study	BS 351	3

Psychology & Theology	CC 301	3
Spiritual Warfare & Victory in Christ	CS 351	3
God's Design for Sexual Wholeness	CC 352	3
The Art & Science of Teaching	GM 402	3
<b>Students must take 6 additional credits of Biblical Studies (BS) courses</b>		<b>6</b>
<b>Students must take 15 additional credits of Generational Ministry (GM) or Education (ED) Courses</b>		<b>15</b>
<b>Total Major Area Credits</b>		<b>36</b>

**BACM – INTERCULTURAL STUDIES**

Title	Number	Credits
<b>Students must take:</b>		<b>21</b>
Inductive Bible Study	BS 351	3
God's Design for Sexual Wholeness	CC 352	3
Spiritual Warfare & Victory in Christ	CS 351	3
Theology of Missions	IC 304	3
World Religions & Cross-Cultural Ministry	IC 310	3
Perspectives on the World Christian Movement	IC 320	3
Cultural Anthropology	IC 303	3
<b>Students must take 6 additional credits of Biblical Studies (BS) courses</b>		<b>6</b>
<b>Students must take 9 additional credits of Intercultural Studies (IC) courses</b>		<b>9</b>
<b>Total Major Area Credits</b>		<b>36</b>

**BACM – WORSHIP ARTS**

Title	Number	Credits
<b>Students must take:</b>		<b>27</b>
Inductive Bible Study	BS 351	3
God's Design for Sexual Wholeness	CC 352	3
Spiritual Warfare & Victory in Christ	CS 351	3
The Dynamics of Leadership	TL 312	3
Biblical Foundations of Worship	WA 375	3
Music Theory I	WA 301	3
Vocal Performance I	WA 350	3
Instrumental Performance I	WA 351	3
Media & Technology	WA 460	3

<b>Students must take 9 additional credits of Worship Arts (WA) Courses</b>	<b>9</b>
<b>Total Major Area Credits</b>	<b>36</b>

*Note: BACM students can earn a minor by completing at least 20 credit hours in another field of study.*

<b>Elective Courses — Bachelor's Degree</b>	<b>Credits</b>
<b>Total Elective Credits</b>	<b>18</b>

<b>FAITH-IN-ACTION COURSEWORK — BACHELOR'S DEGREE</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
Christian Ethics (Required)	FIA 201*	<b>3</b>
FIA Concentration Area Credits**		<b>12</b>
<b>Total Faith-in-Action Credits</b>		<b>15</b>

*\*FIA 201 is a prerequisite for all other FIA courses*

*\*\*FIA apprenticeships may be repeated across semesters until the requirement has been met.*

## Graduate Program Requirements

### Master's Certificate in Christian Ministry

The MCCM Program is designed to provide individuals with a specialized set of knowledge and skills in a specific area of Christian study or service.

#### Program Objectives — Master's Certificate in Christian Ministry

1. To equip men and women with an abiding surrendered personal relationship with the Lord and strategies to effectively engage in lifelong personal Christian growth.
2. To develop men and women who effectively interpret biblical texts within their area of study for the purpose of representing Christ well in their circles of influence.
3. To equip men and women to analytically and critically engage and communicate with the world around them using a biblical worldview.
4. To develop men and women who create effective pathways for evangelism and discipleship within their area of study and who equip others to do the same.
5. To develop men and women who demonstrate biblically-grounded, Holy Spirit-empowered, servant leadership within their area of study.
6. To equip men and women with specialized knowledge and skills for a specific ministry calling.

Courses for the Master's Certificate in Christian Ministry are offered such that students may finish the program in 2 semesters.

Required Coursework	Credits
Personal Spiritual Formation	3
Concentration Major Courses (from one area below)	12
<b>Total Required Credits</b>	<b>15</b>

Required Coursework for Concentration Major Areas	
<p><b>Biblical Studies</b></p> <ul style="list-style-type: none"> <li>• Old Testament Survey</li> <li>• New Testament Survey</li> <li>• 2 elective Biblical Studies courses</li> </ul> <p><b>Business Administration</b></p> <ul style="list-style-type: none"> <li>• Christian Leadership Ethics</li> <li>• Strategic Management</li> <li>• 2 elective Business Administration courses</li> </ul> <p><b>Care &amp; Counseling</b></p> <ul style="list-style-type: none"> <li>• Psychology &amp; Theology</li> <li>• 2 elective Care &amp; Counseling courses</li> <li>• Care &amp; Counseling Apprenticeship</li> </ul> <p><b>Children &amp; Youth Ministry</b></p> <ul style="list-style-type: none"> <li>• Psychology &amp; Theology</li> <li>• The Dynamics of Leadership</li> <li>• 2 elective Generational Ministry courses</li> </ul>	<p><b>Marketplace Ministry</b></p> <ul style="list-style-type: none"> <li>• The Great Commission: Evangelism</li> <li>• The Great Commission: Discipleship</li> <li>• Psychology &amp; Theology</li> <li>• His Creation: Identity in Christ</li> </ul> <p><b>Missions</b></p> <ul style="list-style-type: none"> <li>• Theology of Missions</li> <li>• Perspectives on the World Christian Movement</li> <li>• 2 elective Intercultural Studies courses</li> </ul> <p><b>New Testament</b></p> <ul style="list-style-type: none"> <li>• Inductive Bible Study</li> <li>• New Testament Survey</li> <li>• The Four Gospels</li> <li>• 1 elective New Testament course</li> </ul>

<p><b>Christian Education</b></p> <ul style="list-style-type: none"> <li>• The Art &amp; Science of Teaching</li> <li>• Curriculum, Instruction, &amp; Assessment</li> <li>• 2 elective Christian Education courses</li> </ul> <p><b>Christian Studies</b></p> <ul style="list-style-type: none"> <li>• The Great Commission: Evangelism</li> <li>• The Great Commission: Discipleship</li> <li>• 2 elective Christian Studies courses</li> </ul> <p><b>Educational Leadership</b></p> <ul style="list-style-type: none"> <li>• Christian Philosophy of Education</li> <li>• The Dynamics of Leadership</li> <li>• Effective Leadership Communication</li> <li>• 1 elective Christian Education course</li> </ul> <p><b>Evangelism</b></p> <ul style="list-style-type: none"> <li>• The Great Commission: Evangelism</li> <li>• Apologetics</li> <li>• 2 elective Intercultural Studies courses</li> </ul> <p><b>Greek</b></p> <ul style="list-style-type: none"> <li>• New Testament Greek I</li> <li>• New Testament Greek II</li> <li>• 2 elective advanced Greek courses</li> </ul> <p><b>Hebrew</b></p> <ul style="list-style-type: none"> <li>• Old Testament Hebrew I</li> <li>• Old Testament Hebrew II</li> <li>• 2 elective advanced Hebrew courses</li> </ul>	<p><b>Old Testament</b></p> <ul style="list-style-type: none"> <li>• Inductive Bible Study</li> <li>• Old Testament Survey</li> <li>• The Pentateuch</li> <li>• 1 elective Old Testament course</li> </ul> <p><b>Spiritual Formation</b></p> <ul style="list-style-type: none"> <li>• Missional Spiritual Formation</li> <li>• Prayer &amp; Spiritual Direction</li> <li>• Psychology &amp; Theology</li> <li>• His Creation: Identity in Christ</li> </ul> <p><b>Theology</b></p> <ul style="list-style-type: none"> <li>• Systematic Theology</li> <li>• The Trinity</li> <li>• The Four Gospels</li> <li>• 1 elective Biblical Studies course</li> </ul> <p><b>Transformational Leadership</b></p> <ul style="list-style-type: none"> <li>• The Dynamics of Leadership</li> <li>• Effective Leadership Communication</li> <li>• Servant Leadership &amp; Change</li> <li>• 1 elective Leadership course</li> </ul> <p><b>Worship Arts</b></p> <ul style="list-style-type: none"> <li>• Biblical Foundations for Worship</li> <li>• The Dynamics of Leadership</li> <li>• 2 elective Worship Arts courses</li> </ul>
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### Christian Core Requirements for Graduate Students

The master-level program in Christian Ministry requires that students complete Christian Core requirements, courses designed to equip head and heart with the biblical truths found in the College of Athens **Belief Statement**. Christian Core courses are also designed to equip students with the tools to effectively engage in further Bible study. Christian Core requirements for graduate students may be modified based on previous coursework. Students must either complete the Christian Core coursework before beginning other degree coursework or, if approved by an academic advisor, may finish the Christian Core while pursuing other coursework. Faith-in-Action apprenticeships may only be assigned after completing the Christian Core requirements.

<b>CHRISTIAN CORE COURSES — MASTER’S DEGREE</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		
Old Testament Survey	BS 501	4
New Testament Survey	BS 502	3
His Creation: Identity in Christ	CS 502	2
Prayer & Spiritual Direction	CS 503	3
The Great Commission: Evangelism	CS 504	3
The Great Commission: Discipleship	CS 505	3
<b>Total Christian Core Credits</b>		<b>18</b>

## Master of Arts in Christian Ministry

### Program Objectives — Master of Arts in Christian Ministry

1. To equip men and women with an abiding surrendered personal relationship with the Lord and the ability to evaluate and effectively implement lifelong personal Christian growth strategies.
2. To develop men and women who effectively interpret biblical texts and evaluate theological positions for the purpose of representing Christ well in their circles of influence.
3. To equip students to analytically and critically engage and communicate with the world around them using a biblical worldview.
4. To develop men and women who create effective pathways for evangelism and discipleship and equip others to do the same.
5. To develop men and women who demonstrate biblically-grounded, Holy Spirit-empowered, servant leadership in the church, in the marketplace, and across the globe.
6. To equip men and women for ordination in some denominations.

Courses in the Master of Arts in Christian Ministry program are offered such that students who study 15 credit hours per semester may finish the program in 4 semesters.

<b>Required Coursework</b>	<b>Credits</b>
Christian Core	18
Concentration Major	24
Biblical Language or Elective Credits*	6
Faith-in-Action	9
Master’s Thesis or Capstone Project	3
<b>Total Required Credits**</b>	<b>60</b>

*\*Biblical Studies and Christian Studies majors are required to take 6 credits of biblical languages.*

*\*\*Students may transfer up to 15 credits from an accredited post-secondary institution. Transfer credits subject to approval by CoA Admissions.*

**Master of Arts in Christian Ministry — Concentration Major Courses**

<b>MACM — BIBLICAL STUDIES</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>15</b>
Walking with Jesus—The Gospels	BS 512	3
The Pentateuch	BS 514	3
Systematic Theology	BS 550	3
Inductive Bible Study	BS 551	3
The Book of Romans	BS 611	3
<b>Students must take 6 credits of the same biblical language:</b>		<b>6</b>
Old Testament Hebrew I & II	BL 510, BL 511	6
New Testament Greek I & II	BL 550, BL 551	6
<b>Students must take 9 additional credits of Biblical Studies (BS) courses</b>		<b>9</b>
<b>Total Major Area Credits</b>		<b>30</b>

<b>MACM — CARE &amp; COUNSELING</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>12</b>
Inductive Bible Study	BS 551	3
Psychology & Theology	CC 501	3
Introduction to Care & Counseling Ministry	CC 504	3
God's Design for Sexual Wholeness	CC 552	3
<b>Students must take either:</b>		<b>3</b>
Biblical Foundations for Prayer Ministry	CC 520	3
Effective Prayer Ministry Tools	Various	3
<b>Students must take 9 additional credits of Care &amp; Counseling (CC) courses</b>		<b>9</b>
<b>Total Major Area Credits</b>		<b>24</b>

<b>MACM — CHRISTIAN EDUCATION</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>18</b>
God's Design for Sexual Wholeness	CC 552	3
An Introduction to Christian Education	ED 500	3
Christian Philosophy of Education	ED 501	3

Curriculum, Instruction, & Assessment	ED 600	3
The Art & Science of Teaching	ED 602	3
Personal Spiritual Formation	ED 603	3
<b>Students must take 6 additional credits of Education (ED) courses*</b>		<b>6</b>
<b>Total Major Area Credits</b>		<b>24</b>

\*Students wishing to qualify for ACSI certification must take 1 additional Education course

<b>MACM — CHRISTIAN STUDIES</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>9</b>
Systematic Theology	BS 550	3
Inductive Bible Study	BS 551	3
Church History	CS 531	3
<b>Students must take either:</b>		<b>3</b>
Spiritual Warfare & Victory in Christ	CS 551	3
God's Design for Sexual Wholeness	CC 552	3
<b>Students must take 6 credits of the same biblical language:</b>		<b>6</b>
Old Testament Hebrew I & II	BL 510, BL 511	6
New Testament Greek I & II	BL 550, BL 551	6
<b>Students must take 6 additional credits of Biblical Studies (BS) courses</b>		<b>6</b>
<b>Students must take 6 additional credits of Christian Studies (CS) courses</b>		<b>6</b>
<b>Total Major Area Credits</b>		<b>30</b>

<b>MACM — GENERATIONAL MINISTRY</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>12</b>
Psychology & Theology	CC 501	3
God's Design for Sexual Wholeness	CC 552	3
Foundations of Faith	CS 501	3
The Art & Science of Teaching	GM 602	3
<b>Students must take 3 additional credits of Biblical Studies (BS) courses</b>		<b>3</b>
<b>Students must take 9 additional credits of Generational Ministry (GM) or Education (ED) Courses</b>		<b>9</b>
<b>Total Major Area Credits</b>		<b>24</b>

<b>MACM — INTERCULTURAL STUDIES</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>18</b>
Inductive Bible Study	BS 551	3
Theology of Missions	IC 504	3
World Religions & Cross-Cultural Ministry	IC 510	3
Perspectives on the World Christian Movement	IC 520	3
God's Design for Sexual Wholeness	CC 552	3
Spiritual Warfare & Victory in Christ	CS 551	3
<b>Students must take 6 additional credits of Intercultural Studies (IC) Courses</b>		<b>6</b>
<b>Total Major Area Credits</b>		<b>24</b>

<b>MACM — TRANSFORMATIONAL LEADERSHIP</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>12</b>
Inductive Bible Study	BS 551	3
Personal Spiritual Formation	CS 603	3
The Dynamics of Leadership	TL 512	3
Servant Leadership & Change	TL 571	3
<b>Students must take either:</b>		<b>3</b>
God's Design for Sexual Wholeness	CC 552	3
Spiritual Warfare & Victory in Christ	CS 551	3
<b>Students must take either:</b>		<b>3</b>
Developing Global Leaders	TL 520	3
Effective Leadership Communication	TL 530	3
<b>Students must take 3 additional credits of Biblical Studies (BS) courses</b>		<b>3</b>
<b>Students must take 3 additional credits of Transformational Leadership (TL) courses</b>		<b>3</b>
<b>Total Major Area Credits</b>		<b>24</b>

<b>MACM — WORSHIP ARTS</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>18</b>
Inductive Bible Study	BS 551	3
Spiritual Warfare & Victory in Christ	CS 551	3
The Dynamics of Leadership	TL 512	3

Biblical Foundations of Worship	WA 575	3
Advanced Vocal Performance	WA 650	3
Advanced Instrumental Performance	WA 651	3
<b>Students must take 6 additional credits of Worship Arts (WA) Courses</b>		<b>6</b>
<b>Total Major Area Credits</b>		<b>24</b>

<b>FAITH-IN-ACTION COURSEWORK — MASTER'S DEGREE</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
Christian Ethics	FIA 501*	<b>3</b>
FIA Concentration Area Credits**		<b>6</b>
<b>Total Faith-in-Action Credits</b>		<b>9</b>

*\*FIA 501 is a prerequisite for all other FIA courses*

*\*\*FIA apprenticeships may be repeated across semesters in one or more areas until credit requirement has been met.*

## **Master of Divinity**

### **Program Objectives — Master of Divinity**

1. To equip men and women with an abiding surrendered personal relationship with the Lord and the ability to evaluate and effectively implement lifelong personal Christian growth strategies.
2. To develop men and women who effectively interpret biblical texts and evaluate theological positions for the purpose of representing Christ well in their circles of influence.
3. To equip students to analytically and critically engage and communicate with the world around them using a biblical worldview.
4. To develop men and women who create effective pathways for evangelism and discipleship and equip others to do the same.
5. To develop men and women who demonstrate biblically-grounded, Holy Spirit-empowered, servant leadership in the church, in the marketplace, and across the globe.
6. To equip men and women for vocational ministry and ordination in some denominations.

Courses in the Master of Divinity program are offered such that students who study 15 credit hours per semester may finish the program in 6 semesters.

<b>Required Coursework</b>	<b>Credits</b>
Christian Core	18
Program Core	30
Concentration Major	18–21
Biblical Language	3–6
Electives	6
Faith-in-Action	12
<b>Total Required Credits</b>	<b>90</b>

<b>MDIV PROGRAM CORE</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		
Systematic Theology	BS 550	3
Inductive Bible Study	BS 551	3
Church History	CS 531	3
Spiritual Warfare & Victory in Christ	CS 551	3
Personal Spiritual Formation	CS 603	3
Introduction to Care & Counseling	CC 504	3
World Religions & Cross-Cultural Ministry or Perspectives on the World Christian Movement	IC 510/IC 520	3
The Art & Science of Teaching	ED 602	3
Biblical Foundations of Worship	WA 575	3
The Dynamics of Leadership	TL 512	3
<b>Total Program Core Credits</b>		<b>30</b>

<b>MDIV — BIBLICAL STUDIES</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>9</b>
Walking with Jesus—The Gospels	BS 512	3
The Pentateuch	BS 514	3
The Book of Romans	BS 611	3
<b>Students must take 9 additional credits of Biblical Studies (BS) courses</b>		<b>15</b>
<b>Students must take 6 credits of the same Biblical Language:</b>		<b>6</b>
Old Testament Hebrew I & II	BL 510, BL 511	6
New Testament Greek I & II	BL 550, BL 551	6
<b>Total Major Area Credits</b>		<b>24</b>

<b>MDIV — CARE &amp; COUNSELING</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>12</b>
Psychology & Theology	CC 501	3
Biblical Foundations for Prayer Ministry	CC 520	3
God's Design for Sexual Wholeness	CC 552	3
Effective Prayer Ministry Tools	Various	3

<b>Students must take 9 additional credits of Care &amp; Counseling (CC) courses</b>		<b>9</b>
<b>Students must take 3 credits of a Biblical Language:</b>		<b>3</b>
Old Testament Hebrew I or New Testament Greek I	BL 510/BL 550	3
<b>Total Major Area Credits</b>		<b>24</b>

<b>MDIV — CHRISTIAN EDUCATION</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>12</b>
An Introduction to Christian Education	ED 500	3
Christian Philosophy of Education	ED 501	3
Reading Instruction	ED 503	3
Curriculum, Instruction, & Assessment	ED 600	3
<b>Students must take 9 additional credits of Christian Education (CE) courses</b>		<b>9</b>
<b>Students must take 3 credits of a Biblical Language:</b>		<b>3</b>
Old Testament Hebrew I or New Testament Greek I	BL 510/BL 550	3
<b>Total Major Area Credits</b>		<b>24</b>

<b>MDIV — CHRISTIAN STUDIES</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>9</b>
Servant Leadership & Change	CS 571	3
The Ministry of Preaching	CS 601	3
Administration & Finance	CS 570	3
<b>Students must take 9 additional credits of Biblical Studies (BS) or Christian Studies (CS) courses</b>		<b>9</b>
<b>Students must take 6 credits of the same Biblical Language:</b>		<b>6</b>
Old Testament Hebrew I & II	BL 510, BL 511	6
New Testament Greek I & II	BL 550, BL 551	6
<b>Total Major Area Credits</b>		<b>24</b>

<b>MDIV — GENERATIONAL MINISTRY</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>9</b>
Psychology & Theology	CC 501	3
God's Design for Sexual Wholeness	CC 552	3
Family Ministry	GM 510	3

<b>Students must take 9 additional credits of Generational Ministry (GM) or Education (ED) courses</b>	<b>9</b>
<b>Students must take 3 credits of a Biblical Language:</b>	<b>3</b>
Old Testament Hebrew I or New Testament Greek I	BL 510/BL 550
<b>Students must take 3 credits of Biblical Studies (BS) courses</b>	<b>3</b>
<b>Total Major Area Credits</b>	<b>24</b>

#### MDIV — INTERCULTURAL STUDIES

Title	Number	Credits
<b>Students must take:</b>		<b>12</b>
Theology of Missions	IC 504	3
World Religions & Cross-Cultural Ministry	IC 510	3
Perspectives on the World Christian Movement	IC 520	3
Cultural Anthropology	IC 603	3
<b>Students must take 9 additional credits of Intercultural Studies (IC) Courses</b>		<b>9</b>
<b>Students must take 3 credits of a Biblical Language:</b>		<b>3</b>
Old Testament Hebrew I or New Testament Greek I	BL 510/BL 550	3
<b>Total Major Area Credits</b>		<b>24</b>

#### MDIV — TRANSFORMATIONAL LEADERSHIP

Title	Number	Credits
<b>Students must take:</b>		<b>12</b>
God's Design for Sexual Wholeness	CC 552	3
Christian Social Ethics	TL 525	3
Servant Leadership & Change	TL 571	3
Business as Mission I	TL 610	3
<b>Students must take 9 additional credits of Transformational Leadership (TL) courses</b>		<b>9</b>
<b>Students must take 3 credits of a Biblical Language:</b>		<b>3</b>
Old Testament Hebrew I or New Testament Greek I	BL 510, BL 511	3
<b>Total Major Area Credits</b>		<b>24</b>

#### MDIV — WORSHIP ARTS

Title	Number	Credits
<b>Students must take:</b>		<b>9</b>
Effective Worship Leadership	WA 505	3
Psalms, Hymns, & Christian Praise	WA 512	3

Discipling Music Ministry	WA 530	3
<b>Students must take 12 additional credits of Worship Arts (WA) courses</b>		<b>12</b>
<b>Students must take 3 credits of a Biblical Language:</b>		<b>3</b>
Old Testament Hebrew I or New Testament Greek I	BL 510/BL 550	3
<b>Total Major Area Credits</b>		<b>24</b>

<b>Elective Courses — MDiv</b>	<b>Credits</b>
<b>Total Elective Credits</b>	<b>6</b>

<b>FAITH-IN-ACTION COURSEWORK — MDIV</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
Christian Ethics	FIA 501*	3
FIA Concentration Area Credits**		9
<b>Total Faith-in-Action Credits</b>		<b>12</b>

*\*FIA 501 is a prerequisite for all other FIA courses*

*\*\*FIA apprenticeships may be repeated across semesters in one or more areas until credit requirement has been met.*

## Transformational Leadership Program

### Undergraduate Program Requirements

#### Christian Core Requirements

All students must complete the Christian Core requirements, courses designed to equip head and heart with the biblical truths found in the **College of Athens Belief Statement**. Christian Core courses are also designed to equip students with the tools to effectively engage in further Bible study and effective leadership in a variety of settings. Students must either complete the Christian Core coursework before beginning other degree coursework or, if approved by an academic advisor, may finish the Christian Core while pursuing other coursework. Optimally, Faith-in-Action apprenticeships should be assigned after completing the Christian Core requirements.

CHRISTIAN CORE REQUIREMENTS FOR UNDERGRADUATE LEADERSHIP PROGRAMS		
Title	Number	Credits
Old Testament Survey	BS 101	4
New Testament Survey	BS 102	3
Foundations of Faith	CS 101	3
His Creation: Identity in Christ	CS 102	2
Prayer & Spiritual Direction	CS 103	3
Personal Spiritual Formation	TL 403	3
The Great Commission: Evangelism	CS 201	3
The Great Commission: Discipleship	CS 202	3
God's Design for Sexual Wholeness	CC 352	3
Christian Ethics	FIA 201*	3
<b>Total Christian Core Credits</b>		<b>30</b>

#### Associate of Science in Transformational Leadership

##### Program Objectives — Associate of Science in Transformational Leadership

To equip students, who under Christ's Lordship:

1. Lead themselves fully in body, soul, and spirit.
2. demonstrate the ability to lead and equip others.
3. influence the world around them using a biblical worldview.
4. demonstrate effective management and leadership skills.
5. consistently demonstrate resilience through real-world adversity.

Courses in the Associate's Degree Program are offered such that students who study 15 credit hours per semester may finish the program in 4 semesters.

Required Coursework	Credits
Christian Core	30

Distribution Requirements (Science, Mathematics, Humanities)	16
Concentration Major	15
<b>Total Required Credits*</b>	<b>61</b>

*\*Students may transfer up to 30 credits from an accredited post-secondary institution. Transfer credits subject to approval by CoA Admissions.*

<b>Distribution Requirements* — Associate's Degree</b>	<b>Credits</b>
College Success	1
English Composition	3
Foreign Language or Biblical Language	3
Mathematics or Natural Sciences	3
Behavioral or Social Sciences	3
Humanities or Fine Arts	3
<b>Total Required Credits</b>	<b>16</b>

*\* Students may accomplish core distribution requirements in mathematics, science, and humanities through transfer credit and/or through credit by examination (Advanced Placement, CLEP, etc.).*

### **Associate of Science in Transformational Leadership — Concentration Major Courses**

<b>ASTL — LEADERSHIP MAJOR</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>12</b>
The Process of Transformational Leadership	TL 220	3
The Dynamics of Leadership	TL 312	3
Transformational Leadership Elective	Various	3
Leadership One Week Intensive in Action	FIA 408	3
<b>Students must take either:</b>		<b>3</b>
Effective Leadership Communication	TL 330	3
Intercultural Communication	TL 470	3
<b>Total Major Area Credits</b>		<b>15</b>

<b>ASTL — BUSINESS MAJOR</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>12</b>
The Dynamics of Leadership	TL 312	3
Christian Entrepreneurship	TL 412	3
Enterprise Leadership	TL 450	3
Leadership One Week Intensive in Action	FIA 408	3
<b>Students must take either:</b>		<b>3</b>
Effective Leadership Communication	TL 330	3
Intercultural Communication	TL 470	3
<b>Total Major Area Credits</b>		<b>15</b>

## **Bachelor of Science in Transformational Leadership**

### **Program Objectives — Bachelor of Science in Transformational Leadership**

To equip students, who under Christ's Lordship:

1. Lead themselves fully in body, soul, and spirit.
2. demonstrate the ability to lead and equip others.
3. influence the world around them using a biblical worldview.
4. demonstrate effective management and leadership skills.
5. consistently demonstrate resilience through real-world adversity

Courses in the Bachelor's Degree Program are offered such that students who study 15 credit hours per semester may finish the program in 8 semesters.

<b>Overview: Required Courses</b>	<b>Credits</b>
Christian Core	30
Distribution Requirements (Science, Mathematics, Humanities)	31
Concentration Major	36
Faith-in-Action	15
Electives	9
<b>Total Required Credits**</b>	<b>121</b>

*\*\*Students may transfer up to 60 credits from an accredited post-secondary institution. Transfer credits subject to approval by CoA Admissions.*

Distribution Requirements* — Bachelor's Degree	Credits
College Success	1
English Composition	3
Foreign Language or Biblical Language	6
Mathematics or Natural Sciences	3
Humanities or Fine Arts	3
Behavioral or Social Sciences	3
General Education Electives	12
<b>Total Required Credits</b>	<b>31</b>

*\*Students may accomplish core distribution requirements in mathematics, science, and humanities through transfer credit and/or through credit by examination (Advanced Placement, CLEP, etc.).*

### Bachelor of Science in Transformational Leadership — Concentration Major Courses

BSTL — TRANSFORMATIONAL LEADERSHIP MAJOR		
Title	Number	Credits
<b>Students must take:</b>		<b>24</b>
The Dynamics of Leadership	TL 312	3
Characteristics of an Effective Leader	TL 201	3
The Process of Transformational Leadership	TL 220	3
Team Leadership I	TL 301	3
Team Leadership II	TL 302	3
Effective Leadership Communication	TL 330	3
Intercultural Communication	TL 470	3
Effective Project Management	TL 465	3
<b>Students must take 12 additional credits of Transformational Leadership (TL) courses</b>		<b>12</b>
<b>Total Major Area Credits</b>		<b>36</b>

<b>BSTL — BUSINESS LEADERSHIP MAJOR</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
<b>Students must take:</b>		<b>24</b>
The Dynamics of Leadership	TL 312	3
Characteristics of an Effective Leader	TL 201	3
Effective Leadership Communication	TL 330	3
Christian Entrepreneurship	TL 412	3
Enterprise Leadership	TL 450	3
Business as Mission I	BA 410	3
Effective Project Management	TL 465	3
Principles of Marketing	BA 445	3
<b>Students must take 12 additional credits of Transformational Leadership (TL) or Business Administration (BA) courses</b>		<b>12</b>
<b>Total Major Area Credits</b>		<b>36</b>

<b>Elective Courses — Bachelor's Degree</b>		<b>Credits</b>
<b>Total Elective Credits</b>		<b>9</b>
<b><i>Suggested Electives:</i></b>		
Spiritual Warfare & Victory in Christ	CS 351	<b>3</b>

<b>FAITH-IN-ACTION COURSEWORK — BACHELOR'S DEGREE</b>		
<b>Title</b>	<b>Number</b>	<b>Credits</b>
Leadership in Action	FIA 407	12
Leadership One-Week Intensive in Action	FIA 408	3
<b>Total Faith-in-Action Credits</b>		<b>15</b>

*\*FIA 201 is a prerequisite for all other FIA courses*

*\*\*FIA apprenticeships may be repeated across semesters until the requirement has been met.*

## Master's Thesis Guidelines

The purpose of the master's thesis is to provide graduate students with an opportunity to gain an in-depth understanding of Christian theology, ministry, or history and to grow through the Thesis experience in the capacity to research, analyze, and communicate ideas.

### Procedure

1. Prior to two semesters before graduation, student will select a potential topic of research and be assigned a faculty member as the Thesis Mentor.
2. The student and faculty mentor will outline a plan of study and research (i.e., readings, qualitative inquiry, historical archival research, etc.)
3. The research topic and plan of action will be presented to the Chair of the Christian Ministry Program for feedback and approval.
4. The work to study, research, analyze, and compose the Thesis will take place over two semesters:
  - a. Semester A (2 credits) will be comprised of study and research. All students beginning the Master's Thesis project will meet for 6–8 hours (times to be arranged) with the faculty mentor to discuss research and progress. Work products to be submitted during Semester A will include:
    - A written thesis proposal that includes a) the thesis topic, b) a thesis abstract stating proposed questions for inquiry, and c) a proposed bibliography of sources to be examined. The minimum number of resources is 12. There is no maximum number. The faculty mentor will work with the student to accomplish the appropriate range of sources per the topic and the type of sources used (e.g., articles vs. full-length books). Note that the thesis may be the synthesis of research already completed or the study of existing data used to formulate new knowledge that contributes to the selected topic.
    - An annotated bibliography at the close of the first semester that includes citation information for each source followed by *no more than a half page* summation of each source.
  - b. Semester B (1 credit) the student will synthesize the study and research into a written Thesis of 25–40 pages in length. Scholarly citations are expected. The thesis will be presented to an audience of the faculty mentor, at least one Academic Program Chair, and invited guests from among other faculty, students, and staff.

### Grading

The master's thesis will receive a grade of Satisfactory or Unsatisfactory by the faculty mentor. Additional work on an unsatisfactory thesis project may be required. Satisfactory thesis completion is required for graduation with a Master of Arts in Christian Ministry.

## Faith-in-Action Apprenticeship Guidelines

### Program Objectives

The objective of the Faith-in-Action (FIA) Apprenticeship program requirement is to prepare students to be successful in ministry by providing a mentored, hands-on, applied learning opportunity for them to:

1. Effectively serve in Christ's Kingdom.
2. Apply classroom knowledge to practical ministry situations.
3. Grow in experience and maturity in their chosen area of ministry.

## Program Requirements

All CoA students are required to complete the Christian Ethics course (3 credits) and their Christian Core courses prior to beginning their apprenticeship experiences. The number of additional, on-site FIA credits varies by degree program as follows:

- Undergraduate Certificate — 3 credits
- Associate of Arts in Christian Ministry — 3 credits
- Associate of Science in Transformational Leadership — 3 credits
- Bachelor of Arts in Christian Ministry — 15 credits
- Bachelor of Science in Transformational Leadership — 15 credits
- Master's Certificate in Christian Ministry — n/a
- Master of Arts in Christian Ministry — 6 credits
- Master of Divinity — 9 credits

## Student Placement into FIA Sites

All apprenticeship experiences must be approved in advance by the College of Athens. Seeing how ministry works in a variety of church, community, and missions settings serves to build our students' effective platform for ministry. For that reason, to the greatest extent possible, students are expected to apprentice in at least two different ministry sites that are not the student's home church setting. Bachelor's level students may apprentice in their home churches for one semester as a third apprenticeship opportunity.

## Getting Started

CoA students interested in earning apprenticeship credits should complete the FIA Apprenticeship Application and return it to the Undergraduate or Graduate Program Chairs at least 6 weeks prior to the start of the semester during which the credits will be earned.

A CoA faculty member, the student, and the on-site apprenticeship mentor will meet in person (or via virtual meeting if distance makes an in-person meeting not feasible) to co-develop the objectives specific to the student's ministry preparation curriculum. The CoA faculty member will have primary responsibility for the drafting and final approval of the objectives as well as for determining if the objectives have been met.

## General Guidelines

One semester credit of apprenticeship is the equivalent of 30 hours of service and 10 hours of study, journaling, and reflection. Included in the 30 hours of service are the requisite, regular coaching meetings with the on-site mentor.

Prior to the start of the semester, the CoA Faculty Mentor and student will agree upon a schedule to complete readings and papers, submit regular journal entries, and complete the end-of-semester reflection project.

Grades for the Faith-in-Action Apprenticeship credits are awarded as "P = Satisfactory" or "F = Unsatisfactory." Letter grades are not awarded. Based on the on-site mentor's evaluation, the CoA Faculty Mentor will create a narrative summary for each of the student's apprenticeship experiences indicating how the objectives for the apprenticeship were met. This narrative summary will become part of the student's academic transcript.

Criminal background checks as required by the on-site hosting organization are the responsibility of that organization.

## Student Services

### Office of Registrar

Following approval of the student application, students will report to the registrar's office. The registrar will set up an account for the student in Populi and appoint an advisor for the student.

### Financial Aid Office

Following approval for admission, students will arrange for payment of tuition and fees through the Accounting and Financial Aid Office. Students needing financial assistance should meet with the Financial Aid Officer ([bursar@collegeofathens.edu](mailto:bursar@collegeofathens.edu)) who will help the student apply for available financial assistance.

### Academic Advising

Freshman and transfer students are assigned advisors who help them select their classes and programs. The advisors counsel students concerning academic matters and post-graduation plans. Students may continue under the guidance of their assigned advisor or change to another by formal request. Advisors may also suggest a change. Each student is advised a minimum of two times per year. It is strongly suggested that those students who are not doing well in any of their classes be advised at the mid-term point of the semester. Accurate records should be kept in the student's file of all academic advising sessions between the student and the advisor.

### Career & Vocational Advising

Career and vocational counseling are provided to all students through the core course *His Creation*. This course enables students to work toward understanding their God-given calling and to create a plan for how to accomplish it in Christ. Our Faith-in-Action courses and mentoring programs provide additional experience in exploring career pathways, and the graduation portfolio prepares student for job placements. In addition, ACMIn does provide a Community Jobs posting page with a listing of open positions, other job sites, and resume-writing tips. Academic advisors are available to assist with resume writing and career placement as needed. These career counseling services are tailored to suit the unique needs and desires of every student, but the College cannot guarantee job placement after program completion.

### Course Registration Procedure

After the academic advisor has approved a schedule, the student will take the schedule to the Office of the Registrar to be enrolled in the approved course(s). The Registrar will open an academic record for the student and create an account for the student in Populi.

### Adding and/or Dropping Courses

The first week of each new semester is the drop/add period for that semester. See the **CoA Academic Calendar** for the specific dates of the drop/add period. Students who wish to adjust their academic schedule during the drop/add period should contact their academic advisors in order to begin the change process. See the CoA Refund Policy for the effects of drop/add on students' tuition.

## Course Withdrawal

Students registered for a course may withdraw from the course before the end of the drop/add period without any penalty. Students who withdraw from a course after the end of the drop/add period will be classified as “W” (withdrawn) on their transcript for that course. Students wishing to withdraw from a course must fill out a “Withdrawal/Drop/Add form. Forms may be obtained from the College office.

## Student Orientation

All students who are newly enrolled at College of Athens must attend a college orientation meeting. During this meeting students will be presented information concerning the College’s beliefs, practices, procedures, services, and policies. Students will also receive training in the College’s Learning Management Systems.

## Library Services

The CoA library is located in room “H,” adjacent to the College office. The library is open from 9:00 AM until 4:00 PM, Monday through Friday and in the evenings during class meeting times. The library will be closed on days when the College is closed for scheduled holidays. The College librarian (or an assistant) will be available to assist students in checking out books and/or finding the resources needed for reading, study, research, and media information. Email [library@collegeofathens.edu](mailto:library@collegeofathens.edu) to contact Library Services.

Through students’ Populi accounts, they may browse books available in the CoA Library and place a hold on a resource. CoA students also have access to Galileo, the University System of Georgia research database with thousands of online resources. The current password is on file in the library.

## Populi

College of Athens uses a comprehensive and integrative learning management system (LMS) called *Populi*. Once a student is enrolled in the College, a Populi user account will be created for the student. Once created, the student’s Populi account will be used for all financial transactions, registration for classes, maintaining grades and transcripts, and library services. Instruction for how to use Populi will be provided as part of the student orientation process. Students needing further technical assistance should contact [support@collegeofathens.edu](mailto:support@collegeofathens.edu) or their academic advisor.

## Microsoft 365

College of Athens provides all students and faculty with a subscription to Microsoft 365 which includes a suite of productivity apps including online versions of Microsoft Office products. Instruction and ongoing support in the use of Microsoft 365 is provided to all students and faculty. Students needing support in using the system should visit the [Site page](#) or contact their academic advisor or [support@collegeofathens.edu](mailto:support@collegeofathens.edu).

## Student Policies & Procedures

### Expectations for Christian Conduct

We seek to hold each other accountable in community as Christian role models who live according to the standards God established in His Holy Word. We purpose to agree with God's definition of sin and recognize that God hates sin because He loves us. We also realize that only by the power of Christ living in us and by gaining strength from other believers are we able to overcome our personal desires to sin.

As Christians, we express our love to God through our obedience to His direction. And we acknowledge that the conditions of our thoughts and hearts have a direct influence on the type of fruit that others will see in our lives. As members of the CoA community, we wish to support each other through areas of personal struggle and weakness and to ask God daily to search our hearts and show us any unclean areas so that genuine repentance will become our first reaction whenever the Lord convicts us of sin. Keeping our lives free from sin is the utmost way to ensure that the enemy does not gain a foothold in our lives.

God hates ALL sin because it keeps us separated from Him. Sin is sin, period. Below are biblical examples of what God calls sin. The more familiar you are with God's Word, the better you will understand all the ways that humankind sins against our Holy God. God's Word gives us His standard for Christian conduct.

Examples of sin according to God's Word:

- Lying, deceitfulness (Lev. 19:11; Prov. 12:22; John 8:44)
- Cheating, stealing, taking advantage of others (Lev. 25:17; Ex. 20:15; 1 Thess. 4:6)
- Failure to honor our parents and others (Ex. 20:12; Col. 3:20; Luke 6:31)
- Complaining, grumbling, and arguing (Phil. 2:14; 1 Peter 4:9; Eph. 4:29)
- All forms of sexual intimacy outside the boundaries of marriage between one man and one woman (Gen. 2:4; Ex. 20:14; Rom. 13:13; Heb. 13:4; 1 Cor. 6:9)
- Drunkenness, gluttony, not taking proper care of your physical body—the temple of the Holy Spirit (Rom. 13:13; Col. 3:5; Gal. 5:19–21; 1 Tim. 3:8; 1 Peter 4:3–4)
- All forms of impropriety (1 Thess. 5:21–22)
- Being judgmental (Matt. 7:1–5; Rom. 2:1–3; James 4:11–12)
- Murder, hatred, sowing hatred (Ex. 20:13; 1 John 3:15; Matt. 5:21–22)
- Unforgiveness, grudges, bitterness, and anger toward other individuals or groups (Rom. 12:17–19; Col. 3:13; Eph. 4:13; Matt. 6:14–15)
- Gossiping, back-biting (Ex. 20:16; 1 Peter 2:1; Prov. 17:4)
- Fear, worry, doubt, unbelief (James 1:6; Matt. 6:25; Phil. 4:6–7)
- Laziness (Prov. 18:9; 2 Thess. 3:10; Eph. 5:16)
- Greed, envy, pride (1 John 2:16; Ps. 10:3; 1 Tim. 6:10)
- Not sharing the Gospel (Luke 12:8–9; Matt. 5:11–12)
- .....and more

Examples of Christ-like conduct:

- Only conduct yourselves in a manner worthy of the gospel of Christ . . . stand firm in one spirit, with one mind striving together for the faith of the gospel. (Phil. 1:27).
- Always treat others as you would like them to treat you (Matt. 7:12).
- Do nothing out of rivalry or vanity; but, in humility, regard each other as better than yourselves (Phil. 2:3).
- Love the LORD your God with all your heart, with all your soul, with all your understanding, and with all your strength (Mark 12:29).
- Love your neighbor as yourself. There is no greater commandment than these (Mark 12:30).
- And this is my prayer; that your love may overflow in fullness of knowledge and depth of discernment, so that you will be able to determine what is best . . . (Phil. 1:9).

- Do all things without murmuring and disputing (Phil. 2:14).
- Rejoice in the LORD always, again I say rejoice! (Phil. 4:4)

If this conduct is followed, *Then God's peace which passes all understanding will keep your hearts and minds stayed on Him.* (Phil. 4:7)

If you are caught in a struggle with any sin, there are many ways to seek God's power to help you break free:

- PRAY and study God's Word for a promise to stand on.
- Invite a trusted Christian friend with strong faith to pray for you and hold you accountable.
- Contact the Transformational Prayer Ministry Center to make a Prayer Ministry appointment. GO to that appointment!
- Contact your advisor for personal guidance and support.
- As a community of faith, our goal is to help you break free from sin by the power of Jesus's blood and to assist you in staying free of all besetting sins.

*When the Son sets you free, you are free indeed!* (John 8:36)  
*The blood of Christ cleanses us from ALL sin.* (1 John 1:7)

### **The Transformed Christian Life** (From the CoA Belief Statement)

The supreme purpose of all believers is to be whole-hearted, risk-taking lovers of God, who glorify Him in and with our lives. Our conduct should be blameless before the world; we should be faithful stewards of the possessions, abilities, and spiritual gifts God entrusted to us, and we should intentionally and continually seek the full measure of maturity in Jesus Christ through our active participation in the spiritual disciplines of prayer, fasting, study, worship, service, evangelism, and fellowship with other Christ-followers. An abiding one-ness with the Father through Christ and empowered by the Spirit is our ultimate goal in this life.

Through our relationship with Jesus, the power of God's Holy Spirit living in us, and our God-given authority in Christ over all the power of the enemy, we are able to participate in the divine nature, living as Jesus lived in this world, accomplishing even greater things than the Lord, and advancing His kingdom on Earth for His glory. In joyful obedience to the Great Commission, we demonstrate the Good News with both words and actions through the power of the Holy Spirit. *Matthew 10:8; 28:18–19; Luke 10:19; John 14:12, 20; 15:10; Acts 1:8; 1 Corinthians 10:31; Colossians 2:6, 9–10; 3:1–10; 1 Timothy 6:6–12; 1 Peter 1:14–16; Ephesians 1:18–21; 2:5–6; 4:1–3, 11–14; 5:1–5; Philippians 2:14–16; 2 Peter 1:3–8; 1 John 4:17; Galatians 2:20.*

## **Disciplinary Probation**

Because we hold high expectations for our students as Christ-followers, the need to engage in student disciplinary action should be rare. However, if there are occasions of student conduct that warrant immediate action (i.e., illegal activities, academic dishonesty, etc.), the student will be required to meet with the Chair of their academic program before the student is allowed to return to classes. Based on the nature of the misconduct, a written plan of reinstatement will be drafted by the Chair of their program, approved by the Chief Academic Officer and placed in the student's file. The Chair of their program will oversee the student's reinstatement to classes per the approved plan. The goal will always be to help restore the student to his or her good standing with the LORD and with the institution. In extreme cases (e.g., conduct that threatens the safety of other students and faculty, and/or persistent, willful misconduct), dismissal from the institution may be warranted. Dismissal from the College of Athens must be approved by the CoA President and documented in writing.

## Attendance

The classroom experience is of primary importance to our student's personal spiritual growth and preparation for ministry. Students gain much from their interactions with faculty and their peers. Full, on-time class attendance also demonstrates responsible, respectful character. Missing 25% or more of the scheduled class meeting times for any course will result in a grade of "F" for that course. Students who have failed a class for attendance reasons are not prevented from enrolling in subsequent courses due to attendance reasons alone.

\*Any exceptions to the above stated Attendance policy must be approved in writing by the Undergraduate or Graduate Program Chairs and the Chief Academic Officer. Students should present written proof for extenuating circumstances that would warrant an exception (e.g., doctor's note, military deployment orders, employment letter, etc.).

## Disclosure Policy

By law, the College of Athens cannot disclose students' personal information or information about grades and class attendance to parents or other individuals without express, written permission from the enrolled student. Contact Dr. Jesse Coyne ([j.coyne@collegeofathens.edu](mailto:j.coyne@collegeofathens.edu)) to authorize the release of grades and personal information to another individual.

For information concerning The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) follow the link provided below to the U.S. Department of Education website: <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.

(Note: For dually enrolled high school or home school students under the age of 18, CoA will release grade and attendance data to the designated secondary institution or individual with parental permission.)

## Harassment Policy

See Expectations for Christian Conduct above. Further, we seek to hold each other accountable in community as Christian role models who live according to the standards God established in His Holy Word. We do not condone harassment at any level. Therefore, if any student, faculty, or staff member is being harassed by another individual associated with the College, the incident should be brought to the attention of one of the Program Chairs or the CoA President who will seek to resolve the issue and restore trust among all parties involved.

## Sexual Conduct Policy

God sees all sexual activity outside of marriage between one man and one woman as sin, so in accordance with the Expectations for Christian Conduct Policy, such activity is not acceptable conduct for students, faculty, or staff of the College of Athens.

## Complaint, Grievance, & Due Process Policy

The College of Athens Complaint, Grievance, & Due Process Policy applies to all faculty, staff, and students currently employed and/or enrolled. Situations may occur when an individual believes that the fair and consistent application of any CoA policy affecting him or her has not been followed appropriately. Examples of possible grievances include, but are not limited to:

- a perceived misuse of authority by someone in a position of authority or against biblical principles
- a perceived discrimination charge on the base of race, color, or gender
- a perceived inappropriate application of grading policies
- a dispute over a supervisor's judgment regarding job performance or professional competence, etc.

The following steps should be followed if sufficient evidence warrants belief in a unfair and inconsistent application according to the dictates of this policy.

**Step 1.** Seek the Lord in prayer asking for wisdom and guidance about how to approach the situation. Do not gossip to others about the potential offense.

**Step 2.** Within 7 days, speak privately to the individual involved in the concern for the purpose of seeking resolution of the situation. If the matter remains unresolved after a personal conversation, it should be brought to the attention of the CoA President. Or, if the nature of the situation makes speaking directly to the individual involved contraindicated, the matter must be brought immediately to the CoA President or other CoA leadership staff.

**Step 3.** For those matters that require attention by the President, the complaint form located in the Appendices should be submitted in writing within 30 days of the incident to the President. Subsequently, confidential interviews with all parties involved in the dispute will be conducted within 14 days after formal notification. The President will provide written notification to the involved parties of the resolution decision within 14 days after completion of the interviews. In the event of wrong actions, a formal, written reprimand may be placed in an employee's or student's files on record. Legal action will be pursued only as necessary and as is required by law.

**Step 4.** As a last resort, if any party involved in a dispute is unsatisfied with the resolution decision provided by the President, the matter may be brought to the Chairman of the Board of Trustees in writing within 14 days of the resolution decision. The Chairman of the Board of Trustees will develop a plan for resolution appropriate for the situation. Board of Trustee involvement in grievance matters should be a rare exception.

After exhausting the internal appeals process, the student is entitled to file a complaint with the State of Georgia Nonpublic Postsecondary Education Commission at: 2082 EAST EXCHANGE PLACE, SUITE 220; TUCKER, GEORGIA 30084-5305; Phone: (770) 414-3300. See <https://gnpec.georgia.gov/complaint-forms> for complete information.

Students residing in another state may appeal through the [Georgia SARA portal agency](#). The SARA portal agency in the student's state of residence will be notified of any complaint filed with the Georgia portal agency. The student's home state may assist the Georgia portal agency as needed. The complaint resolution by the Georgia portal agency is final and cannot be appealed to another state or federal agency or to NC-SARA.

If further action is needed, students may file a complaint with the Transnational Association of Christian Colleges & Schools ([www.tracs.org](http://www.tracs.org)) at: 15935 Forest Rd., Forest, VA 24551; Phone: (434) 525-9359. The College of Athens agrees to provide the Transnational Association of Christian Colleges & Schools with all documentation related to any grievance proceedings since the previous comprehensive visit.

Note: In ALL situations, report any illegal or harmful actions or any form of harassment immediately to the CoA Office of the President.

Note: All parties are encouraged to learn and grow in Christian maturity through the grievance process and to practice the biblical requirement of forgiveness from the heart.

## Disability Policy

It is the policy of College of Athens to fully comply with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act in all physical facilities, equipment, programs, and services. Students, staff, faculty, and visitors who need accommodations because of a verifiable disability, and need assistance in obtaining accommodations, should notify the College Administration office of such need. College of Athens will provide accommodations and/or services as is both reasonable and required by federal and/or state law.

Students and parents should be aware that federal law does not require postsecondary educational institutions to lower entrance standards, academic standards, or technical standards as part of the accommodation process. Students and parents should also be aware that post-secondary institutions are not required to provide services commonly categorized as “special education” services in public primary and secondary educational institutions.

## Public Health Policy

The College of Athens will do its utmost to ensure the health and safety of its faculty, staff, and students by providing a safe, clean environment for teaching and learning. From time to time, the institution may enforce necessary procedures among its constituents in response to public health and/or safety situations related to infectious diseases and in-person contact. The institution is responsible for enforcing public health directives received from national, state, and local governments and may also establish its own public health protocols and procedures for the greater good of its constituents. Such precautionary procedures may include but are not limited to:

- Requiring that faculty, staff, and students wear facial masks when on site or when attending activities of the College;
- Requiring students to remove their personal food and beverage trash from the building for disposal rather than leaving personal trash on the premises.

All faculty, staff, and students must agree to:

- Not report to work or class if they are ill, running a fever, or exhibiting any presenting symptoms that would indicate they are possibly contagious;
- Abide by any and all policies and procedures that have been clearly communicated and posted on site;
- Release the College of Athens and Watkinsville First United Methodist Church from any and all liability should they become infected with a contagious illness as a result of their participation in any activity of the College of Athens.

The purpose of the institution’s Public Health Policy is to demonstrate the utmost care for our students, faculty, staff, campus visitors, and community. The responsibility for abiding by all stated CoA public health procedures and protocols is the shared responsibility of *all* constituents. By working together, we will operate with excellence and hard work as always, not just for our mission but for each other, our families, and our future health.

## Emergency Operations Policy & Safety Plan

### Procedures for Reporting Incidents

#### Events to Report

- + Accidents
- + Injuries
- + Medical emergencies
- + Illegal activities
- + Property damage
- + Unsafe facilities or equipment

#### Do what is most urgent first!

#### Who to Notify:

#### Call 911 if medical care is urgent, in case of fire, or if police assistance is needed.

In the event that any of the above listed incidents occur, the faculty or staff member shall at his/her discretion notify the Chief Academic Officer of the College, Dr. Jesse Coyne (404-791-7459; [j.coyne@collegeofathens.edu](mailto:j.coyne@collegeofathens.edu)) or the President of the College, Dr. Marcia Wilbur (706-461-3179; [m.wilbur@collegeofathens.edu](mailto:m.wilbur@collegeofathens.edu)). A phone call is warranted depending on the severity and urgency of the incident. Less urgent or less severe incidents should warrant an e-mail notification.

A written incident report will be provided to the College office within 24 hours of the incident or situation. A faculty or staff member, present at the time of the incident, shall be responsible for submitting the written incident report. Incident report forms are available in the College office and in the classroom Emergency Operations and Safety Plan folder.

#### Evacuation Policy & Procedure (to exit from the administration office, classroom, or library)

Proceed in an orderly fashion to the nearest exit. There are two stairwell exits from the upstairs classroom and office. Both are clearly marked with lighted exit signs. The closest and shortest route to the outside is the stairwell that leads to the outside fire escape. This stairwell is located directly across from the upstairs restrooms. The secondary exit from all upstairs spaces is the main stairwell inside of the building and the door to the outside in the stairwell corridor. **Do not use the elevator.**

#### In Case of Fire

Proceed to the nearest exit that is clear of fire and smoke. Close all doors behind you. All doors are equipped with a glass pane that allows you to check conditions on the other side of the door before opening the door. There are fire alarm stations at each exit door. If the alarm is not already sounding, pull the fire alarm. There is a fire extinguisher in the wall opposite the elevator door (use for a small fire that can be easily extinguished). **Do not use the elevator.** Once you are out of the building, proceed to the fenced playground area and assemble so that the faculty and/or staff person in charge can account for everyone. See the Building Layout below to identify the marked exits.

## Bomb Threat/Terrorist Threat

All threats will be considered serious. In case of a bomb threat, the building will be evacuated, and the appropriate authorities will be notified. All interior doors that are already open will be left open. Do not touch any object that has been left in any space as you exit the building. Do not turn light switches on or off. Do not use a cell phone or any electronic device while still inside the building. **Do not use the elevator.** Proceed to the fenced playground as the assembly area. Remain outside of the building until authorities have cleared it for re-entry. Do not leave the premises until released to do so by the authorities.

## Active Shooter or Intruder Situation

In the case of an active shooter or intruder situation, quick decisions must be made. Generally, there are three decision choices. **Run** if the opportunity presents itself. Go to the nearest secure location away from the threatened area and call 911. The second option is to **Hide**. In this scenario, from the classroom, library, and upstairs foyer; faculty, staff, and students will gather in the College office and the door will be locked. If possible, the nearest fire alarm should be pulled as you move to the secure space. Once inside of the office area, push heavy objects against the door and hide in the office cubicles. Call 911. Do not remain near the door or any of the windows. Remain in lockdown until you are notified by law enforcement officials that it is safe to leave the room. Use the office phone and/or cell phones to be in constant contact with officials on the outside. The third option is to **Fight**. If there is no other recourse, use force to try to overcome and subdue the aggressor. Call 911 as soon as possible.

## Severe Weather

During times when severe weather is possible, a faculty or staff member will monitor weather conditions. A severe thunderstorm or tornado watch means those weather conditions are possible. A severe thunderstorm or tornado warning means that one of those weather conditions is currently in effect and everyone should proceed to a designated safe area. In the case of a tornado warning, everyone in the College office and/or classroom will proceed downstairs and assemble in the downstairs restrooms and remain there until the “all clear” signal is given. If there is not enough time to move downstairs, occupants of the upstairs will assemble in the hallway outside of the classroom. All doors should be closed.

## Medical Emergencies

In the case of a serious medical emergency, immediately call 911. The most qualified person shall administer any first aid that is necessary until authorized emergency personnel arrive.

If the victim is a student, faculty, or staff member, have someone use the person’s College ID number to access emergency medical information and emergency contact information.

In case of emergency, the individual nearest to the incident individual should call 911 and have the individual transported to St. Mary’s Hospital or Athens Piedmont Hospital for medical treatment. For minor incidents, there is a first-aid kit in the Administration Office, Room C.

Please notify the Administration Office immediately of any accident, injury, or serious medical emergency that takes place on campus.

**For Emergencies:**

Athens Piedmont Hospital, 1199 Prince Avenue, Athens, GA 30606  
706-475-7000

St. Mary's Hospital, 1230 Baxter Street, Athens, GA 30606  
706-389-3000

**For Urgent Care:**

Piedmont Regional First Care, 1010 Village Drive, Watkinsville, GA 30677  
706-769-0000

## Personal Safety

Students, faculty, and staff should exercise due caution to ensure personal safety. A higher level of caution should be observed before and after evening classes when arriving or leaving in darkness. Students and faculty should work together to ensure that no one is left to exit the building and go to his or her vehicle alone. When evening classes are in session, (and the building is not being used by another group) all doors to the outside will be locked at the end of the first hour of class.

## Emergency Plan for Persons with Disabilities

Faculty, staff, and fellow students will assist persons with disabilities to safely exit the building in case of an emergency evacuation. **Do not use the elevator.**

## Emergency Notification Plan

In case of inclement weather or any other emergency cancellation of classes, students will be notified by email. Weather related closings of the College will also be posted on the [College's homepage](#) and through WMSL 88.9 radio.

## Reporting Illegal Activities

All students and staff must report any known criminal activity by any person affiliated with CoA or on CoA property immediately to the appropriate law enforcement agency and to the Office of the President. The President will determine, based on the severity of the incident, if a Disciplinary Hearing is warranted. In general, the outcomes of Disciplinary Hearings are confidential. However, CoA is required by law to disclose, upon written request, the results of disciplinary hearings to the victims of crimes of violence or sex offenses.

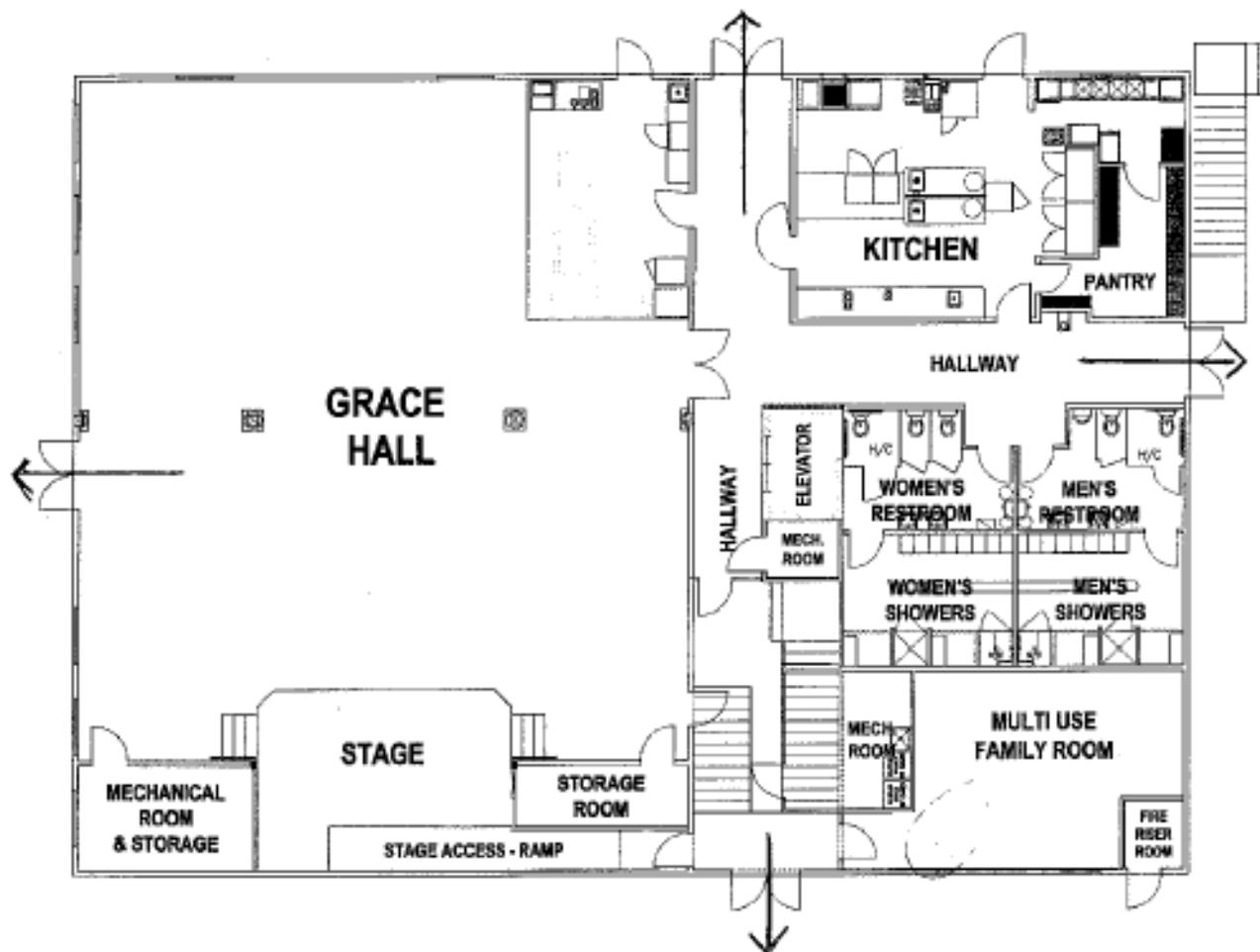
## Substance-Free Policy

Illegal drugs, alcoholic beverages, tobacco, and vaping products are forbidden at all times on the College of Athens campus. Students found to be in possession of prohibited products will be subject to a Disciplinary Hearing. Illegal possession and/or use of drugs or alcohol will be reported immediately to the appropriate law enforcement agency. Students may lose FSA eligibility if convicted for a drug offense that occurred while enrolled and receiving FSA funds. Also, students may be required to seek supervised treatment for drug or alcohol addiction as determined.

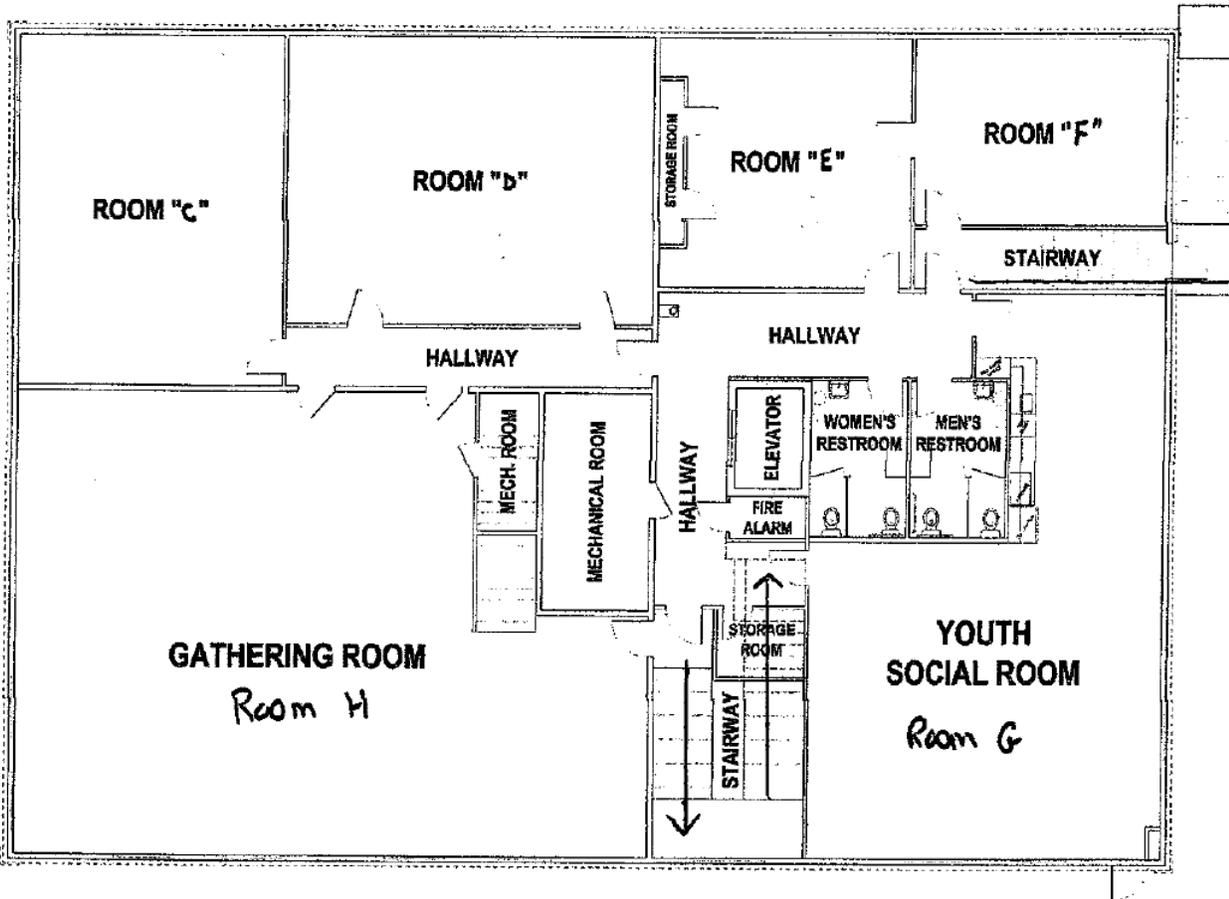


# CoA Building Layout

## Downstairs



**Upstairs**



## Student Life

What is student life about at College of Athens? We are a community that is devoted to developing students who live out their lives knowing God better, understanding their identity in Christ more thoroughly, and seeing how to live out their calling in this world. Because relationships are vital to students' personal formation, this college community is dedicated and designed to build relationships with other students as well as faculty and staff. Students' lives here are rich and robust, and they leave CoA transformed by God's grace. Student Life and Student Services are offered to support students on their personal journeys with the Lord, to provide a context for care and support, to undergird them with seasoned biblical wisdom for life decisions, and to help them flourish in Christ, with fellow believers, and in this world.

### Prayer Support

One of our goals at CoA is that our students would be spiritually healthy and whole! We highly recommend that all students make appointments at least twice per semester with the Transformational Prayer Ministry Center so that they can be better positioned to handle issues and struggles with the power of Christ! Times of Prayer Ministry should also be considered as times of great refreshing and renewal. Visit [Prayer Appointment Calendar - College of Athens](#) to make your Transformational Prayer Ministry Appointment. Prayer Ministry sessions are always personal and confidential.

### Pastoral Counseling

As human beings, it is not unusual that CoA students might need professional guidance for dealing with the circumstances of life that may threaten their personal, mental, and spiritual health. Students are welcomed and encouraged to reach out to their academic advisor to set up times for confidential pastoral counseling. Female students who need assistance from another female are encouraged to reach out to Dr. Marcia Wilbur, CoA President. The Transformational Prayer Ministry Center is always available to our students for confidential Prayer Ministry ([collegeofathens.edu/booking](http://collegeofathens.edu/booking)).

### Learning Support

Students in need of learning support services should contact their academic advisor for referral to learning support services. With their CoA Microsoft 365 accounts, students can access the [Student Resources Team](#) which provides instruction and additional resources for a range of student needs and services.

### Student Healthcare

The College of Athens does not offer or participate in any student healthcare insurance plans at this time. In cases of illness, students should contact their personal physician. Staff do not distribute any type of medications to students or faculty members.

### Student Organizations

#### Student Government

The Student Organization (SO) has as its purpose to ensure that students have an active voice in campus issues and problems, and to be a voice for student rights. The SO provides leadership and direction in the planning and implementation of activities that promote spiritual, social, emotional, physical, and intellectual growth. In all of its functions, the SO will strive to recognize Christ's preeminence.

The Student Organization officers include a Chair and a Vice Chair. The Chair will be a graduate student and the Vice Chair will be an undergraduate student. Student representatives are elected by the student body on an annual basis. Representatives meet with assigned CoA leadership staff at least one time each semester. Additional meetings may be scheduled as deemed necessary or desirable.

More information about the Student Organization, including the Student Organization Articles, may be found on the [Student Resources](#) site.

## **Student Government Articles of Organization**

### **Article 1 — Purpose**

The College of Athens (CoA) Student Government exists to:

- Intentionally inspire and nurture the desire and vision for community within the student body;
- Serve as a liaison between CoA students, staff, and faculty in matters of importance; and
- Fulfill the mission of College of Athens.

### **Article 2 — Motto**

*Community through learning, loving and living the gospel together*

### **Article 3 — Membership**

All full-time and part-time students at the College of Athens may take part in the CoA Student Organization. Membership is voluntary but encouraged.

### **Article 4 — Officers**

The CoA Student Government will be led by two Officers currently enrolled in the College. Officers will serve a 1-year renewable term. Officers will be selected by consensus of the student body (with advisor approval).

CoA Student Government Leadership and Committee members (below) will meet up to four times per year for strategic planning and assessment of the Organization's effectiveness.

### **Article 5 – Committees**

On an annual basis and informed by feedback from the CoA Student Government, the Chair may appoint short- and/or long-term Committees to help further specific aspects of the work of the organization. He/She will appoint the leadership for each Committee and help the leader recruit volunteers to serve on each one.

### **Article 6 – Meetings & Activities**

The CoA Student Government will meet at least once per semester during the fall and spring semesters for the purpose of appointing officers and determining the yearly slate of activities. Other activities created and executed by established committees in support of the Student Government goals may include, but are not limited to, the following:

- Monthly Student Newsletter containing opportunities for community, student stories, and important updates;
- Periodic fellowship gatherings;
- Encouraging opportunities to serve others together in Christ through missions work;
- Participating in CoA's conferences and other area events that promote community throughout the greater Athens area;
- Sharing personal prayer requests;
- Committee participation as appointed; and
- Student retreats.

**Article 7 – Strategic Evaluation**

The Chair of the CoA Student Government is responsible for collecting data from the students through the Student Survey as well as through informal feedback and presenting those data to the leaders of the CoA Student Government for the purposes of setting fresh or renewed direction as appropriate.

**Article 8 – Defining & Clarifying the Purpose Statement**

**“Student Government”** — highly motivated and involved students who represent the student body as a liaison between the students and College leadership, staff, and faculty.

**“To intentionally inspire and nurture”** — The Student Government will purposely, faithfully, and with resolve enthusiastically cast the vision of vibrant Christian community for the student body in an attempt to inspire them to embrace both the vision and passion for experiencing Kingdom relationships through the love of Jesus and the power of the Holy Spirit.

**“To nurture”** — is the continued support of the student community through prayer, ministry, fellowship, worship, and serving together. To that end, the Student Government will organize, communicate, recruit, and build up the student body by initiating and supporting events that promote love and care for the student body.

**“The desire and vision”** — The Student Government is responsible for intentionally inspiring and cultivating among the student body desire for and participation in College of Athens’s community (defined below).

**“For community within the student body”** — Community as biblically defined (in Acts 2:42–47; 4:32–37; the Letter to the Ephesians; 1 Cor 2:1–5, 12, 14; Romans 12, etc.) is experienced in relationship within the student body, and including, but not limited to, ministry, discipleship, evangelism, a life of worship, personal spiritual formation, devotion to God and the community (body), generosity, service, and compassion.

**“To fulfill the mission of College of Athens”** — which is “To be a biblically-grounded, Holy Spirit-empowered, fully accredited Christian college that prepares men and women who will teach, reach, lead, and minister to others out of their identity in Christ through relational, hands-on training for leadership in the church, in the marketplace, and across the globe.”

**Student Clubs**

In addition to our CoA Student Government organization, our college welcomes the development of student-led clubs and organizations. Members of the CoA student body who wish to establish a club or organization may make a proposal to the Chief Academic Officer. Proposals should contain the following:

- Name of proposed club or organization
- Name and contact information of student(s) serving as the proposal’s spokesperson(s)
- Brief description of the club’s intended purpose and activities (Kingdom-advancement must be an intended purpose)
- Proposed club goals
- Proposed club governance and membership requirements
- Signatures of at least 10 students intending to become members
- Signature of faculty member willing to sponsor the club

The Chief Academic Officer will bring the proposal to the CoA Leadership Staff for discussion and potential approval. Only approved clubs and organizations may meet on campus under the name of the College of Athens.

## Cultural, Educational, & Religious Opportunities

There are countless cultural, educational, and religious opportunities within the greater Athens area. The College of Athens hosts six major community events each year that serve as supplemental growth and service opportunities for our students as well as gathering points across our city:

- New Year — New Heart (prayer conference)
- Transformed! Conference (teaching conference)
- Athens National Day of Prayer Breakfast
- ServeAthens ICN (service event)
- A.D.O.R.E. (worship event)
- Pastors Appreciation Event

Students looking for a **local church** to attend might consider one of CoA's partner churches:

- Living Hope Church (non-denominational) in Athens
- Watkinsville First United Methodist Church
- Cornerstone Church (Church of God) in Athens
- Church at Winder (non-denominational) in Bethlehem
- New Freedom Christian Center (non-denominational) in Athens

There are many **local ministries and Christian community service agencies** that CoA students might wish to serve. Some examples are:

- Athens Prayer Network — a city-wide prayer ministry
- Chosen for Life — a local adoption and foster care agency and ministry
- The Sparrow's Nest — a ministry that serves the poor
- Athens Foodbank — a ministry to the poor
- Bigger Vision — a homeless shelter
- Athens Pregnancy Center — a crisis pregnancy center

**Cultural and educational opportunities** abound in Athens, from concerts, to art exhibits, to dance and art classes, and sporting events. Go to:

- <https://classiccenter.com> or
- [www.visitathensga.com/events](http://www.visitathensga.com/events) for current information on events or opportunities.

## Student Service Requirement

All enrolled students are required to engage in 1 hour of service to the College of Athens community (i.e., at ServeAthens ICN, a conference or event, or at [New Heart Thrift Store](#)) or through an approved community service agency for each credit hour in which they are enrolled. Service must be performed outside of students' home church setting. Students serving in multi-day, over-night events or trips can earn up to 5 hours per day for a maximum of 20 hours combined for the trip. Service hours—both positive and negative—roll over from semester to semester. Students with a negative balance (i.e., less service hours than credits taken) will have their transcripts locked until the service requirements have been met. All service performed outside of CoA must be pre-approved by a student's Academic Advisor. See the [Academic Advising](#) page on the Student Resources site for information about some of our ministry partners and other local ministry organizations. Students are responsible for ensuring that they submit the completed Student Service Form by the close of each semester to their academic advisor. Failure to complete service hours will result in a lock on your transcripts and grades in Populi until the hours have been completed.

## Undergraduate Course Catalog

### Overview

The course catalog presents all required and elective undergraduate courses necessary for certificate and degree completion. Primary areas of course listings include: Christian Studies, Intercultural Studies, Generational Ministry, and Worship Arts. General Education courses to fulfill distribution requirements are also listed. Students are encouraged to take courses outside of their major studies area as electives with permission from the department as necessary.

#### Key to Abbreviations:

BA = Business Administration

BL = Biblical Languages

BS = Biblical Studies

CC = Care & Christian Counseling

CS = Christian Studies

ED = Education

FIA = Faith in Action (Apprenticeship Program)

IC = Intercultural Studies

GM = Generational Ministry

TL = Transformational Leadership

WA = Worship Arts

(Note: Abbreviations for General Education Distribution Requirements vary by subject matter content area.)

#### **GE 001: College Success Course**

**Prerequisites: None**

**Credits: 1**

The course covers a range of topics divided into separate modules that will help orient students to life in higher education generally and the College more specifically. The eight modules cover the following content areas: Academic Programs, Technology, Time Management & Study Habits, Spiritual Formation, Research & Writing, Student Activities, Resource Management, and Life Outcomes & Career Development.

### Biblical Language Courses

#### **BL 310: Old Testament Hebrew I**

**Prerequisites: None**

**Credits: 3**

This course provides an introduction to the Old Testament Hebrew language. Through sound principles of linguistic interpretation and grammar, the student will achieve a beginning confidence in reading and doing exegetical, biblical studies while learning Old Testament Hebrew.

#### **BL 311: Old Testament Hebrew II**

**Prerequisites: BL 310**

**Credits: 3**

This course provides an intermediate level of study of the Old Testament Hebrew language. Through sound principles of linguistic interpretation and grammar, the student will achieve proficiency reading and doing exegetical, biblical studies while building on the foundation from Old Testament Hebrew I.

#### **BL 350: New Testament Greek I**

**Prerequisites: None**

**Credits: 3**

This course provides an introduction to the Hellenistic, New Testament Greek language. Through sound principles of linguistic interpretation and grammar, the student will achieve beginning confidence in reading and doing exegetical, biblical studies while learning New Testament Greek.

**BL 351: New Testament Greek II****Prerequisites: BL 350****Credits: 3**

This course provides an intermediate level of study of the Hellenistic, New Testament Greek language. Through sound principles of linguistic interpretation and grammar, the student will achieve proficiency reading and doing exegetical, biblical studies while building on the foundation from New Testament Greek I.

**Biblical Studies Courses****BS 101: Old Testament Survey** (Christian Core)**Prerequisite: None****Credits: 4**

This course presents an overview of the history of the Bible, its writing and centuries of preservation, and provides an introduction to the history and theology of selected books and passages of the Old Testament. Through the study of the Old Testament, students will build their inductive Bible study skills.

**BS 102: New Testament Survey** (Christian Core)**Prerequisite: None****Credits: 3**

This course explores the basic principles of Christian beliefs, community and ministry, as well as the promise of Christ's return through a study of the history and theology of the books of the New Testament. Through the study of the New Testament, students will build their inductive Bible study skills.

**BS 310: The Book of Genesis****Prerequisite: BS 101, BS 102****Credits: 3**

In this course students will undertake an in-depth look at the story of creation, and well-known characters in biblical history from Adam and Eve, to Noah, Abraham, Jacob and Joseph. The course will consider the content of Genesis with particular focus on the theology from creation to the Abrahamic Covenant and the development of major themes that are repeated throughout Scripture.

**BS 311: The Prophets****Prerequisite: BS 101, BS 102****Credits: 3**

In this course, students will examine the purpose for God's chosen servants, the Old Testament prophets, who were always calling the people to repentance and revealing God's will to Israel within the contexts of their times in history.

**BS 312: Walking with Jesus—The Gospels****Prerequisites: BS 101, BS 102****Credits: 3**

This course examines the Jewish world in the days of Christ, Jesus's life within Hebrew culture and Rabbinic tradition, the fruit of His ministry, and the aspects of a personal, daily walk with Him through the lens of His disciples. Students will also consider how to model their own lives and ministries based on a close relationship with the Father as modeled by the Son of Man.

**BS 313: The Trinity****Prerequisites: BS 101, BS 102****Credits: 3**

In this course students will explore the interrelated nature of the Trinity and the unique roles and characteristics of God as the Father, the Son, and the Holy Spirit, based on biblical examination. From that biblical grounding, students will then compare and contrast historical and contemporary theological perspectives related to the Trinity. Students will also consider the implications for Christian Life based on a biblically-based understanding of the Trinity.

**BS 314: The Pentateuch****Prerequisites: BS 101, BS 102****Credits: 3**

This course investigates the narrative content of the first five books of the Old Testament known as the Pentateuch (Genesis, Exodus, Leviticus, Numbers, and Deuteronomy). It provides an overview of the main critical approaches used to interpret these books, but the approach to the five books is both canonical and historical. Attention will be given to cultural backgrounds, critical problems, and literary genres as they aid interpretation of specific texts with special emphasis on how these texts illuminate the person and work of Christ.

**BS 325: God the Father****Prerequisites: BS 101, BS 102****Credits: 3**

This course examines Scripture related to the character, person, and works of God the Father, exploring such areas as His holiness, power, strength, wrath, control, grace, mercy, and love. The course particularly focuses on God's plan for transforming people into Christ's likeness and experiencing godly living in today's world.

**BS 350: Systematic Theology****Prerequisites: Christian Core****Credits: 3**

This course presents biblical doctrine, the existence of God and His attributes, the Trinity, Theism, doctrine of creation, man, the fall, death, heaven, hell, doctrine of the church, spiritual warfare, the power of God through His Word, and Christ's return. Students will gain experience in integrating doctrine into real world situations and in understanding how theological concepts are expressed differently across cultures.

**BS 351: Inductive Bible Study****Prerequisites: Christian Core****Credits: 3**

The goal of inductive Bible study is to equip students with the tools to be life-long students of the Scriptures. The course presents a method for exegesis and Scripture study by considering the context and setting of the passage, the author's audience and purpose, and the other passages that surround the passage of study. The purpose of the study is to understand what the text would have communicated in the context of the time and culture that produced and used it, while also understanding that contemporary questions are conditioned by our own language, culture, and history.

**BS 352 / CS 352 / IC 352: Apologetics****Prerequisites: BS 101, BS 102****Credits: 3**

The primary focus of this course will be the practical application of apologetics in ministry and evangelism. Various approaches to the apologetic task will be investigated. Attention will be given to the systematic and rational defense of the Christian faith against significant contemporary challenges. Topics include such areas as tests for truth, a critique of relativism and pluralism, the problem of miracles, and the historicity of the Christian faith.

**BS 401: The Psalms****Prerequisites: BS 101, BS 102****Credits: 3**

This course examines the representation of the book of Psalms as both prayer and poetry intended to be set to worship and prayed in worship within the historical context of faith and worship in ancient Israel. The course will help students understand the message of the Psalms and their relevance for contemporary Christian experience. Attention will be given to different psalm types, the structure of Hebrew poetry, the universal perspective of the Psalms, and the use of Psalms for teaching and preaching.

**BS 410 The Book of Acts****Prerequisites: BS 101, BS 102****Credits: 3**

This course examines the early church through a study of the Book of Acts as God establishes the Church, raises up leaders, develops community, reaches the world with the Gospel, and pours out His Spirit. This book is foundational in understanding the application of the Gospel in relationship with God, the Church and the world. The student will better understand what it looks like to live out God's plans and purposes both individually and corporately.

**BS 411: The Book of Romans****Prerequisites: BS 101, BS 102****Credits: 3**

This course examines Paul's letter to the Romans, written from Corinth on Paul's third missionary journey, considered by many to be the chief part of the New Testament and the very purest Gospel, as well as the basic theological framework for the whole collection of Paul's writings.

**BS 413: The Book of Revelation****Prerequisites: BS 101, BS 102****Credits: 3**

In this course, students will examine the Book of Revelation, an apocalyptic form of writing in the New Testament that sees God acting by bringing a radical end to history, destroying all evil, and completing the act of new creation. Students will examine the structure, biblical themes, key theological concepts, and present-day significance of the book of Revelation.

**BS 450: Special Topics in Christian Theology****Prerequisite: Christian Core, Permission of Instructor****Credits: 1–4**

With instructor permission, students may pursue an independent study topic related to Christian Theology as relevant to their area of specialization.

**Business Administration Courses****BA 301: Principles of Accounting I****Prerequisite: Christian Core****Credits: 3**

This course covers basic accounting systems, concepts, and principles. Students learn to record business transactions and to prepare financial statements. The primary goals of this course are to develop an understanding of the accounting process and to summarize and communicate information useful in making economic decisions.

**BA 302: Principles of Accounting II****Prerequisites: BA 301****Credits: 3**

This course covers basic managerial accounting systems, concepts, and principles, and the analysis, interpretation, and reporting of cost data for management's decision-making needs. Cost-volume-profit analysis, budgeting, and performance reporting are discussed as they relate to other business disciplines.

**BA 303: Managerial Accounting****Prerequisites: BA 301****Credits: 3**

In this course, students will learn the design of accounting systems to serve the internal needs of management with an emphasis on underlying theory. Students will master product costing, including activity-based costing; budgeting and other planning applications, information for decision making, planning and control application for decentralized organizations.

**BA 310: Financial Reporting & Analysis****Prerequisites: Christian Core****Credits: 3**

This course will teach students accounting principles of corporate financial reporting. Students will develop an understanding of how intermediate accounting concepts and the flexibility in financial reporting rules can affect a manager's judgments; how business complexities, economic concerns, and other manager incentives also influence these judgments; and how a manager's financial reporting decisions ultimately shape the financial statements reported to external stakeholders

**BA 330: Financial Management****Prerequisites: Christian Core****Credits: 3**

In this course, students will learn basic concepts and analytical tools of finance in both corporate finance and investments. Topics include risk and return, financial institutions, efficient markets, valuation theory, capital budgeting, portfolio theory, cost of capital, and international finance, as well as discussion and analysis of specific applications of these topics.

**BA 340 Principles of Microeconomics****Prerequisites: Christian Core****Credits: 3**

Free market thought will be evaluated from the Christian perspective. The supply-and-demand model is used to analyze microeconomic issues including market structures, government regulations, labor market, financial market, and international trade.

**BA 345 Principles of Macroeconomics****Prerequisites: Christian Core****Credits: 3**

The aggregate supply and demand model is used to analyze macroeconomic problems including business cycles, unemployment, and inflation. Government fiscal and monetary policies that may stabilize the economy are introduced and evaluated. The U.S. financial system and the value of U.S. dollar in the foreign exchange market are covered.

**BA 350 Introduction to Wealth Management****Prerequisites: Christian Core****Credits: 3**

This course teaches students how to create a sound personal financial plan and issues related to becoming a financial planner.

**BA 370 Business Computer Applications****Prerequisites: Christian Core****Credits: 3**

This course covers computing as an essential tool of academic and professional activities. Students will learn functions and interrelationships of computer system component, widely used application packages such as spreadsheets and databases., concepts and practice of programming for the solution of simple problems in different application areas.

**BA 400: Capitalism****Prerequisites: Christian Core****Credits: 3**

This course provides students with an introduction to the economic concept of capitalism. The student will study capitalism and other alternative societal mechanisms for resource allocation, including socialism and a mixed economy. The mechanism will be readings both critical and supportive of capitalism as an economic system, including moral, efficiency, and ethical views.

**BA 405: Corporate Finance Theory****Prerequisites: Christian Core****Credits: 3**

This course covers the development of a framework that is useful for understanding a broad range of important corporate financial decisions. Substantial emphasis will be placed on discussion of the determinants of corporate financing and payout policies, alternative methods of security issuance, and mergers and acquisitions.

**BA 410 / IC 410: Business as Mission I****Prerequisites: Christian Core****Credits: 3**

In this course, students will explore the biblical basis, strategic value, ethical viability, and current methods of taking the gospel to restricted access peoples. Students will propose a creative access strategy for a specific population segment that considers financial resource management and a biblically-based, principled, decision-making model.

**BA 411 / IC 411: Business as Mission II****Prerequisites: BA 410 / IC 410****Credits: 3**

This course addresses the postmodern cry for different models of church and ministry, different forms of ministry, and new responses to the challenges facing the Church and mission from urban pluralism to globalization. Students will explore how church leaders and cultural influencers from the fields of business, politics, media, education, entertainment, and the arts can contribute to the shared responsibility to advance the kingdom of Christ.

**BA 415: Survey of Investments****Prerequisites: Christian Core****Credits: 3**

This course provides a study of the securities markets, investor objectives, introduction to portfolio theory and the analytical tools of portfolio management, and an examination of investment alternatives. Students will build and manage a security portfolio for analysis as an experiential learning tool.

**BA 420: Principles of Management****Prerequisites: Christian Core****Credits: 3**

In this course, students will learn management functions and processes as applied to organizations and to individuals in organizations. Topics to be covered include strategy, job and organization design, ethics and social responsibility, diversity, global influences, leadership, motivation, human resource management, and organizational change. Other emerging managerial issues may be introduced.

**BA 425: Business Leadership****Prerequisites: Christian Core****Credits: 3**

This course exposes students to several issues key to business leadership success, such as power and influence, negotiations, business ethics, and social responsibility. Students will also examine business from different disciplinary perspectives and begin developing their own personal leadership and career plans.

**BA 430: Project Management**

Project management will provide students with an overview of the process of planning, scheduling, organizing, implementing, and controlling of single and multiple projects. This course explores traditional and new techniques for the dynamic environment of project management.

**BA 435: Strategic Management****Prerequisites: Christian Core****Credits: 3**

This course covers the processes by which managers formulate and implement corporate and business strategies in order to achieve the economic and non-economic objectives of their organizations. The course will integrate the students' knowledge of the basic functional disciplines into a general strategic perspective for managing the whole organization.

**BA 440: Data Management & Analytics****Prerequisites: Christian Core****Credits: 3**

In this course, students will learn the foundations for analyzing and understanding data-oriented problems, decomposing them, and expressing them in a form for computational analysis. This involves the acquisition, manipulation, analysis, and visual representation of data to provide insights into a particular problem and support decision making. While the proximate goal is to improve data analytics skills, the ultimate goal is to equip students with superior decision-making skills.

**BA 445: Principles of Marketing****Prerequisite: Christian Core****Credits: 3**

This course provides an examination of the ways organizations satisfy consumer and organizational needs and wants for products and services. Emphasis is placed on how the elements of the marketing mix are used to provide customer satisfaction in the marketing of goods and services, both domestically and internationally.

**BA 450: Mergers & Acquisitions****Prerequisites: Christian Core****Credits: 3**

In this course, students will learn the application of corporate finance concepts to mergers and acquisitions and corporate governance. The topics will include mergers and acquisitions, corporate governance, and restructurings. The tools, techniques, and theories of finance are applied to actual business decisions.

## Care & Christian Counseling Courses

### **CC 301: Psychology & Theology**

**Prerequisites:** Christian Core

**Credits:** 3

This course presents the basic principles of the integration of psychology and theology at three levels—the philosophical, the theological, and the practical. Students will examine God's truths as related to emotional, relational, and spiritual formation as well as the application of these concepts to optimize others' personal growth in real ministry settings.

### **CC 302 / GM 302: Human Growth & Development**

**Prerequisites:** Christian Core

**Credits:** 3

This course provides an understanding of the nature and needs of individuals at all developmental levels, personality theory, and learning theory, and which may provide a comprehensive overview of the factors, determinants, and stages that pertain to physical, emotional, intellectual, and social development and adaptation from infantile to geriatric stages.

### **CC 304: Introduction to Care & Counseling Ministry**

**Prerequisites:** Christian Core

**Credits:** 3

This course introduces students to the importance of a Christian's call to bind up the broken hearted, with the goal of learning how to apply biblical principles and prayer techniques to specific issues such as anger management, marital breakdown, addiction development, crisis management, anxiety, depression, and grieving. In addition to understanding the importance of self-care, students will learn how to listen emphatically, how to facilitate spiritual life assessment and change, and how to pray and counsel strategically within the recipient's process of spiritual, emotional, and relational growth and healing.

### **CC 311: Walking in Sonship**

**Prerequisites:** Christian Core

**Credits:** 2

This course is designed to expose any area (trauma, shame, unbelief, etc.) that keeps you from living out of a secure place of knowing your identity as a son or daughter of God (Romans 8:14, Galatians 3:26). God desires to dismantle the belief systems that keep you trapped in 'Orphan Thinking' and prevent you from walking out your freedom in Christ. He wants to impart courage to you to step out of these traps and see from His Vantage Point your True Identity as His Sons and Daughters. He desires that you fully engage with Him as His beloved child and walk daily in that sure understanding.

### **CC 315 / GM 315: Counseling Children & Teens**

**Prerequisites:** CC 304 or GM 310

**Credits:** 3

This course provides the basic principles of counseling children and adolescents within the context of family, school, socio-cultural, and religious systems. The emphasis will be on helping each student develop his or her own style in forming therapeutic relationships with children or adolescents, and in using effective therapeutic skills and techniques. Students will examine the sanctification process for adolescents in the context of the temptations they face. A special focus will be given to parent training and parents as co-therapists, as well as empirically sound, highly efficacious, and cost-effective intervention strategies for treating behavioral challenges in children. Legal and ethical issues specific to working with children are addressed.

**CC 320 / BS 320: Biblical Foundations for Prayer Ministry****Prerequisites: Christian Core****Credits: 3**

Students will investigate the biblical premise for heart transformation and the renewing of the mind through the practice of prayer ministry. The focus will be on the application of effective prayer ministry methods and prayer ministry as a tool to set the captives free as well as a means to present Christ to unbelievers.

**CC 321: Healing Shame****Prerequisites: Christian Core****Credits: 2**

Students will understand how the shroud of shame has become the new veil that would try to keep us separated from the fullness of our identity in and relationship with Christ. Shame can result from past sins, wounds inflicted by others, or incorrect self-perception, and affects how we view ourselves and others. Through Prayer Ministry and God's Word, students learn how to break free from the power of shame and replace it with the joy of the Lord as well as how to help others experience the same freedom.

**CC 330: Wholeness Care Ministry****Prerequisites: CC 320****Credits: 3**

In this course, you will learn and apply key strategies for offering discipleship coaching and ministry to individuals who may or may not yet have a personal relationship with Christ. You will explore the connections between body, soul, and spirit as related to whole-person ministry as well as understand and apply biblical principles for physical healing. As a result of this course, you will be equipped to operate effectively in ministry to individuals in need of care.

**CC 331: Effective Prayer Ministry Tools: Elijah House 201****Prerequisites: CC 320****Credits: 3**

As a biblical form of pastoral counseling, Elijah House 201 lays the foundations for healing and transformation, for both students, and for equipping them to minister inner healing to others. Students will learn foundational principles and tools for dealing with personal and interpersonal issues. Students will learn to trace bad fruit to bitter roots formed in the heart, most often in childhood and how broken hearts can be healed through the biblical process of repentance and forgiveness.

**CC 332: Effective Prayer Ministry Tools: Elijah House 202****Prerequisites: CC 331****Credits: 3**

Elijah House Prayer Ministry Training Course 202 gives an advanced learning opportunity in specialized issues. Topics include: earliest childhood traumas, emotional abuse, generational inheritance, the effects of occult involvement, addictions, denial, sexual issues, burnout, etc. Ministry tools include how to create a safe atmosphere for ministry and how the Prayer Minister can properly care for their own spiritual life.

**CC 333: Effective Prayer Ministry Tools: Ultimate Journey I****Prerequisites: None****Credits: 3**

Many people live with a core belief that they are not "good enough" in some form or fashion, and thus live out of subtle traps of bondage such as guilt, shame, perfectionism, worry, stress, and fear. They can also be trapped in not-so-subtle coping mechanisms such as pornography, substance abuse, and other addictive behaviors. Through the basic Ultimate Journey course experience, students will understand how individual's self-willed efforts to change provide only temporary results. Students will learn a how to help self and others transform how they see and think about themselves. They will also learn effective tools for eliminating behaviors that keep people in bondage so that they are equipped to journey into greater freedom and joy than anyone imagined possible.

**CC 334: Effective Prayer Ministry Tools: Ultimate Journey II****Prerequisites:** CC 333**Credits:** 3

After unpacking self-deception through Phase 1, Phase 2 helps students discover God's solution for their lives as they explore the incredible love relationship God desires to have with them. In Phase 2, students will come to understand the eternal covenant that God entered on their behalf and how God is committed to meeting every one of their needs. As a result, students will be able to stop striving and trying to prove their worth or meet their own needs and be able to move beyond the hopelessness of never feeling good enough in order to experience peace and rest.

**CC 335: Effective Prayer Ministry Tools: CGA****Prerequisites:** None**Credits:** 3

In this course, students will examine the various lenses through which they see life challenges. Contemporary worldview, family dynamics, past traumas, and interpersonal struggles will be considered as well as effective ways to reframe learned ways of thinking that have resulted from the world, the flesh, and the devil. At the culmination of this course, students will demonstrate an understanding of how to effectively minister to themselves and others from a renewed mindset.

**CC 352 / CS 352: God's Design for Sexual Wholeness****Prerequisite:** Christian Core**Credits:** 3

This course examines God's design for human sexuality, sexual wholeness, and what it means for individuals and for the church in 21st Century American culture. The course examines the enemy's attacks on Christians and Christian leaders in the area of sexual sin and provides a foundation for rebuking lies with biblically-based truth.

**CC 410: Addictions Counseling****Prerequisites:** CC 304**Credits:** 3

This course helps students to understand the etiology of addictions and enables them to understand and recommend treatment. Addictions in the areas of sexuality, pornography, work, thought, and substance abuse will be addressed. The issues of dependence, control, sin, and responsibility will be studied.

**CC 475: Grief & Crisis Counseling****Prerequisites:** CC 301 or CC 304**Credits:** 3

This course is designed to train students to respond with wise biblical counsel to those who have endured a crisis such as the death of a family member, divorce, loss of a child, illness, and other trauma. In this course students will learn to understand and identify the process and progress of how people deal with crisis or loss in their lives and how to guide a person through the healing process so that the crisis or loss can be placed in its proper perspective and the individual can readjust and grow. Special attention will be given to the emotional, spiritual, relational, and physical symptoms that may occur during the aftermath of a crisis along with the loss of hope and faith.

## Christian Studies Courses

### **CS 101: Foundations of Faith** (Christian Core)

**Prerequisites:** None

**Credits:** 3

The course presents a survey of Christ-centered biblical history and provides, through the study of Scripture, a theological framework for God, Jesus, salvation, the Holy Spirit, the spiritual world, evil, the Church, and specific theological beliefs. The course includes an introduction to inductive Bible study and an overview of church history.

### **CS 102: His Creation: Identity in Christ** (Christian Core)

**Prerequisites:** None

**Credits:** 2

This course will equip students to identify and develop their identity in Christ as stewards entrusted with unique, individual talents. The course provides a biblical perspective on spiritual gifts and explores theological issues surrounding spiritual gifts in ministry. This course will give students the tools to discover, explore, and practice their God-given gifts and talents and will prepare them to represent the Lord in their circles of influence within a domain of leadership through the application of strengths and gifts within the context of ministry teams and as team leaders. Students will examine biblical, historical, and philosophical precedents for working groups and teams as related to ministry applications and realities.

### **CS 103: Prayer & Spiritual Direction** (Christian Core)

**Prerequisites:** None

**Credits:** 3

The course examines the Christian practice of prayer through biblical and theological lenses, types of prayer (adoration, confession, thanksgiving, supplication), and it introduces students to the theology and practice of hearing God and discerning His will. Students will engage in the spiritual discipline of prayer and reflect on their experiences with God through collaborative learning, individual assessment, and class discussion with an emphasis on application outside of the classroom environment.

### **CS 201: The Great Commission: Evangelism** (Christian Core)

**Prerequisite:** None

**Credits:** 3

This course challenges students to consider the relationship between Christ and culture by equipping students with an overview of Christian philosophy and answers to the most difficult questions posed by both believers and unbelievers. Within the theological framework, students will study major doctrines pertaining to the existence and nature of God, evil, the nature of man, Scripture as the source of truth, and the Church as the body of Christ. The course introduces students to tools and models for evangelism by applying Christian philosophy in the context of sharing the Good News in a contemporary culture of competing world views and relativism. Students will perform and evaluate personal evangelistic activities.

### **CS 202: The Great Commission: Discipleship** (Christian Core)

**Prerequisite:** None

**Credits:** 3

This course examines a biblically-based reflection on an individuals' personal spiritual growth. Based on an individual's progress along the pathway, students will consider spiritual needs and potential barriers to spiritual growth. Students focus on using Christian discipleship and leadership principles to develop healthy, thriving, Christian communities that promote and encourage spiritual growth and sanctification.

**CS 203: Discipleship Coaching 1****Prerequisite: None****3 Credits**

In this course, you will learn and apply key strategies for offering discipleship coaching and ministry to individuals who may or may not yet have a personal relationship with Christ. You will explore the connections between body, soul, and spirit as related to whole-person ministry as well as understand and apply biblical principles for physical healing. As a result of this course, you will be equipped to operate effectively in ministry to individuals in need of care.

**CS 204: Discipleship Coaching 2****Prerequisite: None****3 Credits**

Throughout this 12-month Coaching 4 Christlikeness course, you will progress through a Christian discipleship coaching program consisting of four phases: Identity, Inheritance, Intimacy and Impact. You will be paired with a peer coach, operating in both roles as coachee and coach while you progress through the phases. Your personal, experiential growth throughout the discipleship model will serve as key components for your own Christian growth. Upon completion of the program, you will be well equipped to restore and build up other people to live from a place of wholeness in Christ, and to help empower them for their personal journey through all aspects of their God-given purpose. You will qualify for certification as a Christian Life Coach.

**CS 315: Christian Philosophy****Prerequisite: Christian Core****Credits: 3**

This course is an exploration of western thought and the influence it has today for the Christian and the Church. The course also examines different philosophical arguments through a Christian and biblical lens. The course explores the truth claims of Christianity, and how Christians profess God's existence in a philosophical argument.

**CS 331: Church History****Prerequisite: CS 101****Credits: 3**

This course examines the history of Christianity from the New Testament through modern times, including the spread of Christianity throughout the world, the preservation of Christianity across generations, heroes of faith, and the emergence of different denominations.

**CS 351: Spiritual Warfare & Victory in Christ****Prerequisite: CS 103****Credits: 3**

The course examines the realities of spiritual warfare and a biblical basis for victory given to believers through the power of Jesus.

**CS 401: The Ministry of Preaching****Prerequisite: BS 351****Credits: 3**

In this course, students survey the theology and practice of the ministry of preaching, including examination of rhetorical and ethical topics. The course also focuses on sermon construction, delivery and evaluation with an emphasis on structural variety, clear biblical exposition, and suitable application. Students will plan, design, and deliver messages and engage in peer critique of messages delivered.

**CS 403 / BS 403 / ED 403\* / CC 403 / GM 403: Personal Spiritual Formation****Prerequisite: None****Credits: 3**

In this course, students will explore the foundations of the spiritual disciplines and their role in the development of personal spiritual formation—the day-by-day journey through which individuals open their hearts to a deeper relationship with God and a rich understanding of their identity in Christ. The course will present why spiritual formation is a vital part of Christian ministry, its biblical foundation, and its role in the development of Christian education programs.

**CS 420 Missional Spiritual Formation****Prerequisite: CS 403****Credits: 3**

This course explores the Christian formation of persons from historical and contemporary discipleship perspectives. Students will examine practical strategies for fostering spiritual formation in other individuals as well as the development of a spiritual formation strategy for groups and communities. Historic practices of discernment, self-awareness, spiritual disciplines and Christlikeness will be woven into the course experience with an eye towards cultivating the graces of love, hope and faith in the personal lives of others.

**CS 450: Special Topics in Ministry****Prerequisite: Christian Core, Permission of Instructor****Credits: 1–4**

With instructor permission, students may pursue an independent study topic related to Christian Ministry as relevant to their area of specialization.

**Education Courses****\*Courses designed to satisfy the ACSI Christian education certification requirements****\*\*Courses specifically required for ACSI Christian education certification****ED 300 / CS 300: An Introduction to Christian Education\*****Prerequisites: Christian Core****Credits: 3**

An Introduction to Christian Education is a course that introduces students to the purpose of Christian education. Topics include: foundations of Christian education, an overview of developmental perspectives in Christian education, the teaching-learning process, organization and administration of educational programs, generational perspectives in Christian education, and specialized purposes for Christian education. The course provides a general overview of the ministry of Christian education for church, Christian school, and non-profit educational ministry organizations.

**ED 301: Christian Philosophy of Education\*\*****Prerequisites: Christian Core****Credits: 3**

In this course, students will explore ultimate questions of philosophy and theology in the light of a biblical foundation for education. Students will identify purposes of education and examine important life questions as they relate to the educational mission. Students will develop a personal philosophy of Christian education that demonstrates a grasp of six philosophical and educational questions and the integration of related biblical principles.

**ED 302: Identification & Education of Exceptional Children\*****Prerequisites: Christian Core****Credits: 3**

This course provides students with an overview of the identification, classification, eligibility, and unique characteristics of individuals with disabilities and/or giftedness that require accommodations and adaptations. This course will provide students with an overview of the different classification categories of exceptional children and criteria for identifying students with special needs. The course will also focus on applied strategies for effectively teaching students with special needs.

**ED 303: Reading Instruction\*\*****Prerequisites: Christian Core****Credits: 3**

In this course, students will develop skills for a foundation in reading instruction. The course will address current research and theory in reading instruction. Students will study methodology, instruction in phonics, vocabulary development, reading for comprehension, assessment, and modification for exceptionalities. Students will learn how to apply developmentally appropriate strategies in reading instruction. For the applied elements of the course, students will specialize in reading instruction for a selected educational level (i.e., early childhood, middle grades, secondary, or adult education).

**ED 400: Curriculum, Instruction, & Assessment\*****Prerequisites: Christian Core****Credits: 3**

In this course, students will learn how to identify the formal and informal components of curriculum development that integrate instruction and assessment through the development process. Students will learn the effective use of assessments for formative and summative purposes, and how to select, write, and adapt curriculum and assessment materials for meaningful educational experiences. Through the meaningful integration of curriculum, instruction, and assessment, students will master a purposeful educational process flow for effective, results-oriented teaching.

**ED 402 / CS 402 / GM 402: The Art & Science of Teaching****Prerequisites: Christian Core****Credits: 3**

In this course, students will explore two fundamental questions: How do people learn? and What instructional methods most effectively support student learning? Course participants will examine both traditional approaches to the educational process as well as current research-based theory and practice. Students will learn how to adapt course content and processes to meet the needs of all students (e.g., adaptation, differentiation, and accommodation). Students will develop both a philosophy and a practice for instructional planning that focuses on the seamless integration of outcomes, instruction, and the measurement of the intended objectives.

**ED 460 / WA 460: Media & Technology\*****Prerequisites: Christian Core****Credits: 3**

In this course, the student will explore a variety of media and technology applications that enhance worship and/or learning experiences. The course will address both hardware and software applications and will provide a general introduction to effective media use in both church and educational settings. Topics will include but not be limited to: Using video, computers and tablets, creating media presentations, cloud applications and services, presentation software, learning management systems, conducting digital research, sound systems and media production. In the applied elements of the course, students will learn how to creatively integrate and augment technology applications in a selected specialty (i.e., technology in worship, technology in education, etc.).

## Faith-in-Action Courses

### **FIA 201: Christian Ethics**

**Prerequisites:** Christian Core

**Credits:** 3

Starting from a foundation of biblically-based Christian ethics, participants in this course will examine the main categories of normative ethical theories and apply them to real-life case studies in ministry and ethical dilemmas for effective decision-making and conflict resolution.

### **FIA 250: Apprenticeship in Action**

**Prerequisites:** FIA 201

**Credits:** 3

Under the direction of a faculty member and a trained mentor, students will participate in a ministry setting which correlates directly to the individual's career goals. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to any career setting. (This course is for certificate and associate's degree students only.)

### **FIA 310: Elective Independent Study**

**Prerequisites:** FIA 201, Permission of Instructor

**Credits:** 1–3

Under the direction of a faculty member and a trained mentor, students will participate in a specialized setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to the specialized setting.

### **FIA 401: Preaching in Action**

**Prerequisites:** FIA 201, CS 401

**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a preaching setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to preaching.

### **FIA 402: Intercultural Studies in Action**

**Prerequisites:** FIA 201 and CS 401 or CS 402 or IC 310/320 and IC 306

**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a Intercultural Studies setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to the setting (e.g., urban, international, cross-cultural, etc.).

### **FIA 403: Administration & Finance in Action**

**Prerequisites:** FIA 201, CS 370

**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in an administration or finance setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to the setting.

### **FIA 404: Prayer Ministry in Action**

**Prerequisites:** CS 351

**Credits:** 3–6

Under the supervision of a trained leader in prayer ministry, students will lead live prayer ministry sessions.

**FIA 405: Teaching in Action****Prerequisites:** FIA 201, CS 402**Credits:** 3–12

Under the direction of a faculty member and a trained mentor, students will participate in a teaching setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to teaching.

**FIA 406: Care & Counseling in Action****Prerequisites:** FIA 201, CC 304**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a care and counseling setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to care and counseling.

**FIA 407: Leadership in Action****Prerequisites:** FIA 201,**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a leadership setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed in the ministry setting.

**FIA 408: Leadership One-Week Intensive****Prerequisites:** FIA 201**Credits:** 3

Under the direction of a faculty member and a trained mentor, students will plan and lead a team of 3 or more in one-week of service in the U.S or abroad. Through the process, students will apply vision-casing, goal setting, and project management skills for successfully accomplishing the goals for the week. At the conclusion of the week, students will reflect on the effectiveness of their leadership as well as on how well their leadership fostered personal growth in others. The experience is designed to help students explore, develop, and enhance the personal and practical skills needed in a leadership setting.

**FIA 425: Worship Teams in Action****Credits:** 2–6

This apprenticeship experience provides Worship Arts students an opportunity to serve the body of Christ in diverse, small-scale, ministry settings through biblical worship in a team format. Students must demonstrate the ability to build a worship team and coordinate effective ministry through worship in a variety of contexts over the course of the semester under the supervision of a faculty mentor. This study will culminate in the student's participation in the end-of-semester CoA sponsored, student-led worship events.

**FIA 433: Media & Technology Production in Action****Prerequisites:** FIA 201, WA 460**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a public setting for their ministry apprenticeship experience where their media and technology skills can be used for ministry. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed in the ministry setting.

**FIA 434: Worship Leadership in Action****Prerequisites:** FIA 201, WA 470**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, Worship Arts students will have an opportunity to serve on a regular rotation over the course of the semester as the primary corporate worship leader in approved settings under supervised mentorship. Students will organize, host, and lead an end-of-semester worship event which will involve all CoA Worship Arts students.

**FIA 441: Urban Missions in Action****Prerequisites:** FIA 201, IC 310/320, IC 350**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in an urban ministry setting for their ministry apprenticeship. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed for ministry in an urban setting.

**FIA 442: International Missions in Action****Prerequisites:** FIA 201, IC 310/320, IC 304**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in an international ministry setting for their ministry apprenticeship. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed for ministry in an international setting.

**FIA 450: Care & Counseling in Action****Prerequisite:** FIA 405**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will engage in prayer and care and counseling ministry in church, community service agency, and/or other appropriate settings.

**FIA 451: Discipleship Coaching in Action****3 Credits****Pre-requisite:** CS 204

This 12-month apprenticeship program consists of coaching an individual through the 12-month Coaching 4 Christlikeness discipleship model. You will gain real-life experience helping restore and build up other people to live from a place of wholeness in Christ and empowering them for their personal journey through all aspects of their God-given purpose. **Note:** This FIA may be taken for 3 additional credits by coaching a second individual through the 12-month program.

**FIA 470: Children's Ministry in Action****Prerequisites:** FIA 201, GM 410**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a Children's Ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to effectively lead Children's Ministry.

**FIA 471: Youth Ministry in Action****Prerequisites:** FIA 201, GM 412**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a Youth Ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to effectively lead Youth Ministry.

**FIA 472: Adult Ministry in Action****Prerequisites:** FIA 201, GM 350**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in an Adult Ministry apprenticeship experience (e.g., discipleship leader at a local church, retirement home ministry, etc.). While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to effectively lead Adult Ministry.

**FIA 473: Hospital Ministry in Action****Prerequisites:** FIA 201, GM 402**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a Hospital Ministry apprenticeship experience (e.g., Chaplaincy, hospice, etc.). While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to effectively lead Hospital Ministry.

**General Education Courses**

Note: GenEd courses serve to help students fulfill their undergraduate distribution requirements. Course abbreviations vary depending on the content area.

**AH 250: History of Biblical Art****Prerequisites:** None**Credits:** 3

History of Biblical Art provides students with an overview of how Christ, God, and the Church have been represented historically through various art forms including: paintings, tapestries, sculptures, and architecture. Students will seek connections with the Scriptures through the arts.

**AM 101: Growing Food & Faith****Prerequisites:** None**Credits:** 4

The purpose of this course is to provide students with the basic scientific principles of plant growth and development, particularly as they apply to the production of food crops. Students will also explore the relationship between plant science and Christian faith, including how food production is used in a wide range of biblical passages, how an understanding of food production can impact faith messages, and how farming and gardening can be used effectively to enhance Christian ministry and service both on the local and international mission fields.

**AM 112: Plants of the Bible****Prerequisites:** None**Credits:** 4

Through an end-to-end study of every plant mentioned in the Scriptures, students will consider plant names in the original biblical language (Hebrew, Greek) as well as the uses of those plants in ancient Israel. Further, students will explore present-day connections between biblical symbolism, the Scriptures, and 21st Century life and ministry.

**CT 101: Basic Computer Skills****Prerequisites:** None**Credits:** 3

This course is an introduction to the basic computer skills commonly utilized by students in college courses.

**EN 101: English Composition****Prerequisites: None****Credits: 3**

The English Composition course prepares students for the rigors of college writing with an emphasis on correct writing mechanics, writing for effective communication, writing styles appropriate to the intended audience, and proper citations. Students are required to complete a research paper on a Christian topic of personal interest at the culmination of this course.

**EN 102: English Literature****Prerequisites: None****Credits: 3**

Students will read and discuss works from both contemporary and historical authors in the context of a Christian worldview. Writings from C.S. Lewis, J.R.R. Tolkien, and others will be included. Students will further develop their analytical and writing skills as they formulate critical essays about the works read.

**HM 100: Humanities****Prerequisites: None****Credits: Variable**

This course designation is used to offer credit for undergraduate transfer courses that meet the criteria for College of Athens distribution requirements.

**MA 150: Quantitative Reasoning****Prerequisites: None****Credits: 3**

This course places fundamental mathematical skills and reasoning in the context of real-world experiences that students likely will encounter. It emphasizes processing information in context and understanding which conclusions can be reasonably determined through investigation and analysis. The course offers an opportunity for students to apply critical thinking skills using various aspects of mathematics including major themes such as numeracy, statistics, proportional reasoning, algebraic reasoning, and functions.

**PY 101: Introductory Psychology****Prerequisites: None****Credits: 3**

This course offers an introduction to the science of psychology. Students will investigate theories, topics, and applications in the field of psychology across biological, cognitive, social developmental, and spiritual areas. Students learn to identify ways in which the science of psychology affects everyday lives and gain knowledge in multiple areas of psychology. The course will highlight connections among different areas of psychology and identify ways in which different perspectives contribute to a fuller understanding of human behavior.

**SP 101: Beginning Spanish****Prerequisites: None****Credits: 4**

The purpose of this course is to prepare students for ministry to Spanish-speaking peoples through the basics of the Spanish language. All modes of communication—interpersonal and intrapersonal—in both spoken and written form are included.

**SP 102: Intermediate Spanish****Prerequisites: SP 101****Credits: 4**

Building on the basic linguistic skills gained in Beginning Spanish, Intermediate Spanish is designed to help students grow especially in the area of interpersonal communication. Students will continue to build strong listening skills and practice witnessing the power of the Good News in Spanish.

## Generational Ministry Courses

### **GM 310: Family Ministry**

**Prerequisites:** Christian Core

**Credits:** 3

In this course, students explore the ways in which different paradigms of ministry affect children, youth, families, and culture. What does it mean to be family-based in ministry? What is the role of the family in the Church? How does Christianity affect culture? What is the role of the Church today and in the future? How does culture play a part in shaping families? How will these affect children's and youth ministry in the future?

### **GM 350: Adult Spiritual Development**

**Prerequisites:** GM 310

**Credits:** 3

This course provides an overview of ministry leadership and organization of ministries designed to evangelize and disciple young, mid-life, and senior adults. Theological, cultural, and practical issues related to adult ministry will be addressed, with particular attention to how each of these aspects contributes to an overall strategy of effective adult ministry.

### **GM 370: Discipleship in Contemporary Youth Culture**

**Prerequisites:** Christian Core

**Credits:** 3

In this course, students will engage in an in-depth look inside today's youth culture by examining the questions teens ask about such topics as parents, self-image, friendships, peer pressure, music, love, sex, dating, abuse, drugs, and teen violence. Special attention will be given to addressing these issues from a biblical perspective and to equipping students to speak, teach, and counsel youth and families about their felt needs.

### **GM 403: Hospice & Hospital Ministry**

**Prerequisites:** CC 301

**Credits:** 3

This course will incorporate a theological and practical study of pertinent medical issues in pastoral ministry. Broad overviews of topics including anatomy and physiology, physical and mental illness, hospital settings (emergency room, labor and delivery, intensive care, etc.), dying, grief, and crises will enable more effective ministry in key hospital and hospice settings.

### **GM 410: Leading Children's Ministry**

**Prerequisites:** GM 310, CC 315

**Credits:** 4

This course provides an overview of the role of ministers to children and directors in children's programs, including church related programs, day care and church kindergartens, all in the context of the objectives, methods, and trends of church programs for children. The course includes a study of the moral and spiritual development of children from birth through eleven years of age and an examination of curricular materials for children used by church organizations.

### **GM 412: Leading Teen Ministry**

**Prerequisites:** GM 310, GM 370

**Credits:** 4

This course examines a biblical perspective on youth ministry within the context of contemporary culture. Students will consider effective principles and practices needed to disciple a young person to know God and make Him known. The course looks specifically at adolescent Christian life and how it relates to growing mature leaders within circles of influence as related to youth. Students will examine practical, effective ways to build youth ministry teams, to engage students in spiritual growth through effective teaching and Christian service, and to plan and implement special youth ministry events and experiences.

## Intercultural Studies Courses

### **IC 304 / BS 304: Theology of Missions**

**Prerequisites:** None

**Credits:** 3

This course presents a comprehensive study of the biblical foundation for mission as it relates to the church's missionary obligation before God. Special attention will be given to exploring important issues within contemporary evangelical missiology. A study of Acts examines the birth and growth of the early church. In addition to studying the historical sequence of events, the student will consider Luke's theological themes, learn to extrapolate legitimate biblical principles from a historical narrative, and apply those principles in the development of a contemporary missions' strategy.

### **IC 306 / CS 306: Cultural Anthropology**

**Prerequisites:** Christian Core

**Credits:** 3

This course will present an introduction to the study of other cultures and worldview assumptions that are foundational to an individual's belief systems and behavior patterns. Students will analyze the culture and worldview of ethnolinguistic and socio-economic people groups from a biblical worldview perspective.

### **IC 310 / CS 310: World Religions & Cross-Cultural Ministry**

**Prerequisite:** None

**Credits:** 3

This course examines the beliefs, values, and cultural practices of major world religions such as: Judaism, Islam, Hindu, and Buddhism. Atheist and agnostic perspectives will also be explored. Taking into account these non-Christian perspectives, the course will present contexts and considerations for presenting the human need for Christ within the cultural contexts related to these various world perspectives.

### **IC 320 / CS 320: Perspectives on the World Christian Movement**

**Prerequisites:** None

**Credits:** 3

This course examines multiple perspectives on missiology and the changing globe with special attention to students' own area(s) of particular interest. Students will examine specific strategies and issues in missions with a special interest on urban settings, cross-cultural settings, and reaching the 10/40 window.

### **IC 350: Urban Evangelism**

**Prerequisites:** CS 201

**Credits:** 3

This course presents a study of evangelism and church growth strategies in urban settings, with attention given to urbanization and the role of the church in the city. Theological, sociological, and cross-cultural research applicable to the church in the city is considered.

### **IC 412 / TL 412 / BA 612: Christian Entrepreneurship**

**Prerequisites:** IC 304

**Credits:** 2

In this course, students will explore the basics for the development of a start-up Christian ministry enterprise. Topics will include needs assessment for the enterprise, building social and financial support, business and legal considerations, goal setting, and success measurements.

**IC 451 / CS 451: Church Planting Strategies****Prerequisites: IC 304****Credits: 3**

In this course, students will closely examine Jesus's interactions with his disciples in order to understand His tactics for ministry expansion. The course carefully examines the book of Acts to trace the replication of Jesus's tactics. The course examines biblical, theological, and sociological foundations of church growth theory. Students will learn practical steps to implement these tactics within either the emerging church among unreached peoples, or the established church among reached peoples. Special attention will be given to the factors which promote and hinder church planting in both western and non-western settings.

**IC 470 / TL 470: Intercultural Communication****Prerequisites: IC 306****Credits: 3**

Within the framework of Christian values in the context of cross-cultural service, students will explore prevailing realities in other cultures, potentially conflicting expectations and values, and inherently incompatible sensitivities. Students will explore the complex interrelationship between culture and the various aspects of the communication process in its verbal and non-verbal dimensions and reflect on strategies for learning culture and the dynamics of cultural transformation. Specific attention will be given to the implications for communicating the Christian message in culturally relevant ways.

**IC 480 / TL 480: Missional Leadership****Prerequisites: IC 310/320****Credits: 2**

This course explores the features of the contemporary missional revolution and missions leadership. Students will specifically examine an external ministry focus, the shift from a people-driven development agenda, and apostolic-era leadership. Students will consider the mental, spiritual, and occupational needs of missionaries and how to use biblical truth to enhance missionaries' effectiveness as spiritual leaders. Students will also examine various aspects of gender issues in missions from biblical and contextual perspectives. Students will consider aspects of project planning for missions development.

**IC 490 / CS 490: Contemporary Issues in Missions****Prerequisite: None****Credits: 3**

This course offers students the opportunity to identify, analyze and evaluate issues arising from the global mission of the church in the 21st Century. Students will also explore how to effectively live, work, and minister in intercultural settings.

**Transformational Leadership Courses****TL 201: Characteristics of an Effective Leader****Prerequisite: Christian Core****Credits: 3**

An effective leader is being personally transformed into the character of Christ to the end that their personal character is embedded in servanthood, integrity, humility, resiliency, and love. In this course you will learn ways that leaders can know themselves and lead themselves, body, soul, and spirit, for optimal effectiveness in the Body of Christ. Using a standard of biblically-based characteristics of an effective leader, you will evaluate yourself through a series of prescribed tools to formulate a personal growth plan. This plan is peer-reviewed and applicable throughout your degree program to help yourself and others develop the characteristics of an effective leader.

**TL 220: The Process of Transformational Leadership****Prerequisite: Christian Core****Credits: 3**

In this course you will explore both the philosophy and the practical application of Transformational Leadership as an effective means to meeting societal needs for leaders who are well able to provide adaptive and creative solutions for the challenges that confront the modern world. (You will finish this course with a real-life vision plan to fulfill as desired.)

**TL 301: Team Leadership I****Prerequisite: Christian Core****Credits: 3**

This course examines theory and practice for the design, management, and leadership of teams in organizational and community settings. The focus is on the interpersonal processes and structural characteristics that influence team effectiveness. You will also explore how to set team goals and effectively leverage organizational tasks for the dual purpose of developing the project and the people involved.

**TL 302: Team Leadership II****Prerequisite: TL 301****Credits: 3**

This course follows TL 301 Team Leadership I and examines the assessment and communication strategies for in-process team development in organizational and community settings. You will evaluate and apply the relational processes of group and team behavior so that groups can be more effective and efficient. You will explore the dynamics of problem-solving and conflict resolution in a team setting. You will also explore how to evaluate progress toward team goals and effectively communicate change with the team as well as leverage team tasks for the dual purpose of developing the project and the people.

**TL 312: The Dynamics of Leadership****Prerequisite: Christian Core****Credits: 3**

This course provides an analysis of effective, biblically-based team leadership practices in a project environment. Topical coverage includes creating high-performance teams, managing team conflict, and empowering teams for the successful completion of shared tasks. Students will explore how leadership relates to motivation, mentoring, delegation, interpersonal dynamics, a healthy workplace climate, and successful group performance.

**TL 325 / CS 325 / BA 325: Christian Leadership Ethics****Prerequisite: Christian Core****Credits: 3**

This course focuses upon ethical issues and dilemmas faced by leaders in a variety of contexts. Definitions of ethical leadership are reviewed as they relate to values and cultures. The theory and practice of ethical leadership and decision-making is evaluated as it pertains to a biblical worldview.

**TL 330 / BA 330: Effective Leadership Communication****Prerequisites: Christian Core****Credits: 3**

This course provides a practical and theoretical study of the use of communication techniques and approaches that enhance leadership in social, organizational, and personal leadership contexts. Students will explore how effective leaders capture and capitalize on opportunities to communicate vision for new creative or strategic initiatives to move their organizations forward. General principles of the leader's power, influence, credibility and Christian ethics are considered with an emphasis on the impact of effective communication style.

**TL 365: Effective Project Management****Prerequisites: Christian Core****Credits: 3**

Effective Project Management develops your ability to identify a problem that needs a solution, form a plan to address that problem, and manage a project to an effective completion. You will learn how to communicate the project plan in a way that connects the constituents necessary for making the world a better place through your planning and execution. You will learn project management processes in the classroom and apply them to a real-world project in your community that contributes to transforming the life or lives of others.

**TL 370 / CS 370 / BA 370: Administration & Finance****Prerequisite: BS 101, BS 102****Credits: 3**

This course examines core administrative and financial competencies expected of not-for-profit leaders, including human resource management, strategic planning, budget development and maintenance, fundraising, and taxes.

**TL 371 / CS 371: Servant Leadership & Change****Prerequisite: BS 101, BS 102****Credits: 3**

This course studies servant leadership as an attitude exemplified by Jesus, expounded in the New Testament and applied in contemporary organizations. It also explores the sociological and psychological phenomena involved in leading and managing organizational change. Students will explore their own leadership capacity and how to facilitate team building, organizational change, vision casting, and implementation.

**TL 412: Christian Entrepreneurship****Prerequisites: Christian Core****Credits: 3**

In this course, students will explore the basics for the development of a start-up Christian ministry enterprise. Topics will include needs assessment for the enterprise, building social and financial support, business and legal considerations, goal setting, and success measurements.

**TL 450: Enterprise Leadership****Prerequisites: Christian Core****Credits: 3**

You'll learn how to plan, manage and lead an enterprise. You will acquire skills and practice managing the main components of an enterprise: Finance, Human Resources, Operations, Marketing & Sales, Customer Service, Technology and Strategy. In each of these disciplines, you'll learn how they integrate and help leadership to lead. You will study cases of actual enterprises and will be given the opportunity to see behind the scenes of Christian leaders as they lead in real-time.

**Worship Arts Courses****WA 301: Music Theory I****Prerequisites: None****Credits: 3**

This course provides an introduction to the fundamentals of music, incorporating music notation for rhythm, pitch, and simple chord construction and coordinates notational and music reading studies with the development of basic skills in sight singing, ear training, and keyboard harmony. The course includes aural skills such as rhythmic, harmonic, and melodic dictation, score reading and sight reading.

**WA 305: Effective Worship Leadership****Prerequisites: BS 375****Credits: 3**

In this course, students will gain a depth of understanding and development of the essential skills necessary for leading others in God-honoring worship. This includes an understanding of the worship leader's identity in Christ, their calling as children and servants, and the practice of spiritual disciplines. The course also covers practical skill development in engaging the body of Christ effectively, teaching and elocution, building & discipling worship teams, creative planning and service development, reflecting the Spirit of Christ on and off the platform, and serving Him as empowered by the Holy Spirit.

**WA 310: Christian Music Genres****Prerequisites: None****Credits: 3**

This course provides a cross-cultural survey of Christian congregational worship songs and hymns (texts and music) from different periods, styles, and traditions contrasted with contemporary Christian music styles through a survey of musical literature and styles in sacred music. Students will consider purpose, message, cultural context, and audience.

**WA 350: Vocal Performance I****Prerequisites: Permission of Department****Credits: 4**

This course is designed for voice students whose primary interest is improving their singing. The course presents and makes application of basic principles of singing technique. Students will examine the performance of different music styles, genres, and harmonic vocal blending. The course requires two concert performances during the semester and collaboration with instrumental students.

**WA 351: Instrumental Performance I****Prerequisites: Permission of Department****Credits: 4**

This course is designed for instrumental students whose primary interest is improving their musical technique. The course presents and makes application of basic principles of instrumental technique. Instrumental students will collaborate on the performance of different musical genres and styles. The course requires two concert performances during the semester and collaboration with vocal music students.

**WA 375 / BS 375: Biblical Foundations for Worship****Prerequisites: BS 101, BS 102, or permission****Credits: 3**

This course provides students with a thorough understanding of the nature and practice of biblical, Christ-centered worship, its objective as related to the worshiper of God, its purpose for the corporate body of Christ, and its implications for the Kingdom of God in the world. This course will include a broad survey of Scriptures taken from both Old and New Testaments that describes worship which honors God, reflects His heart for worship, and reveals the central purpose of worship in the Church.

**WA 401: Advanced Music Theory****Prerequisites: WA 301****Credits: 3**

This course provides advanced instruction of music theory, incorporating music notation for rhythm, pitch, and simple chord construction and coordinates notational and music reading studies with the continued development of skills in sight singing, ear training, and keyboard harmony. The course includes aural skills such as a rhythmic, harmonic, and melodic dictation, score reading and sight reading.

**WA 410: Arranging****Prerequisites: WA 301****Credits: 3**

In this course, students will explore the basic techniques of arranging musical scores for audience, purpose, and effect. Students' course projects will result in performances and final critique. The course requires some rehearsal outside of regularly scheduled class time.

**WA 411: Composing****Prerequisites: WA 301****Credits: 3**

In this course, students develop techniques for composing music and lyrics in different genres. Students will work closely with vocal and instrumental performance students on end-of-course performance of newly composed music.

**WA 415: Songwriting****Prerequisites: WA 301****Credits: 3**

This class is designed to help students acquire mastery of foundational theory and core skills that will enable them to become proficient in songwriting. Through study of texts on professional songwriting, hands on practice, individual writing assignments, group co-writing, and regular feedback from professional songwriters, students will become well versed with tools and strategies that will enable them to write new songs for the church. Additionally, there will be discussion about song types, including personal vs. corporate worship songs, and how music plays a role in worship and personal devotion. Students can expect to leave the class having written 3 songs they can use for ministry.

**WA 440: Choral & Instrumental Conducting****Prerequisites: WA 410****Credits: 3**

This course introduces students to techniques for rehearsing, conducting, and leading instrumental and choral performances. The course requires some rehearsal outside of regularly scheduled class time and end-of-course performance.

**WA 450: Advanced Vocal Performance****Prerequisite: WA 350****Credits: 4**

Vocal students explore more advanced performance techniques and styles. The course requires two concert performances in public Christian venues during the semester and collaboration with instrumental students.

**WA 451: Advanced Instrumental Performance****Prerequisite: WA 351****Credits: 4**

Instrumental students explore more advanced performance techniques and styles. The course requires two concert performances in public Christian venues during the semester and collaboration with vocal students.

**WA 490: Special Project in Worship Arts****Prerequisite: Permission of Department****Credits: 2–4**

With instructor permission, students may pursue an independent study topic related to Worship Arts as relevant to their area of specialization.

## Graduate Course Catalog

### Overview

The course catalog presents all required and elective graduate courses necessary for degree completion. Students are encouraged to take courses outside of their major studies area as electives with permission from the department as necessary. The Christian Core requirements for CoA graduate students will be determined by the Chair of the Graduate Program based on incoming students' undergraduate course work.

#### Key to Abbreviations:

AM = Agricultural Ministry  
BL = Biblical Languages  
BS = Biblical Studies  
CC = Care & Counseling  
CS = Christian Studies  
ED = Education  
FIA = Faith in Action (Apprenticeship Program)  
IC = Intercultural Studies  
GM = Generational Ministry  
LS = Leadership  
WA = Worship Arts

### Agricultural Ministry Courses

#### **AM 501: Growing Food & Faith**

**Prerequisites:** None

**Credits:** 4

The purpose of this course is to provide students with the basic scientific principles of plant growth and development, particularly as they apply to the production of food crops. Students will also explore the relationship between plant science and Christian faith, including how food production is used in a wide range of biblical passages, how an understanding of food production can impact faith messages, and how farming and gardening can be used effectively to enhance Christian ministry and service.

#### **AM 512: Plants of the Bible**

**Prerequisites:** None

**Credits:** 4

Through an end-to-end study of every plant mentioned in the Scriptures, students will consider plant names in the original biblical language (Hebrew, Greek) as well as the uses of those plants in ancient Israel. Further, students will explore present-day connections between biblical symbolism, the Scriptures, and 21st Century life and ministry.

### Biblical Language Courses

#### **BL 510: Old Testament Hebrew I**

**Prerequisites:** None

**Credits:** 3

This course provides an introduction to the Old Testament Hebrew language. Through sound principles of linguistic interpretation and grammar, the student will achieve a beginning confidence in reading and doing exegetical, biblical studies while learning Old Testament Hebrew.

**BL 511: Old Testament Hebrew II****Prerequisites: BS 510****Credits: 3**

This course provides an intermediate level of study of the Old Testament Hebrew language. Through sound principles of linguistic interpretation and grammar, the student will achieve proficiency reading and doing exegetical, biblical studies while building on the foundation from Old Testament Hebrew I.

**BL 550: New Testament Greek I****Prerequisites: None****Credits: 3**

This course provides an introduction to the Hellenistic, New Testament Greek language. Through sound principles of linguistic interpretation and grammar, the student will achieve beginning confidence in reading and doing exegetical, biblical studies while learning New Testament Greek.

**BL 551: New Testament Greek II****Prerequisites: BL 550****Credits: 3**

This course provides an intermediate level of study of the Hellenistic, New Testament Greek language. Through sound principles of linguistic interpretation and grammar, the student will achieve proficiency reading and doing exegetical, biblical studies while building on the foundation from New Testament Greek I.

## **Biblical Studies Courses**

**BS 501: Old Testament Survey** (Christian Core)**Prerequisite: None****Credits: 4**

This course presents an overview of the history of the Bible, its writing and centuries of preservation, and provides an introduction to the history and theology of selected books and passages of the Old Testament. Through the study of the Old Testament, students will build their inductive Bible study skills.

**BS 502: New Testament Survey** (Christian Core)**Prerequisite: None****Credits: 3**

This course examines the features of Christian community and ministry, and the promise of Christ's return through a study of the history and theology of selected books of the New Testament. Through the study of the New Testament, students will build their inductive Bible study skills.

**BS 510: The Book of Genesis****Prerequisite: BS 501, BS 502****Credits: 3**

In this course students will undertake an in-depth look at the story of creation, and well-known characters in biblical history from Adam and Eve, to Noah, Abraham, Jacob and Joseph. The course will consider the content of Genesis with particular focus on the theology from creation to the Abrahamic Covenant and the development of major themes that are repeated throughout Scripture.

**BS 511: The Prophets****Prerequisite: BS 501, BS 502****Credits: 3**

In this course, students will examine the purpose for God's chosen servants, the Old Testament prophets, who were always calling the people to repentance and revealing God's will to Israel within the contexts of their times in history.

**BS 512: Walking with Jesus—The Gospels****Prerequisites: BS 501, BS 502****Credits: 3**

This course examines the Jewish world in the days of Christ, Jesus's life within Hebrew culture and Rabbinic tradition, the fruit of His ministry, and the aspects of a personal, daily walk with Him through the lens of His disciples. Students will also consider how to model their own lives and ministries based on a close relationship with the Father as modeled by the Son of Man.

**BS 513: The Trinity****Prerequisites: BS 501, BS 502****Credits: 3**

In this course students will explore the interrelated nature of the Trinity and the unique roles and characteristics of God as the Father, the Son, and the Holy Spirit, based on biblical examination. From that biblical grounding, students will then compare and contrast historical and contemporary theological perspectives related to the Trinity. Students will also consider the implications for Christian Life based on a biblically-based understanding of the Trinity.

**BS 514: The Pentateuch****Prerequisites: BS 501, BS 502****Credits: 3**

This course investigates the narrative content of the first five books of the Old Testament known as the Pentateuch (Genesis, Exodus, Leviticus, Numbers, and Deuteronomy). It provides an overview of the main critical approaches used to interpret these books, but the approach to the five books is both canonical and historical. Attention will be given to cultural backgrounds, critical problems, and literary genres as they aid interpretation of specific texts with special emphasis on how these texts illuminate the person and work of Christ.

**BS 525: God the Father****Prerequisites: BS 501, BS 502****Credits: 3**

This course examines Scripture related to the character, person, and works of God the Father, exploring such areas as His holiness, power, strength, wrath, control, grace, mercy, and love. The course particularly focuses on God's plan for transforming people into Christ's likeness and experiencing godly living in today's world.

**BS 532: History of the Bible****Prerequisite: Christian Core****Credits: 3**

This course is a study of the history of the Bible from the time of the first written documents until the modern English translations. The general themes include the development of the Old Testament canon, the development of the New Testament canon, the transmission of the text, and the modern English versions of the Bible. Students will explore the Bible's history as a means to understand contemporary practical and theological differences and debates within the Church.

**BS 533: Orthodoxy and Heresy****Prerequisite: Christian Core****Credits: 3**

This course examines the development of and relationship between orthodoxy and heresy in the early church. Topics include early heresies, such as Gnosticism, Marcionism, and Montanism; early church fathers and writings; and the responses of the church to heresy. Special attention is also given to contemporary discussions about orthodoxy and heresy with the intention of developing an effective apologetic response to critics of traditional views of Christianity.

**BS 550: Systematic Theology****Prerequisites: Christian Core****Credits: 3**

This course presents biblical doctrine, the existence of God and His attributes, the Trinity, Theism, doctrine of creation, man, the fall, death, heaven, hell, doctrine of the church, spiritual warfare, the power of God through His Word, and Christ's return. Students will gain experience in integrating doctrine into real world situations and in understanding how theological concepts are expressed differently across cultures.

**BS 551: Inductive Bible Study****Prerequisites: Christian Core****Credits: 3**

The goal of inductive Bible study is to equip students with the tools to be life-long students of the Scriptures. The course presents a method for exegesis and Scripture study by considering the context and setting of the passage, the author's audience and purpose, and the other passages that surround the passage of study. The purpose of the study is to understand what the text would have communicated in the context of the time and culture that produced and used it, while also understanding that contemporary questions are conditioned by our own language, culture, and history.

**BS 552 / CS 552 / IC 552: Apologetics****Prerequisites: Christian Core****Credits: 3**

The primary focus of this course will be the practical application of apologetics in ministry and evangelism. Various approaches to the apologetic task will be investigated. Attention will be given to the systematic and rational defense of the Christian faith against significant contemporary challenges. Topics include such areas as tests for truth, a critique of relativism and pluralism, the problem of miracles, and the historicity of the Christian faith.

**BS 601: The Psalms****Prerequisites: BS 501, BS 502****Credits: 3**

This course examines the representation of the book of Psalms as both prayer and poetry intended to be set to worship and prayed in worship within the historical context of faith and worship in ancient Israel. The course will help students understand the message of the Psalms and their relevance for contemporary Christian experience. Attention will be given to different psalm types, the structure of Hebrew poetry, the universal perspective of the Psalms, and the use of Psalms for teaching and preaching.

**BS 610 The Book of Acts****Prerequisites: BS 501, BS 502****Credits: 3**

This course examines the early church through a study of the Book of Acts as God establishes the Church, raises up leaders, develops community, reaches the world with the Gospel, and pours out His Spirit. This book is foundational in understanding the application of the Gospel in relationship with God, the Church and the world. The student will better understand what it looks like to live out God's plans and purposes both individually and corporately.

**BS 611: The Book of Romans****Prerequisites: BS 501, BS 502****Credits: 3**

This course examines Paul's letter to the Romans, written from Corinth on Paul's third missionary journey, considered by many to be the chief part of the New Testament and the very purest Gospel, as well as the basic theological framework for the whole collection of Paul's writings.

**BS 613: The Book of Revelation****Prerequisites: BS 501, BS 502****Credits: 3**

In this course, students will examine the Book of Revelation, an apocalyptic form of writing in the New Testament that sees God acting by bringing a radical end to history, destroying all evil, and completing the act of new creation. Students will examine the structure, biblical themes, key theological concepts, and present-day significance of the book of Revelation.

**BS 650: Special Topics in Christian Theology****Prerequisite: Christian Core, Permission of Instructor****Credits: 1–4**

With instructor permission, students may pursue an independent study topic related to Christian Theology as relevant to their area of specialization.

**Business Administration Courses****BA 501: Principles of Accounting I****Prerequisite: Christian Core****Credits: 3**

This course covers basic accounting systems, concepts, and principles. Students learn to record business transactions and to prepare financial statements. The primary goals of this course are to develop an understanding of the accounting process and to summarize and communicate information useful in making economic decisions.

**BA 502: Principles of Accounting II****Prerequisites: BA 501****Credits: 3**

This course covers basic managerial accounting systems, concepts, and principles, and the analysis, interpretation, and reporting of cost data for management's decision-making needs. Cost-volume-profit analysis, budgeting, and performance reporting are discussed as they relate to other business disciplines.

**BA 503: Managerial Accounting****Prerequisites: BA 501****Credits: 3**

In this course, students will learn the design of accounting systems to serve the internal needs of management with an emphasis on underlying theory. Students will master product costing, including activity-based costing; budgeting and other planning applications, information for decision making, planning and control application for decentralized organizations.

**BA 510: Financial Reporting & Analysis****Prerequisites: Christian Core****Credits: 3**

This course will teach students accounting principles of corporate financial reporting. Students will develop an understanding of how intermediate accounting concepts and the flexibility in financial reporting rules can affect a manager's judgments; how business complexities, economic concerns, and other manager incentives also influence these judgments; and how a manager's financial reporting decisions ultimately shape the financial statements reported to external stakeholders.

**BA 530: Financial Management****Prerequisites: Christian Core****Credits: 3**

In this course, students will learn basic concepts and analytical tools of finance in both corporate finance and investments. Topics include risk and return, financial institutions, efficient markets, valuation theory, capital budgeting, portfolio theory, cost of capital, and international finance, as well as discussion and analysis of specific applications of these topics.

**BA 540 Principles of Microeconomics****Prerequisites: Christian Core****Credits: 3**

Free market thought will be evaluated from the Christian perspective. The supply-and-demand model is used to analyze microeconomic issues including market structures, government regulations, labor market, financial market, and international trade.

**BA 545 Principles of Macroeconomics****Prerequisites: Christian Core****Credits: 3**

The aggregate supply and demand model is used to analyze macroeconomic problems including business cycles, unemployment, and inflation. Government fiscal and monetary policies that may stabilize the economy are introduced and evaluated. The U.S. financial system and the value of U.S. dollar in the foreign exchange market are covered.

**BA 550 Introduction to Wealth Management****Prerequisites: Christian Core****Credits: 3**

This course teaches students how to create a sound personal financial plan and issues related to becoming a financial planner.

**BA 570 Business Computer Applications****Prerequisites: Christian Core****Credits: 3**

This course covers computing as an essential tool of academic and professional activities. Students will learn functions and interrelationships of computer system component, widely used application packages such as spreadsheets and databases., concepts and practice of programming for the solution of simple problems in different application areas.

**BA 600: Capitalism****Prerequisites: Christian Core****Credits: 3**

This course provides students with an introduction to the economic concept of capitalism. The student will study capitalism and other alternative societal mechanisms for resource allocation, including socialism and a mixed economy. The mechanism will be readings both critical and supportive of capitalism as an economic system, including moral, efficiency, and ethical views.

**BA 605: Corporate Finance Theory****Prerequisites: Christian Core****Credits: 3**

This course covers the development of a framework that is useful for understanding a broad range of important corporate financial decisions. Substantial emphasis will be placed on discussion of the determinants of corporate financing and payout policies, alternative methods of security issuance, and mergers and acquisitions.

**BA 610 / IC 610: Business as Mission I****Prerequisites: Christian Core****Credits: 3**

In this course, students will explore the biblical basis, strategic value, ethical viability, and current methods of taking the gospel to restricted access peoples. Students will propose a creative access strategy for a specific population segment that considers financial resource management and a biblically-based, principled, decision-making model.

**BA 611 / IC 611: Business as Mission II****Prerequisites: BA 610 / IC 610****Credits: 3**

This course addresses the postmodern cry for different models of church and ministry, different forms of ministry, and new responses to the challenges facing the Church and mission from urban pluralism to globalization. Students will explore how church leaders and cultural influencers from the fields of business, politics, media, education, entertainment, and the arts can contribute to the shared responsibility to advance the kingdom of Christ.

**BA 615: Survey of Investments****Prerequisites: Christian Core****Credits: 3**

This course provides a study of the securities markets, investor objectives, introduction to portfolio theory and the analytical tools of portfolio management, and an examination of investment alternatives. Students will build and manage a security portfolio for analysis as an experiential learning tool.

**BA 620: Principles of Management****Prerequisites: Christian Core****Credits: 3**

In this course, students will learn management functions and processes as applied to organizations and to individuals in organizations. Topics to be covered include strategy, job and organization design, ethics and social responsibility, diversity, global influences, leadership, motivation, human resource management, and organizational change. Other emerging managerial issues may be introduced.

**BA 625: Business Leadership****Prerequisites: Christian Core****Credits: 3**

This course exposes students to several issues key to business leadership success, such as power and influence, negotiations, business ethics, and social responsibility. Students will also examine business from different disciplinary perspectives and begin developing their own personal leadership and career plans.

**BA 630: Project Management**

Project management will provide students with an overview of the process of planning, scheduling, organizing, implementing, and controlling of single and multiple projects. This course explores traditional and new techniques for the dynamic environment of project management.

**BA 635: Strategic Management****Prerequisites: Christian Core****Credits: 3**

This course covers the processes by which managers formulate and implement corporate and business strategies in order to achieve the economic and non-economic objectives of their organizations. The course will integrate the students' knowledge of the basic functional disciplines into a general strategic perspective for managing the whole organization.

**BA 640: Data Management & Analytics****Prerequisites: Christian Core****Credits: 3**

In this course, students will learn the foundations for analyzing and understanding data-oriented problems, decomposing them, and expressing them in a form for computational analysis. This involves the acquisition, manipulation, analysis, and visual representation of data to provide insights into a particular problem and support decision making. While the proximate goal is to improve data analytics skills, the ultimate goal is to equip students with superior decision-making skills.

**BA 645: Principles of Marketing****Prerequisite: Christian Core****Credits: 3**

This course provides an examination of the ways organizations satisfy consumer and organizational needs and wants for products and services. Emphasis is placed on how the elements of the marketing mix are used to provide customer satisfaction in the marketing of goods and services, both domestically and internationally.

**BA 650: Mergers & Acquisitions****Prerequisites: Christian Core****Credits: 3**

In this course, students will learn the application of corporate finance concepts to mergers and acquisitions and corporate governance. The topics will include mergers and acquisitions, corporate governance, and restructurings. The tools, techniques, and theories of finance are applied to actual business decisions.

**Care & Counseling Courses****CC 501: Psychology & Theology****Prerequisites: Christian Core****Credits: 3**

This course presents the basic principles of the integration of psychology and theology at three levels—the philosophical, the theological, and the practical. Students will examine God's truths as related to emotional, relational, and spiritual formation as well as the application of these concepts to optimize others' personal growth in real ministry settings.

**CC 502 / GM 502: Human Growth & Development****Prerequisites: Christian Core****Credits: 3**

This course provides an understanding of the nature and needs of individuals at all developmental levels, personality theory, and learning theory, and which may provide a comprehensive overview of the factors, determinants, and stages that pertain to physical, emotional, intellectual, and social development and adaptation from infantile to geriatric stages.

**CC 503: Theory & Practice of Counseling & Psychotherapy****Prerequisites: None****Credits: 3**

This course will provide a broad overview and critique of foundational personality and counseling theories. Emphasis will be on the application of these theories by exploring the techniques and strategies of each theory, including systems theory. The philosophical presuppositions, theological implications, situational appropriateness, and effectiveness with individual, group, and family client populations will be addressed.

**CC 504: Introduction to Care & Counseling Ministry****Prerequisites: Christian Core****Credits: 3**

This course introduces students to the importance of a Christian's call to bind up the broken hearted, with the goal of learning how to apply biblical principles and prayer techniques to specific issues such as anger management, marital breakdown, addiction development, crisis management, anxiety, depression, and grieving. In addition to understanding the importance of self-care, students will learn how to listen emphatically, how to facilitate spiritual life assessment and change, and how to pray and counsel strategically within the recipient's process of spiritual, emotional, and relational growth and healing.

**CC 510: Professional, Ethical, & Legal Issues in Counseling****Prerequisites: Christian Core****Credits: 3**

During this course, students will develop a biblically-based understanding of professional roles, responsibilities, objectives, and functions as they relate to Christian counseling settings. Students will examine the legal and ethical standards published by professional counseling organizations and associations and consider trends, historical cases regarding ethical and legal standards, professional preparation standards, and professional credentialing.

**CC 515 / GM 515: Counseling Children & Teens****Prerequisites: GM 510 or CC 503****Credits: 3**

This course provides the basic principles of counseling children and adolescents within the context of family, school, socio-cultural, and religious systems. The emphasis will be on helping each student develop his or her own style in forming therapeutic relationships with children or adolescents, and in using effective therapeutic skills and techniques. Students will examine the sanctification process for adolescents in the context of the temptations they face. A special focus will be given to parent training and parents as co-therapists, as well as empirically sound, highly efficacious, and cost-effective intervention strategies for treating behavioral challenges in children. Legal and ethical issues specific to working with children are addressed.

**CC 520 / BS 520: Biblical Foundations for Prayer Ministry****Prerequisites: Christian Core****Credits: 3**

Students will investigate the biblical premise for heart transformation and the renewing of the mind through the practice of prayer ministry. The focus will be on the application of effective prayer ministry methods and prayer ministry as a tool to set the captives free as well as a means to present Christ to unbelievers.

**CC 521: Healing Shame****Prerequisites: Christian Core****Credits: 2**

Students will understand how the shroud of shame has become the new veil that would try to keep us separated from the fullness of our identity in and relationship with Christ. Shame can result from past sins, wounds inflicted by others, or incorrect self-perception, and affects how we view ourselves and others. Through Prayer Ministry and God's Word, students learn how to break free from the power of shame and replace it with the joy of the Lord as well as how to help others experience the same freedom.

**CC 530: Wholeness Care Ministry****Prerequisites: CC 520****Credits: 3**

In this course, you will learn and apply key strategies for offering discipleship coaching and ministry to individuals who may or may not yet have a personal relationship with Christ. You will explore the connections between body, soul, and spirit as related to whole-person ministry as well as understand and apply biblical principles for physical healing. As a result of this course, you will be equipped to operate effectively in ministry to individuals in need of care.

**CC 531: Effective Prayer Ministry Tools: Elijah House 201****Prerequisites: CC 520****Credits: 3**

As a biblical form of pastoral counseling, Elijah House 201 lays the foundations for healing and transformation, for both students, and for equipping them to minister inner healing to others. Students will learn foundational principles and tools for dealing with personal and interpersonal issues. Students will learn to trace bad fruit to bitter roots formed in the heart, most often in childhood and how broken hearts can be healed through the biblical process of repentance and forgiveness.

**CC 532: Effective Prayer Ministry Tools: Elijah House 202****Prerequisites: CC 531****Credits: 3**

Elijah House Prayer Ministry Training Course 202 gives an advanced learning opportunity in specialized issues. Topics include: earliest childhood traumas, emotional abuse, generational inheritance, the effects of occult involvement, addictions, denial, sexual issues, burnout, etc. Ministry tools include how to create a safe atmosphere for ministry and how the Prayer Minister can properly care for their own spiritual life.

**CC 533: Effective Prayer Ministry Tools: Ultimate Journey I****Prerequisites: None****Credits: 3**

Many people live with a core belief that they are not “good enough” in some form or fashion, and thus live out of subtle traps of bondage such as guilt, shame, perfectionism, worry, stress, and fear. They can also be trapped in not-so-subtle coping mechanisms such as pornography, substance abuse, and other addictive behaviors. Through the basic Ultimate Journey course experience, students will understand how individual’s self-willed efforts to change provide only temporary results. Students will learn a how to help self and others transform how they see and think about themselves. They will also learn effective tools for eliminating behaviors that keep people in bondage so that they are equipped to journey into greater freedom and joy than anyone imagined possible.

**CC 534: Effective Prayer Ministry Tools: Ultimate Journey II****Prerequisites: CC 533****Credits: 3**

After unpacking self-deception through Phase 1, Phase 2 helps students discover God’s solution for their lives as they explore the incredible love relationship God desires to have with them. In Phase 2, students will come to understand the eternal covenant that God entered on their behalf and how God is committed to meeting every one of their needs. As a result, students will be able to stop striving and trying to prove their worth or meet their own needs and be able to move beyond the hopelessness of never feeling good enough in order to experience peace and rest.

**CC 535: Effective Prayer Ministry Tools: CGA****Prerequisites: None****Credits: 3**

In this course, students will examine the various lenses through which they see life challenges. Contemporary worldview, family dynamics, past traumas, and interpersonal struggles will be

considered as well as effective ways to reframe learned ways of thinking that have resulted from the world, the flesh, and the devil. At the culmination of this courses, students will demonstrate an understanding of how to effectively minister to themselves and others from a renewed mindset.

**CC 550: Research Methods in Counseling & Psychology****Prerequisites:** CS 502, CS 503**Credits:** 3

In this course, students will explore types of research, statistics, research report development, research implementation, program evaluation, needs assessment, and ethical and legal considerations in research. The course also includes an understanding of the theory, analysis, and interpretation of manual or computer-generated statistical measures.

**CC 552 / CS 552: God's Design for Sexual Wholeness****Prerequisites:** None**Credits:** 3

This course examines God's design for human sexuality, sexual wholeness, and what it means for individuals and for the church in 21st Century American culture. The course examines the enemy's attacks on Christians and Christian leaders in the area of sexual sin and provides a foundation for rebuking lies with biblically-based truth.

**CC 570: Psychopathology****Prerequisites:** CC 503**Credits:** 3

This course examines the theories, research, descriptive characteristics, categories, dynamics, and etiology of mental, behavioral, cognitive, and personality disorders.

**CC 575: Lifestyle & Career Development****Prerequisites:** CC 502**Credits:** 3

In this course, students will develop an understanding of career development theories, occupational educational information sources and systems, career and leisure counseling, guidance and education, lifestyle and career decision making, and career development program planning, resources, and evaluation.

**CC 610: Addictions Counseling****Prerequisites:** CC 503**Credits:** 3

This course helps students to understand the etiology of addictions and enables them to understand and recommend treatment. Addictions in the areas of sexuality, pornography, work, thought, and substance abuse will be addressed. The issues of dependence, control, sin, and responsibility will be studied.

**CC 615: Assessment & Diagnosis****Prerequisites:** CC 570**Credits:** 3

This course presents students with an understanding of the psychometric theories and practical approaches concerning the assessment of individuals, groups, couples, and families, while equipping students with the skills and competencies necessary to incorporate assessment strategies into the counseling process. Focus will be placed on information gathering methods, evaluating test results, and application of assessment practices as an integral part of diagnosing Christian counseling needs.

**CC 650: Foundations of Mental Health & Community Counseling****Prerequisites:** CC 615**Credits:** 3

In this course, students will consider how to work with individuals, families, and groups to address and treat

mental and emotional disorders and to promote mental health. They will learn a variety of therapeutic techniques used to address issues such as depression, anxiety, addiction and substance abuse, trauma, and other issues and consider the effects of such issues on clients' lifestyles and occupations. Students will also develop an understanding of how to facilitate treatment by other mental health specialists, such as psychiatrists, psychologists, clinical social workers, psychiatric nurses, and school counselors. The course provides an overview of community advocacy services through education, employers, and other available social and rehabilitation programs.

**CC 651: Group Counseling Theory & Practice****Prerequisites: CC 615****Credits: 3**

This course provides an understanding of group development, dynamics, and counseling/psychotherapy theories, group leadership styles, group counseling/psychotherapy methods and skills, and other group approaches.

**CC 670: Social & Cross-Cultural Foundations****Prerequisites: CC 650****Credits: 3**

In this course, students gain an understanding of societal changes and trends, human roles, societal subgroups, social mores and interaction, and their impacts on groups and individuals.

**CC 675: Grief & Crisis Counseling****Prerequisites: CC 503 or CC 504****Credits: 3**

This course is designed to train students to respond with wise biblical counsel to those who have endured a crisis such as the death of a family member, divorce, loss of a child, illness, and other trauma. In this course, students will learn to understand and identify the process and progress of how people deal with crisis or loss in their lives and how to guide a person through the healing process so that the crisis or loss can be placed in its proper perspective and the individual can readjust and grow. Special attention will be given to the emotional, spiritual, relational, and physical symptoms that may occur during the aftermath of a crisis along with the loss of hope and faith.

**CC 680: Marriage & Family Counseling****Prerequisites: CC 615****Credits: 3**

This course will train students to prepare couples for marriage, to assess and address basic marital problems, and to understand and respond to typical family issues. Using the Bible, assessments, and systems thinking, students will explore how to use pastoral counseling skills in the arenas of prevention, treatment, and recovery of basic marriage and family issues.

**Christian Studies Courses****CS 501: Foundations of Faith (Christian Core)****Prerequisites: None****Credits: 3**

The course presents a survey of Christ-centered biblical history and provides, through the study of Scripture, a theological framework for God, Jesus, salvation, the Holy Spirit, the spiritual world, evil, the Church, and specific theological beliefs. The course includes an introduction to inductive Bible study and an overview of church history.

**CS 502: His Creation: Identity in Christ** (Christian Core)**Prerequisites: None****Credits: 2**

This course will equip students to identify and develop their identity in Christ as stewards entrusted with unique, individual talents. The course provides a biblical perspective on spiritual gifts and explores theological issues surrounding spiritual gifts in ministry. This course will give students the tools to discover, explore, and practice their God-given gifts and talents and will prepare them to represent the Lord in their circles of influence within a domain of leadership through the application of talents and gifts within the context of ministry teams and as team leaders. Students will examine biblical, historical, and philosophical precedents for working groups and teams as related to ministry applications and realities.

**CS 503: Prayer & Spiritual Direction** (Christian Core)**Prerequisites: None****Credits: 3**

The course examines the Christian practice of prayer through biblical and theological lenses, types of prayer (adoration, confession, thanksgiving, supplication), and it introduces students to the theology and practice of hearing God and discerning His will. Students will engage in the spiritual discipline of prayer and reflect on their experiences with God through collaborative learning, individual assessment, and class discussion with an emphasis on application outside of the classroom environment.

**CS 504: The Great Commission: Evangelism** (Christian Core)**Prerequisite: None****Credits: 3**

This course challenges students to consider the relationship between Christ and culture by equipping students with an overview of Christian philosophy and answers to the most difficult questions posed by both believers and unbelievers. Within the theological framework, students will study major doctrines pertaining to the existence and nature of God, evil, the nature of man, Scripture as the source of truth, and the Church as the body of Christ. The course introduces students to tools and models for evangelism by applying Christian philosophy in the context of sharing the Good News in a contemporary culture of competing world views and relativism. Students will perform and evaluate personal evangelistic activities.

**CS 505: The Great Commission: Discipleship** (Christian Core)**Prerequisite: None****Credits: 3**

This course examines a biblically-based reflection on an individuals' personal spiritual growth. Based on an individual's progress along the pathway, students will consider spiritual needs and potential barriers to spiritual growth. Students focus on using Christian discipleship and leadership principles to develop healthy, thriving, Christian communities that promote and encourage spiritual growth and sanctification.

**CS 506: Discipleship Coaching 1****Prerequisite: None****3 Credits**

In this course, you will learn and apply key strategies for offering discipleship coaching and ministry to individuals who may or may not yet have a personal relationship with Christ. You will explore the connections between body, soul, and spirit as related to whole-person ministry as well as understand and apply biblical principles for physical healing. As a result of this course, you will be equipped to operate effectively in ministry to individuals in need of care.

**CS 507: Discipleship Coaching 2****3 Credits**

Throughout this 12-month Coaching 4 Christlikeness course, you will progress through a Christian discipleship coaching program consisting of four phases: Identity, Inheritance, Intimacy and Impact. You will be paired with a peer coach, operating in both roles as coachee and coach while you progress through the

phases Your personal, experiential growth throughout the discipleship model will serve as key components for your own Christian growth. Upon completion of the program, you will be well equipped to restore and build up other people to live from a place of wholeness in Christ, and to help empower them for their personal journey through all aspects of their God-given purpose You will qualify for certification as a Christian Life Coach.

**CS 515: Christian Philosophy**

**Prerequisite: Christian Core**

**Credits: 3**

This course is an exploration of western thought and the influence it has today for the Christian and the Church. The course also examines different philosophical arguments through a Christian and biblical lens. The course explores the truth claims of Christianity, and how Christians profess God's existence in a philosophical argument.

**CS 531: Church History**

**Prerequisite: Christian Core**

**Credits: 3**

This course examines the history of Christianity from the New Testament through modern times, including the spread of Christianity throughout the world, the preservation of Christianity across generations, heroes of faith, and the emergence of different denominations.

**CS 551: Spiritual Warfare & Victory in Christ**

**Prerequisite: CS 503**

**Credits: 3**

The course examines the realities of spiritual warfare and a biblical basis for victory given to believers through the power of Jesus.

**CS 601: The Ministry of Preaching**

**Prerequisite: BS 551**

**Credits: 3**

In this course students survey the theology and practice of the ministry of preaching, including examination of rhetorical and ethical topics. The course also focuses on sermon construction, delivery and evaluation with an emphasis on structural variety, clear biblical exposition, and suitable application. Students will plan, design, and deliver messages and engage in peer critique of messages delivered.

**CS 603 / BS 603 / ED 603\* / CC 603 / GM 603: Personal Spiritual Formation**

**Prerequisite: None**

**Credits: 3**

In this course, students will explore the foundations of the spiritual disciplines and their role in the development of personal spiritual formation—the day-by-day journey through which individuals open their hearts to a deeper relationship with God and a rich understanding of their identity in Christ. The course will present why spiritual formation is a vital part of Christian ministry, its biblical foundation, and its role in the development of Christian education programs.

**CS 620: Missional Spiritual Formation**

**Prerequisite: CS 503**

**Credits: 3**

This course explores the Christian formation of persons from historical and contemporary discipleship perspectives. Students will examine practical strategies for fostering spiritual formation in other individuals as well as the development of a spiritual formation strategy for groups and communities. Historic practices of discernment, self-awareness, spiritual disciplines and Christlikeness will be woven into the course experience with an eye towards cultivating the graces of love, hope and faith in the personal lives of others.

**CS 650: Special Topics in Ministry****Prerequisite: Christian Core, Permission of Instructor****Credits: 1–4**

With instructor permission, students may pursue an independent study topic related to Christian Ministry as relevant to their area of specialization.

**CS 690: Master's Thesis A****Prerequisite: 24 hours of major area studies complete****Credits: 2**

Under the direction of a faculty member, students will research a particular area of ministry interest and submit the master's thesis at the end of the semester in which the thesis course is taken, usually the final semester that a student is enrolled.

**CS 691: Master's Thesis B****Prerequisite: 24 hours of major area studies complete****Credits: 1**

Under the direction of a faculty member, students will research a particular area of ministry interest and submit the master's thesis at the end of the semester in which the thesis course is taken, usually the final semester that a student is enrolled.

**Education Courses****\*Courses designed to satisfy the ACSI Christian education certification requirements****\*\*Courses specifically required for ACSI Christian education certification****ED 500 / CS 500: An Introduction to Christian Education\*****Prerequisites: Christian Core****Credits: 3**

An Introduction to Christian Education is a course that introduces students to the purpose of Christian education. Topics include: foundations of Christian education, an overview of developmental perspectives in Christian education, the teaching-learning process, organization and administration of educational programs, generational perspectives in Christian education, and specialized purposes for Christian education. The course provides a general overview of the ministry of Christian education for church, Christian school, and non-profit educational ministry organizations.

**ED 501: Christian Philosophy of Education\*\*****Prerequisites: Christian Core****Credits: 3**

In this course, students will explore ultimate questions of philosophy and theology in the light of a biblical foundation for education. Students will identify purposes of education and examine important life questions as they relate to the educational mission. Students will develop a personal philosophy of Christian education that demonstrates a grasp of six philosophical and educational questions and the integration of related biblical principles.

**ED 502: Identification & Education of Exceptional Children\*****Prerequisites: Christian Core****Credits: 3**

This course provides students with an overview of the identification, classification, eligibility, and unique characteristics of individuals with disabilities and/or giftedness that require accommodations and adaptations. This course will provide students with an overview of the different classification categories of exceptional children and criteria for identifying students with special needs. The course will also focus on applied strategies for effectively teaching students with special needs.

**ED 503: Reading Instruction\*\*****Prerequisites: Christian Core****Credits: 3**

In this course, students will develop skills for a foundation in reading instruction. The course will address current research and theory in reading instruction. Students will study methodology, instruction in phonics, vocabulary development, reading for comprehension, assessment, and modification for exceptionalities. Students will learn how to apply developmentally appropriate strategies in reading instruction. For the applied elements of the course, students will specialize in reading instruction for a selected educational level (i.e., early childhood, middle grades, secondary, or adult education).

**ED 600: Curriculum, Instruction, & Assessment\*****Prerequisites: Christian Core****Credits: 3**

In this course, students will learn how to identify the formal and informal components of curriculum development that integrate instruction and assessment through the development process. Students will learn the effective use of assessments for formative and summative purposes, and how to select, write, and adapt curriculum and assessment materials for meaningful educational experiences. Through the meaningful integration of curriculum, instruction, and assessment, students will master a purposeful educational process flow for effective, results-oriented teaching.

**ED 602 / CS 602 / GM 602: The Art & Science of Teaching****Prerequisites: Christian Core****Credits: 3**

In this course, students will explore two fundamental questions: How do people learn? and What instructional methods most effectively support student learning? Course participants will examine both traditional approaches to the educational process as well as current research-based theory and practice. Students will learn how to adapt course content and processes to meet the needs of all students (e.g., adaptation, differentiation, and accommodation). Students will develop both a philosophy and a practice for instructional planning that focuses on the seamless integration of outcomes, instruction, and the measurement of the intended objectives.

**ED 660 / WA 660: Media & Technology\*****Prerequisites: Christian Core****Credits: 3**

In this course, the student will explore a variety of media and technology applications that enhance worship and/or learning experiences. The course will address both hardware and software applications and will provide a general introduction to effective media use in both church and educational settings. Topics will include but not be limited to: Using video, computers and tablets, creating media presentations, cloud applications and services, presentation software, learning management systems, conducting digital research, sound systems and media production. In the applied elements of the course, students will learn how to creatively integrate and augment technology applications in a selected specialty (i.e., technology in worship, technology in education, etc.).

**Faith-in-Action Courses****FIA 501: Christian Ethics****Prerequisites: Christian Core****Credits: 3**

Starting from a foundation of biblically-based Christian ethics, participants in this course will examine the main categories of normative ethical theories and apply them to real-life case studies in ministry and ethical dilemmas for effective decision-making and conflict resolution.

**FIA 510: Elective Independent Study****Prerequisites:** FIA 501, Permission of Instructor**Credits:** 1–3

Under the direction of a faculty member and a trained mentor, students will participate in a specialized setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to the specialized setting.

**FIA 601: Preaching in Action****Prerequisites:** FIA 501, CS 601**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a preaching setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to preaching.

**FIA 602: Intercultural Studies in Action****Prerequisites:** FIA 501, CS 601 or CS 602 or IC 510/520 and IC 506**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a Intercultural Studies setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to the setting (e.g., urban, international, cross-cultural, etc.).

**FIA 603: Administration & Finance in Action****Prerequisites:** FIA 501, CS 570**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in an administration or finance setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to the setting.

**FIA 604: Prayer Ministry in Action****Prerequisites:** CS 551**Credits:** 3

Under the supervision of a trained leader in prayer ministry, students will lead live prayer ministry sessions.

**FIA 605: Teaching in Action****Prerequisites:** FIA 501, CS 602 or ED 602**Credits:** 3–12

Under the direction of a faculty member and a trained mentor, students will participate in a teaching setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to teaching.

**FIA 606: Church Leadership in Action****Prerequisites:** FIA 501, CS 602 or ED 602**Credits:** 3–12

Under the direction of a faculty member and a trained mentor, students will participate in a leadership setting within the church for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to apply ministry to church leadership.

**FIA 607: Leadership in Action****Prerequisites:** FIA 501,**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a leadership setting for their ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed in the ministry setting.

**FIA 610: Individual Clinical Assessment****Prerequisites:** CC 615**Credits:** 2 (75 hours)

Under the direction of a faculty member and a trained mentor, students will participate in clinical counseling settings with a focus on individual assessment and treatment.

**FIA 611: Group & Community Clinical Assessment****Prerequisites:** CC 651**Credits:** 7 (75 hours)

Under the direction of a faculty member and a trained mentor, students will participate in clinical counseling settings with a focus on the assessment and treatment of client groups (e.g., marriage and family settings, group therapy, etc.)

**FIA 615: Clinical Counseling Internship****Prerequisites:** Permission of Department**Credits:** 4 (150 hours)

Under the direction of a faculty member and a trained mentor, students will lead clinical counseling sessions, complete session reports, and recommend appropriate therapy for assigned clients.

**FIA 631: Worship Teams in Action****Prerequisites:** FIA 501, WA 650**Credits:** 3–6

This apprenticeship experience provides Worship Arts students an opportunity to serve the body of Christ in diverse, small-scale, ministry settings through biblical worship in a team format. Students must demonstrate the ability to build a worship team and coordinate effective ministry through worship in a variety of contexts over the course of the semester under the supervision of a faculty mentor. This study will culminate in the student's participation in the end-of-semester CoA sponsored, student-led worship events.

**FIA 633: Media & Technology Production in Action****Prerequisites:** FIA 501, WA 660**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a public setting for their ministry apprenticeship experience where their media and technology skills can be used for ministry. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed in the ministry setting.

**FIA 634: Worship Leadership in Action****Prerequisites:** FIA 501, WA 670**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, Worship Arts students will have an opportunity to serve on a regular rotation over the course of the semester as the primary corporate worship leader in approved settings under supervised mentorship. Students will organize, host, and lead an end-of-semester worship event which will involve all CoA Worship Arts students.

**FIA 641: Urban Missions in Action****Prerequisites:** FIA 501, IC 510, IC 550**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in an urban ministry setting for their ministry apprenticeship. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed for ministry in an urban setting.

**FIA 642: International Missions in Action****Prerequisites:** FIA 501, IC 510, IC 502**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in an international ministry setting for their ministry apprenticeship. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed for ministry in an international setting.

**FIA 651: Discipleship Coaching in Action****3 Credits****Pre-requisite:** CS 507

This 12-month apprenticeship program consists of coaching an individual through the 12-month Coaching 4 Christlikeness discipleship model. You will gain real-life experience helping restore and build up other people to live from a place of wholeness in Christ and empowering them for their personal journey through all aspects of their God-given purpose. **Note:** This FIA may be taken for 3 additional credits by coaching a second individual through the 12-month program.

**FIA 670: Children’s Ministry in Action****Prerequisites:** FIA 501, GM 610**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a Children’s Ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to effectively lead Youth Ministry.

**FIA 671: Youth Ministry in Action****Prerequisites:** FIA 501, GM 612**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a Children’s Ministry apprenticeship experience. While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to effectively lead Youth Ministry.

**FIA 672: Adult Ministry in Action****Prerequisites:** FIA 501, GM 550**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in an Adult Ministry apprenticeship experience (e.g., discipleship leader at a local church, retirement home ministry, etc.). While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to effectively lead Adult Ministry.

**FIA 673: Hospital Ministry in Action****Prerequisites:** FIA 501, GM 602**Credits:** 3–6

Under the direction of a faculty member and a trained mentor, students will participate in a Hospital Ministry apprenticeship experience (e.g., Chaplaincy, hospice, etc.). While serving as an apprentice, students will have the opportunity to explore, develop, and enhance the personal and practical skills needed to effectively lead Hospital Ministry.

## Generational Ministry Courses

### **GM 510: Family Ministry**

**Prerequisites:** Christian Core

**Credits:** 3

In this course, students explore the ways in which different paradigms of ministry affect children, youth, families, and culture. What does it mean to be family-based in ministry? What is the role of the family in the Church? How does Christianity affect culture? What is the role of the Church today and in the future? How does culture play a part in shaping families? How will these affect children's and youth ministry in the future?

### **GM 550: Adult Spiritual Development**

**Prerequisites:** GM 510

**Credits:** 3

This course provides an overview of ministry leadership and organization of ministries designed to evangelize and disciple young, mid-life, and senior adults. Theological, cultural, and practical issues related to adult ministry will be addressed, with particular attention to how each of these aspects contributes to an overall strategy of effective adult ministry.

### **GM 570: Discipleship in Contemporary Youth Culture**

**Prerequisites:** Christian Core

**Credits:** 3

In this course, students will engage in an in-depth look inside today's youth culture by examining the questions teens ask about such topics as parents, self-image, friendships, peer pressure, music, love, sex, dating, abuse, drugs, and teen violence. Special attention will be given to addressing these issues from a biblical perspective and to equipping students to speak, teach, and counsel youth and families about their felt needs.

### **GM 602: Hospice & Hospital Ministry**

**Prerequisites:** CC 504

**Credits:** 3

This course will incorporate a theological and practical study of pertinent medical issues in pastoral ministry. Broad overviews of topics including anatomy and physiology, physical and mental illness, hospital settings (emergency room, labor and delivery, intensive care, etc.), dying, grief, and crises will enable more effective ministry in key hospital and hospice settings.

### **GM 610: Leading Children's Ministry**

**Prerequisites:** GM 510

**Credits:** 4

This course provides an overview of the role of ministers to children and directors in children's programs, including church related programs, day care and church kindergartens, all in the context of the objectives, methods, and trends of church programs for children. The course includes a study of the moral and spiritual development of children from birth through eleven years of age and an examination of curricular materials for children used by church organizations.

### **GM 612: Leading Teen Ministry**

**Prerequisites:** GM 510, GM 570

**Credits:** 4

This course examines a biblical perspective on youth ministry within the context of contemporary culture. Students will consider effective principles and practices needed to disciple a young person to know God and make Him known. The course looks specifically at adolescent Christian life and how it relates to growing mature leaders within circles of influence as related to youth. Students will examine practical, effective ways to build youth ministry teams, to engage students in spiritual growth through effective teaching and Christian service, and to plan and implement special youth ministry events and experiences.

## Intercultural Studies Courses

### **IC 504/ BS 504: Theology of Missions**

**Prerequisites:** None

**Credits:** 3

This course presents a comprehensive study of the biblical foundation for mission as it relates to the church's missionary obligation before God. Special attention will be given to exploring important issues within contemporary evangelical missiology. A study of Acts examines the birth and growth of the early church. In addition to studying the historical sequence of events, the student will consider Luke's theological themes, learn to extrapolate legitimate biblical principles from a historical narrative, and apply those principles in the development of a contemporary missions' strategy.

### **IC 506 / CS 506: Cultural Anthropology**

**Prerequisites:** Christian Core

**Credits:** 3

This course will present an introduction to the study of other cultures and worldview assumptions that are foundational to an individual's belief systems and behavior patterns. Students will analyze the culture and worldview of ethnolinguistic and socio-economic people groups from a biblical worldview perspective.

### **IC 510 / CS 510: World Religions & Cross-Cultural Ministry**

**Prerequisite:** None

**Credits:** 3

This course examines the beliefs, values, and cultural practices of major world religions such as: Judaism, Islam, Hindu, and Buddhism. Atheist and agnostic perspectives will also be explored. Taking into account these non-Christian perspectives, the course will present contexts and considerations for presenting the human need for Christ within the cultural contexts related to these various world perspectives.

### **IC 520 / CS 520: Perspectives on the World Christian Movement**

**Prerequisites:** None

**Credits:** 3

This course examines multiple perspectives on missiology and the changing globe with special attention to students' own area(s) of particular interest. Students will examine specific strategies and issues in missions with a special interest on urban settings, cross-cultural settings, and reaching the 10/40 window.

### **IC 550: Urban Evangelism**

**Prerequisites:** CS 504

**Credits:** 3

This course presents a study of evangelism and church growth strategies in urban settings, with attention given to urbanization and the role of the church in the city. Theological, sociological, and cross-cultural research applicable to the church in the city is considered.

### **IC 612 / TL 612 / BA 612: Christian Entrepreneurship**

**Prerequisites:** IC 504

**Credits:** 2

In this course, students will explore the basics for the development of a start-up Christian ministry enterprise. Topics will include needs assessment for the enterprise, building social and financial support, business and legal considerations, goal setting, and success measurements.

### **IC 651/CS 651: Church Planting Strategies**

**Prerequisites:** IC 504

**Credits:** 3

In this course students will closely examine Jesus's interactions with his disciples in order to understand His tactics for ministry expansion. The course carefully examines the book of Acts to trace the replication of

Jesus's tactics. The course examines biblical, theological, and sociological foundations of church growth theory. Students will learn practical steps to implement these tactics within either the emerging church among unreached peoples, or the established church among reached peoples. Special attention will be given to the factors which promote and hinder church planting in both western and non-western settings.

**IC 670 / TL 670: Intercultural Communication****Prerequisites: IC 506****Credits: 3**

Within the framework of Christian values in the context of cross-cultural service, students will explore prevailing realities in other cultures, potentially conflicting expectations and values, and inherently incompatible sensitivities. Students will explore the complex interrelationship between culture and the various aspects of the communication process in its verbal and non-verbal dimensions, and they will reflect on strategies for learning culture and the dynamics of cultural transformation. Specific attention will be given to the implications for communicating the Christian message in culturally relevant ways.

**IC 680 / TL 680: Missional Leadership****Prerequisites: IC 510/520****Credits: 2**

This course explores the features of the contemporary missional revolution and missions leadership. Students will specifically examine an external ministry focus, the shift from a people-driven development agenda, and apostolic-era leadership. Students will consider the mental, spiritual, and occupational needs of missionaries and how to use biblical truth to enhance missionaries' effectiveness as spiritual leaders. Students will also examine various aspects of gender issues in missions from biblical and contextual perspectives. Students will consider aspects of project planning for missions development.

**IC 690 / CS 690: Contemporary Issues in Missions****Prerequisite: None****Credits: 3**

This course offers students the opportunity to identify, analyze and evaluate issues arising from the global mission of the church in the 21st Century. Students will also explore how to effectively live, work, and minister in intercultural settings.

## **Transformational Leadership Courses**

**TL 512: The Dynamics of Leadership****Prerequisite: Christian Core****Credits: 3**

This course provides an analysis of effective, biblically-based team leadership practices in a project environment. Topical coverage includes creating high-performance teams, managing team conflict, and empowering teams for the successful completion of shared tasks. Students will explore how leadership relates to motivation, mentoring, delegation, interpersonal dynamics, a healthy workplace climate, and successful group performance.

**TL 520: Developing Global Leaders****Prerequisites: Christian Core****Credits: 3**

This course focuses the identity development of 21<sup>st</sup> century leaders including effective leadership skills, attitudes, and practices. Students will consider global leadership concepts such as project management, cultural awareness, inter-generational issues, and community engagement in light of biblical leadership principles. In addition to examining the development of an individual's leadership abilities, other issues will be explored such as work/life balance, the personal character of the leader, and becoming a leader that lasts.

**TL 525 / CS 525 / BA 525: Christian Leadership Ethics****Prerequisite: Christian Core****Credits: 3**

This course focuses upon ethical issues and dilemmas faced by leaders in a variety of contexts. Definitions of ethical leadership are reviewed as they relate to values and cultures. The theory and practice of ethical leadership and decision-making is evaluated as it pertains to a biblical worldview.

**TL 530 / BA 530: Effective Leadership Communication****Prerequisites: Christian Core****Credits: 3**

This course provides a practical and theoretical study of the use of communication techniques and approaches that enhance leadership in social, organizational, and personal leadership contexts. Students will explore how effective leaders capture and capitalize on opportunities to communicate vision for new creative or strategic initiatives to move their organizations forward. General principles of the leader's power, influence, credibility and Christian ethics are considered with an emphasis on the impact of effective communication style.

**TL 570 / CS 570 / BA 570: Administration & Finance****Prerequisite: BS 501, BS 502****Credits: 3**

This course examines core administrative and financial competencies expected of not-for-profit leaders, including human resource management, strategic planning, budget development and maintenance, fundraising, and taxes.

**TL 571 / CS 571: Servant Leadership & Change****Prerequisite: BS 501, BS 502****Credits: 3**

This course studies servant leadership as an attitude exemplified by Jesus, expounded in the New Testament and applied in contemporary organizations. It also explores the sociological and psychological phenomena involved in leading and managing organizational change. Students will explore their own leadership capacity and how to facilitate team building, organizational change, vision casting, and implementation.

## **Worship Arts Courses**

**WA 505: Effective Worship Leadership****Prerequisites: WA 575****Credits: 3**

In this course, students will gain a depth of understanding and development of the essential skills necessary for leading others in God-honoring worship. This includes an understanding of the worship leader's identity in Christ, their calling as children and servants, and the practice of spiritual disciplines. The course also covers practical skill development in engaging the body of Christ effectively, teaching and elocution, building & discipling worship teams, creative planning and service development, reflecting the Spirit of Christ on and off the platform, and serving Him as empowered by the Holy Spirit.

**WA 512: Psalms, Hymns, and Christian Praise****Prerequisites: None****Credits: 3**

This course presents a study of leading more contemporary expressions of corporate worship by finding selecting, arranging, rehearsing, and using contemporary forms of evangelical church music literature and adapting historic church music literature to contemporary modes of expression.

**WA 530: Discipling Music Ministry****Prerequisites: None****Credits: 3**

In this course, students will develop a philosophy of music and worship ministry. This course will also explore a team approach to music ministry, organizational principles, and effective music ministry methods. Students will also consider effective music and worship ministry principles for various age groups and in different settings or contexts. Attention will be given to developing a philosophy of music ministry and administering a comprehensive music ministry.

**WA 575 / BS 575: Biblical Foundations for Worship****Prerequisites: BS 501, BS 502, or permission****Credits: 3**

This course provides students with a thorough understanding of the nature and practice of biblical, Christ-centered worship, its objective as related to the worshiper of God, its purpose for the corporate body of Christ, and its implications for the Kingdom of God in the world. This course will include a broad survey of Scriptures taken from both Old and New Testaments that describes worship which honors God, reflects His heart for worship, and reveals the central purpose of worship in the Church.

**WA 610: Arranging****Prerequisites: None****Credits: 3**

In this course, students will explore the basic techniques of arranging musical scores for audience, purpose, and effect. Students' course projects will result in performances and final critique. The course requires some rehearsal outside of regularly scheduled class time.

**WA 611: Composing****Prerequisites: None****Credits: 3**

In this course, students develop techniques for composing music and lyrics in different genres. Students will work closely with vocal and instrumental performance students on end-of-course performance of newly composed music.

**WA 615: Songwriting****Prerequisites: None****Credits: 3**

This class is designed to help students acquire mastery of foundational theory and core skills that will enable them to become proficient in songwriting. Through study of texts on professional songwriting, hands on practice, individual writing assignments, group co-writing, and regular feedback from professional songwriters, students will become well versed with tools and strategies that will enable them to write new songs for the church. Additionally, there will be discussion about song types, including personal vs. corporate worship songs, and how music plays a role in worship and personal devotion. Students can expect to leave the class having written 3 songs they can use for ministry.

**WA 640: Choral & Orchestral Conducting****Prerequisites: WA 512****Credits: 3**

This course introduces students to techniques for rehearsing, conducting, and leading orchestral and choral performances. The course requires some rehearsal outside of regularly scheduled class time and end-of-course performance.

**WA 641: Vocal Ensemble Leadership****Prerequisites: WA 512****Credits: 2**

This course includes a brief study of vocal pedagogy and its application in choral and vocal ensemble settings. This course will also include traditional choral technique practices as well as helpful methods for working with vocalists on praise teams.

**WA 642: Orchestra Ensemble Leadership****Prerequisites: WA 512****Credits: 2**

This course will facilitate a foundational understanding of orchestral and worship band instruments so that the student will be equipped to work with instrumentalists in church music settings. Topics will also include assessing instrumental needs to fit the context of the worship setting, finding and securing players, scheduling, and rehearsing.

**WA 650: Advanced Vocal Performance****Prerequisite: WA 512, WA 530****Credits: 4**

Vocal students explore more advanced performance techniques and styles. The course requires two concert performances in public Christian venues during the semester and collaboration with instrumental students.

**WA 651: Advanced Instrumental Performance****Prerequisite: WA 512, WA 530****Credits: 4**

Instrumental students explore more advanced performance techniques and styles. The course requires two concert performances in public Christian venues during the semester and collaboration with vocal students.

**WA 670: Leading Worship****Prerequisites: WA 512****Credits: 3**

This course explores the practical application of worship leadership skills by considering issues such as working with pastors, instrumentalists, and tech teams in worship, as well as enlisting, preparing, rehearsing, and using a team of singers and/or instrumentalists to conduct praise and worship. Students are required to apply the principles learned to a worship leadership experience.

**WA 680: Special Project in Worship Arts****Prerequisite: Permission of Department****Credits: 2–4**

With instructor permission, students may pursue an independent study topic related to Worship Arts as relevant to their area of specialization.

**WA 690: Capstone Project in Worship Arts****Prerequisite: Permission of Department****Credits: 3**

As a culmination of the master's degree program, students will propose a capstone project related to their individual area of specialization. With instructor permission and supervision, students will carry out the capstone project. All projects must include a public performance component.

# Appendices



# COLLEGE *of* ATHENS

## COMPLAINT FORM

Name of Person Submitting Complaint:

Phone Number:

Email Address:

Complaint Against:

Date of Complaint:

Brief Explanation of Complaint:

Signature: \_\_\_\_\_

***OFFICE USE***

Date Complaint Received:

Complaint received by (signature) \_\_\_\_\_

## Projected Course Schedule 2023 – 2027

Please see below for the projected terms when specific CoA courses will be offered. Note that all courses can be subject to cancellation in the event of low enrollment. The current course offerings for the upcoming semester can be found on [collegeofathens.edu](http://collegeofathens.edu).

Category	Summer 2023	Fall 2023	Spring 2024
<b>Core Program</b>	Foundations of Faith Old Testament Survey	Prayer & Spiritual Direction New Testament Survey	His Creation: Identity in Christ Great Commission: Discipleship
<b>Prayer Leadership</b>	Effective Prayer Ministry Tools	Biblical Foundations Prayer Ministry	The Practice of Prayer
<b>Gen Ed</b>		<b>Science:</b> Plants of the Bible Old Testament Hebrew I	English Composition Old Testament Hebrew II
<b>FIA/Persnl</b>	FIA	Christian Ethics FIA	FIA
<b>Biblical Studies</b>		The Book of Acts	God, the Father The Book of Revelation
<b>Christian Education</b>		An Introduction to Christian Education	Christian Philosophy of Education
<b>Christian Studies</b>		Church History Systematic Theology	The Ministry of Preaching
<b>Transformational Leadership</b>		Christian Ethics	Psychology & Theology
<b>Intercultural Studies</b>			Business as Mission
<b>Generational Min.</b>		Introduction to Care & Counseling	Psychology & Theology
<b>Care &amp; Counseling</b>		Introduction to Care & Counseling	Psychology & Theology
<b>Worship Arts</b>		Music Theory	Creative Media & Technology
<b>Biblical Language</b>		Old Testament Hebrew I	Old Testament Hebrew II

	Summer 2024	Fall 2024	Spring 2025
<b>Core Program</b>	Great Commission: Evangelism	Prayer & Spiritual Direction Old Testament Survey	Foundations of Faith New Testament Survey
<b>Prayer Leadership</b>	Effective Prayer Ministry Tools	Biblical Foundations Prayer Ministry	The Practice of Prayer
<b>Gen Ed</b>	Computer skills	Psychology Beginning Spanish	Literature Intermediate Spanish
<b>FIA/Persnl Develop</b>	FIA	FIA	FIA
<b>Biblical Studies</b>	Bilingual IBS	The Book of Romans	The Psalms
<b>Christian EducationI</b>	The Art & Science of Teaching	Curriculum, Instruction, & Assessment	Media & Technology
<b>Christian Studies</b>		Spiritual Warfare Victory in Christ Servant Leadership & Change	God's Design for Sexual Wholeness Inductive Bible Study
<b>Transformational Leadership</b>	Administration & Finance	Servant Leadership & Change	Christian Entrepreneurship

<b>Intercultural Studies</b>		World Religions & Cross-Cultural Min	Perspectives on the World Christian Movement
<b>Generational Min.</b>		Family Ministry	Discipleship in Cont. Youth Culture
<b>Care &amp; Counseling</b>		Biblical Foundations Prayer Ministry	The Practice of Prayer
<b>Worship Arts</b>		Biblical Foundations for Worship	Effective Worship Leadership
<b>Biblical Language</b>		New Testament Greek I	New Testament Greek II

	Summer 2025	Fall 2025	Spring 2026
<b>Core Program</b>		Prayer & Spiritual Direction Great Commission: Discipleship	Great Commission: Evangelism His Creation: Identity in Christ
<b>Prayer Leadership</b>	Effective Prayer Ministry Tools	Biblical Foundations Prayer Ministry	The Practice of Prayer
<b>Gen Ed</b>	Art History	Science: Growing Food & Faith Mathematics for Ministry Old Testament Hebrew I	English Composition Psychology Old Testament Hebrew II
<b>FIA/Persnl Develop</b>	FIA	Christian Ethics FIA	FIA
<b>Biblical Studies</b>	Walking with Jesus—The Gospels	The Prophets	The Book of Genesis
<b>Christian Education</b>	Reading Instruction	An Introduction to Christian Education	Christian Philosophy of Education
<b>Christian Studies</b>	Apologetics	Systematic Theology	Inductive Bible Study The Ministry of Teaching
<b>Transformational Leadership</b>		The Dynamics of Leadership	Spiritual Disciplines & Personal Sp. Growth
<b>Intercultural Studies</b>		Church Planting Strategies	Theology of Missions
<b>Generational Ministry</b>		Leading Children’s & Teen Ministry	The Ministry of Teaching
<b>Care &amp; Counseling</b>			Spiritual Disciplines & Personal Sp. Growth
<b>Worship Arts</b>	Psalms Hymns Spiritual Praise	Adv. Vocal Performance Choral and Orchestral Conducting	Adv. Instrumental Performance Choral and Orchestral Conducting
<b>Biblical Language</b>		Old Testament Hebrew I	Old Testament Hebrew II

	Sum 2026	Fall 2026	Spr. 2027
<b>Core Program</b>		Prayer & Spiritual Direction Old Testament Survey	Foundations of Faith New Testament Survey
<b>Prayer Leadership</b>	Effective Prayer Ministry Tools	Biblical Foundations Prayer Ministry	The Practice of Prayer
<b>Gen Ed</b>	Human Growth & Development	Christian Philosophy Greek I	Literature Greek II
<b>FIA/Persnl Develop</b>	FIA	FIA	FIA
<b>Biblical Studies</b>		The Book of Acts The Book of Revelation	God, the Father

<b>Christian Studies</b>		Spiritual Warfare & Victory in Christ (SS) Christian Philosophy	Apologetics God's Design for Sexual Wholeness
<b>Christian Education</b>	Identification & Education of Exceptional Children	Curriculum, Instruction, & Assessment	The Art & Science of Teaching
<b>Transformational Leadership</b>			
<b>Intercultural Studies</b>		Christian Entrepreneurship	
<b>Generational Ministry</b>		Leading Teen Ministry	Leading Children's Ministry
<b>Care &amp; Counseling</b>		Addictions Counseling	Marriage & Family Counseling
<b>Worship Arts</b>			
<b>Biblical Language</b>		New Testament Greek I	New Testament Greek II